

BOARD OF HEALTH MINUTES

December 10, 2019

The Vernon County Board of Health met Tuesday, December 10, 2019 in the Second Floor Conference Room, Erlandson Office Building. Members present: JoAnn Nickelatti, Glenda Sullivan, Mary Rae, David Banner, Kelli Mitchell, Frank Easterday, Sherrie Seidel & Rhonda Peterson, RN, BSN.

Others present: Elizabeth A. Johnson, RN, BSN, Director/Health Officer, Betty Nigh, Coroner & Amy Kleiber, RN, BAN

Excused:

Absent:

Meeting called to order by Chair JoAnn Nickelatti at 1:00 PM.

AFFIRMATION OF PROPER PUBLIC NOTICE OF MEETING

Public Notice of Meeting was properly advertised and posted.

CORONER'S REPORT – Betty Nigh

Coroner's report was presented listing the number of cases the office dealt with in November 2019 and the bills for the month. Betty discussed the need for a credit card as the Office Supply Company she wants to order from will not allow her to purchase on credit so she has been using her personal credit card. Mary Rae moved that Betty Nigh, Coroner apply for a credit card to be used for purchase of supplies for the Coroner's Office and not to exceed \$5000. Seconded by Rhonda Peterson. Motion carried. Kelli Mitchell moved to accept Coroner's report and allow payment of bills for November 2019. Seconded by Mary Rae. Motion carried.

REVIEW PROCEEDINGS OF PREVIOUS MEETING

David Banner moved to accept 11/14/19 minutes as presented. Seconded by Kelli Mitchell. Motion carried.

AUDIENCE TO VISITORS

No visitors present.

REVIEW AND VOTE ON VOUCHERS

Discussion on bills and the need to reimburse Grant County for services provided by Troy Moris, RS for the Licensing and Inspection Program. Kellie Mitchell moved to forward \$1500 to Grant County for services provided by Troy Moris, RS through the Licensing and Inspection Program. Seconded by David Banner. Motion carried. Mary Rae moved to allow payment of bills for November 2019. Seconded by Rhonda Peterson. Motion carried.

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HEALTH DEPARTMENT DRAFT STRATEGIC PLAN REVIEW – possible approval.

Amy Kleiber, RN, BAN led the discussion on the agency's draft Strategic Plan. The Board of Health reviewed the plan and the suggestions provided at the last BOH meeting. David Banner moved that the BOH approve the plan as presented today. Seconded by Glenda Sullivan. Motion carried. The plan will be reviewed by the Health Department Staff and given final approval.

PUBLIC HEALTH PREPAREDNESS

-Discussion of Public Health Preparedness and Response, SouthWest Consortium update and purchase of equipment/supplies

Five county PHEP Consortium will be meeting Monday, December 16, 2019 to discuss requirements for 2020. One of the requirements is a listing of numbers and points of contacts all healthcare personnel, law enforcement, fire in Vernon County.

WIC Program Update

- Equipment/Supplies/Personnel

- The WIC participant count for November 2019 was distributed to the Board of Health.

Public Health

● Update and possible vote on:

- Environmental Health Activities and Programs

- Troy Moris, RS relayed that the court date of December 9, 2019 for permission to clean up the garage/small building in Coon Valley that was damaged by the flood in 2018 was postponed because the paper was not served on the owner due to inability of locating the person. As soon as he is located and the papers are served, a new court date will be set sometime in 2020.
- A house in Victory that was issued an Order of Abatement in 2017 is in the process of being resolved. The deed was signed and the property has been sold. The Order of Abatement was issued to the new owner for clean-up.
- Order of Abatement issued to owners of home destroyed by flood of 2018 in Coon Valley. Have not heard from the owners yet. Will continue to pursue.

● TNC Program - Water Lab.

- Health Department Lab tested 5 nitrate and 12 TNC samples in November 2019.
- Tested 12 private samples in November 2019.

- **Budget Report November 2019.** David Banner moved to approve the November 2019 budget report as presented. Seconded by Frank Easterday. Motion carried.

- **Agent Program – purchase and approval of equipment/supplies/fees**

Miss Johnson reported that work continues to progress on the Agent Program:

- ▶ Sanitarian continues with routine inspections and licensing new facilities. A total of 12 inspections were completed in November – 3 lodging inspections; 2 routine retail store; 7 routine restaurant inspections.

- **Public Health Report – purchase and approval of equipment/supplies.**
- Miss Johnson distributed the report for November 2019. Communicable Disease, Immunization and Referral Reports reviewed by BOH.
- The audiometer for newborn screening program has been ordered. It is a GSI Corti OAE Screener.

GENERAL ANNOUNCEMENTS AND NEXT MEETING DATE AND ANY OTHER BUSINESS/DISCUSSION NOT REQUIRING A VOTE

-Flu Clinics. Flu Vaccine is still available and it is not too late to get a flu shot. A few cases of Influenza B have been reported in Vernon County.

- Next Meeting

- The January 2020 meeting is scheduled for January 08, 2020 @ 1:00 PM

ADJOURN

Frank Easterday moved to adjourn the meeting. Seconded by Rhonda Peterson. Motion carried. Meeting adjourned.

Respectfully Submitted,

Sherrie Seidel, Secretary