



**PERSONNEL, HUMAN SERVICES AND LEGAL AFFAIRS COORDINATED
COMMITTEE
Thursday, September 26, 2019 at 10:00am
MINUTES**

The Personnel Committee meeting was called to order by Chairperson, Will Beitlich at 10:00am on Thursday, September 26, 2019 in the County Board Room, Courthouse Annex.

The Human Services Committee meeting was called to order by Chairperson, Shawn Redington at 10:00am on Thursday, September 26, 2019 in the County Board Room, Courthouse Annex.

The Personnel Committee meeting was called to order by Chairperson, Will Beitlich at 10:00am on Thursday, September 26, 2019 in the County Board Room, Courthouse Annex.

Members Present: Will Beitlich, David Strudthoff, Mary Bringe, Alycann Taylor, Lorn Goede, Shawn Redington, David Eggen, Gail Muller, Adrian Amelse, Jay Vosseteig, Mike Leis, and Justin Running

Members Absent: None

Others in Attendance: Serena Inman, David Abt, Nikki Swayne, Angela Frye, Jill Bender, Mary Henry, Dennis Brault, Eric Evenstad, Ole Yttri, Darrel Clark, and Roger Call.

1. Call to Order
Chairpersons Beitlich, Redington, & Leis called the meeting to order at 10:00 am.
2. Affirmation of Proper Public Notice of meeting
Affirmed.
3. Audience to Visitors
4. Discuss and Approve new Background Check Policy for Child Support: Angela Frye, Child Support Supervisor discussed change in background check process for Child Support Staff and Corporal Counsel Attorneys who handle Federal Tax Information (FTI), and that the State requires additional steps to be taken in the background check process, namely the addition of fingerprint checks. Background Investigation Policy has been drafted, and over the course of several months Child Support, and HR have worked together to complete all the necessary steps to be in compliance with the State prior to the September 30, 2019 deadline. Angela is seeking approval now to approve the Background Investigation Policy from the Human Services committee in order to be in full



compliance with the State. A motion was made to approve Background Investigation Policy by Bringe, and a second by Strudthoff. All ayes, motion carried.

5. Personnel investigation regarding potential misconduct of Human Services Department employee(s): The Chair may entertain a motion to enter into a closed session, pursuant to Wisconsin Statutes 19.85 (1) (c) & (g), "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and Conferring with legal counsel for the government body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved." A motion was made by Goede to enter into closed session, second by Taylor for Personnel. All ayes, motion carried. A motion was made by Eggen to enter into closed session, and second by Muller for Human Services. All ayes, motion carried. A motion was made by Running to enter into closed session, second by Eggen for Legal Affairs. All ayes, motion carried. A motion was made to enter into open session by Bringe, second by Goede for Personnel. All ayes, motion carried. A motion was made to enter into open session by Amelse, second by Strudthoff for Human Services. All ayes, motion carried. A motion was made to enter into open session by Running, second by Eggen for Legal Affairs. All ayes, motion carried. A motion was made by Strudthoff to accept resignation conditions, and counter with changes discussed in closed session for Human Services Director, Pamela Eitland, second by Bringe for Human Services. All ayes, motion carried. A motion was made by Goede to accept resignation conditions, and counter with changes discussed in closed session for Human Services Director, Pamela Eitland, second by Taylor for Personnel. All ayes, motion carried. A motion was made by Running to accept resignation conditions, and counter with changes discussed in closed session for Human Services Director, Pamela Eitland, second by Eggen for Legal Affairs. Nikki Swayne, Corporal Counsel, excused herself at 11:45 am.
6. Adjourn Meeting: a motion to adjourn meeting at 11:55 a.m. was made Muller, second by Bringe for Human Services. A motion to adjourn meeting at 11:55 a.m. was made Bringe, second by Strudthoff for Personnel. All ayes, motion carried. A motion to adjourn meeting at 11:55 a.m. was made Eggen, second by Running for Legal Affairs.

Minutes respectfully submitted by Serena Inman, Personnel Director