



**PERSONNEL COMMITTEE  
Tuesday, April 9, 2019 at 10:30am  
MINUTES**

The Personnel Committee meeting was called to order by Chairperson, Will Beitlich at 10:30am on Tuesday, April 9, 2019 in the Courthouse Conference Room 101.

Members Present: Chairman Will Beitlich, Mary Bringe (via telephone), David Strudthoff, Alycann Taylor, Lorn Goede.

Members Absent: None

Others in Attendance: Serena Inman, Tanya Forkash, Dennis Brault, Tim Hundt

1. Call to Order

Beitlich called the meeting to order at 10:30 am.

2. Affirmation of Proper Public Notice of meeting

Affirmed.

3. Audience to Visitors

4. A motion was made to approve the minutes from March 12, 2019 by Strudthoff, and a second by Goede. Roll call vote – Strudthoff, Bringe, Beitlich, Taylor, Goede all yes. All ayes, motion carried.

5. A motion was made by Taylor to approve vouchers for March, second by Strudthoff. Roll call vote – Strudthoff, Bringe, Beitlich, Goede, Taylor all yes. All ayes, motion carried.

6. Addition of Section 2.2 to Policy 409 - Emergency Closings – Serena Inman:

Section 2.2 In the event that a decision is made to close Vernon County offices, it is the responsibility of each Department Head to determine which staff are considered essential or non-essential to department operations, and if any staff will need to be present at the county offices or be available otherwise (phone and/or email) for department operations.

- a. A motion was made by Taylor to accept the addition of Section 2.2 to Policy 409, second by Goede. Roll call vote – Strudthoff, Bringe, Beitlich, Taylor, Goede all yes. All ayes, motion carried.



7. Director's Report – Serena Inman
  - a. Update on recruiting. Mental Health Social Worker position filled, (M Brunner), Zoning Administrator position filled, (A. Oliphant), as well as a couple nursing positions. The review process has begun for Summer Parks Intern position.
  - b. Online postings are performing very well with large cost savings.
8. Discussion of Agenda items for next meeting: Corporate Counsel Survey to departments before contract renewal coming up in the fall.
9. Confirmation of next meeting date: May 14, 2019 at 10:30 a.m. in the Courthouse Conference Room 101.
10. Adjourn Meeting: a motion to adjourn meeting at 10:50am was made Goede, second by Strudthoff. Roll call vote – Strudthoff, Bringe, Beitlich, Goede, Taylor all yes. All ayes, motion carried.

Minutes respectfully submitted by Tanya Forkash, Personnel Administrative Assistant