



**PERSONNEL COMMITTEE**  
**Tuesday, February 19, 2019 at 10:30am**  
**MINUTES**

The Personnel Committee meeting was called to order by Chairperson, Will Beitlich at 10:31am on Tuesday, February 19, 2019 in the County Board Room – Courthouse Annex.

Members Present: Chairman Will Beitlich, Mary Bringe (via telephone), Dennis Brault (sitting in for Lorn Goede), David Strudthoff.

Members Absent: Alycann Taylor, Lorn Goede (arrived at 10:45 am)

Others in Attendance: Serena Inman, Tanya Forkash, Phil Hewitt, Tim Hundt. David Abt, Sheila Olson, Rachel Hanson, Amanda Hoff, Diane McGinnis

1. Call to Order

Beitlich called the meeting to order at 10:31 am.

2. Affirmation of Proper Public Notice of meeting

Affirmed.

3. Audience to Visitors

4. A motion was made to approve the minutes from January 17, 2019 by Strudthoff, and a second by Bringe. Roll call vote – Strudthoff, Bringe, Brault, Beitlich, Goede all yes. All ayes, motion carried.

5. A motion was made by Brault to approve vouchers for January, second by Strudthoff. Roll call vote – Strudthoff, Bringe, Brault, Beitlich, Goede all yes. All ayes, motion carried.

6. Review of Policy 409 - Emergency Closings – Serena Inman: Policy 409 was reviewed and discussed. It was decided that no action was needed as the policy clearly states how employees are to be paid during an Emergency Closing. Goede joined meeting at 10:45 a.m.

7. Review of Sick Time Payout for Elected Officials – *The Chair may entertain a motion to enter into closed session pursuant to Wis. Statutes, Section 19.85 (1) (c) & (e) "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility."* A motion was made by Goede to enter into closed session, second by



Bringe. Roll call vote – Strudthoff, Bringe, Beitlich, Goede all yes. All ayes, motion carried. A motion was made to enter into open session by Bringe, second by Goede. Roll call vote – Strudthoff, Bringe, Beitlich, Goede all yes. All ayes, motion carried.

a. No action taken. Will add to March 12, 2019 Personnel Committee agenda.

8. Director's Report – Serena Inman

a. Update on the incorrect network being loaded by Unum. Correct network is now loaded and new cards have been sent out.

b. The Personnel Office now has a Facebook page. The Zoning Administrator job was posted and received a lot of feedback.

9. Discussion of Agenda items for next meeting: Review of Sick Time Payout for Elected Officials

10. Confirmation of next meeting date: March 12, 2019 at 10:30 a.m. in the Courthouse Conference Room 101.

11. Adjourn Meeting: a motion to adjourn meeting was made by Roll call Strudthoff, second by Goede. Roll call vote – Strudthoff, Bringe, Beitlich, Goede all yes. All ayes, motion carried.

Minutes respectfully submitted by Tanya Forkash, Personnel Administrative Assistant