



FINANCE COMMITTEE
Minutes for January 16, 2020

Chairman Ole Yttri called the Finance Committee to order at 9:30 A.M. on Thursday, January 16, 2020, in the County Board room of the Courthouse Annex.

Members present were Ole Yttri, Rod Ofte, Adrian Amelse, Mike Leis and Kevin Larson.

Others in attendance were Ron Hoff, Rachel Hanson, Nate Campbell, Amanda Hoff, Gail Muller, Christiana Dollhausen, Dennis Brault, Serena Inman, Phil Hewett and Jon Howe. Affirmation of proper public notice was given.

Motion by Leis, 2nd by Amelse to approve the minutes of the December 19, 2019 meeting. Motion carried by all.

Yttri moved to Item #4 on the agenda, Rachel Hanson, Treasurer, Treasurer's report.

FINANCE MEETING				
January 16th, 2020				
	BALANCE 1/15/2020	\$ 13,132,546.84		
			HO-CHUNK NATION SUMMARY	
	2018 TAXES COLLECTED	\$ 68,579.83	<u>ACCOUNTS</u>	
	TAX DEED - WRITE OFF	\$ -	2010	\$ -
	BALANCE TO COLLECT	\$ 578,445.41	2011	\$ 240.00
			2012	\$ 15,364.00
	REDEMPTION TAXES COLLECTED	\$ 51,909.10	2013	\$ 7,475.40
	TAX DEED - WRITE OFF	\$ -	2014	\$ 128,116.79
	BALANCE TO COLLECT	\$ 820,336.68	2015	\$ 581,971.43
			2016	\$ 511,964.66
			2017	\$ 220,000.00
	SUMMARY OF INCOME AND EXPENSES		2018	\$ 207,591.87
	RECEIPTS		2019	\$ 1,886,381.91
	GENERAL RECEIPTS	\$ 4,577,449.54	INTEREST	
	REDEMPTION TAXES	\$ 120,488.93		
	INTEREST	\$ 24,768.75		
	TOTAL	\$ 4,722,707.22		
	CASH FLOW			
	BEG. BALANCE	\$ 11,125,302.20		
	RECEIPTS	\$ 4,722,707.22		
	A-CHECKS	\$ (2,420,768.12)		
	C-CHECKS - PAYROLL	\$ (731,272.15)		
	ACH WITHDRAWALS	\$ (489,169.23)		
	BALANCE 10/31/2019	\$ 12,206,799.92		
	SALES TAX	\$ 137,716.08		
	TOTAL AMOUNT IN Pool #3	\$ 1,560,304.76		

Hanson stated that we owe taxes on reclaimed properties. Motion by Ofte, 2nd by Larson to take funds from the Treasurers 2019 budget for taxes. Carried all. Discussed highway shop, it's on budget. Motion by Amelse, 2nd by Leis to approve Treasurer's Report. Carried all.

Yttri moved to Item #5 on the agenda, Audience to Visitors - None

Yttri moved to Item #6 on the agenda, Christiana Dollhausen gave report for Diane McGinnis – Report on Grants, DNR Grants-Current Grants – Ends 12/31/19 (\$637,046.73) Working on Closeout – DNR is reviewing first project submittal

Expected Accounts Receivable approximately \$437,000

FEMA (2017)/DNR – 3 buyouts - (\$629,248), Closed on 2 buyouts, Accounts Receivable \$92,375.92, One buyout and demolition complete and will draw funds in January 2020, DNR Municipal Flood Control Applications for 2020, Assisting the Towns of Coon and Christina and the Village of Viola, Procured for appraiser and working on contracts. CDBG-EAP (Flood \$3,165,716), De Soto public facility project (Road Repair)- \$600,000 – Project Complete – Final Invoice in January, 1 buyout in the process now (additional buyouts will happen once FEMA awards grants from August 2018 event) and one replacement project to be completed in 2020. Closed on one buyout on 1/15/2020, Accounts Receivable \$197,010.45, Economic Development Loan Committee, Meeting on 1/27/2020, FEMA GRANT – 2018, Submitted - one project is a priority one (FEMA may fund all projects). EDA Grant with City of Viroqua, No Commission meeting this month, Commission approved first Development Agreement in December. This will go to the City Council in January, in negotiations with additional businesses for the business park, developing a marketing plan. Other Grants, Snowflake Ski Jump grant – (\$75,000) – Accounts Receivable \$24,590, Drug Court Grant – Working on budget amendment and time extension. Monitoring response submitted in November was approved this week. Assisted the Sheriff's Department with a PREA grant in August – We received the grant December 30, 2019! Assisting Viola and Readstown redo their FEMA budgets for 2018 flooding applications. Assisting the City of Viroqua with a FEMA application for a safe room during tornado events. Other, Re-Visioning Rural Housing – January 29th 2p-5p Vernon Memorial Hospital.

Yttri moved to Item #7 on the agenda, Resolution - De Soto Area Emergency Services Tower Funding, Nate Campbell explained resolution. Cost of the tower is \$296,759.01 for a 180 foot tower, 300 foot tower would be \$200,000.00 more. Higher tower not justified. Amelse asked if we should wait a year and see how all our new equipment performs for the County. First payment on equipment is November 2020 of approximately \$370,000.00. Motion by Leis, 2nd by Ofte to take first year interest payment from Ho Chunk funds and add loan payment to existing Motorola loan. If possible and add to 2021 tax levy \$1,006,581.04 Loan total \$214,538.00 yearly payment for next 5 years. Ofte yes, Larson No, Amelse No, Leis yes, Yttri no. Failed. Motion by Amelse, 2nd by Larson, combine 1.1 million and this \$296,759.01 and pay interest and payment from Ho Chunk funds for 2020, and 2021 and beyond to be revisited later. Carried all.

Yttri moved to Item #8 on the agenda, Amanda Hoff – Vernon Manor RCAC Construction Document Funding, Hoff stated design is moving on well, need to know where funds for plans are coming from. Cost of \$350,000 to \$450,000 was on resolution. Motion by Yttri, 2nd by Amelse to take funds from new building fund, approximately \$350,000.00. Carried all.

Yttri moved to Item #9 on the agenda, Review of Finance procedures for Accounts Payable with Human Services Department, Andy Phillips and Abt Law have finished the contract – Jill and Ron need to meet to discuss the contract and come to an agreement of how backup for invoices will be handled.

Yttri moved to Item #10 on the agenda, Renewal of Audit Contract, Motion by Larson, 2nd by Leis.
Carried all.

Yttri moved to Item #11 on the agenda, Ho Chunk Allocation Discussion, Amelse' s feel's it's important to use these funds for Roads, Communication, Public Safety and etc.

Yttri moved to Item #12 on the agenda, Review of Non-Lapsing Accounts, discuss at later date.

Recess 11:10 am

Reconvene at 12:30 pm

Yttri moved to Item #13 on the agenda, Motion by Larson, 2nd by Amelse to also pay today for Executive Committee meeting.

Review computer printout of monthly bills and authorize payment. Motion by Amelse, 2nd by Leis to approve the monthly bills. Motion carried by all.

The next Finance meeting is Thursday, February 20, 2020 at 9:30 a.m. Motion by Larson, 2nd by Leis to adjourn at 12:38 p.m. All in favor. Motion carried by all.

Minutes respectively submitted by,

Ronald Hoff
Vernon County Clerk