



FINANCE COMMITTEE
Minutes for December 19, 2019

Chairman Ole Yttri called the Finance Committee to order at 9:30 A.M. on Thursday, December 19, 2019 in Room 102 of the Courthouse Annex. Members present were Ole Yttri, Rod Ofte, Adrian Amelse, Mike Leis, and Kevin Larson.

Others in attendance were Ron Hoff, Rachel Hanson, Diane McGinnis, Amanda Hoff, Nate Campbell, Dennis Brault, Roger Call, Ashley Oliphant, Tim Gaskell, Jon Howe, and Eric Evenstad. Affirmation of proper public notice was given.

Yttri moved to Item #3 on the agenda,

Motion by Leis, 2nd by Ofte. Approved minutes of November 21, 2019. Carried all.

Yttri moved to Item #4 on the agenda, Rachel Hanson, Treasurer, Treasurer's report.

FINANCE MEETING			
DECEMBER 19TH, 2019			
BALANCE 12/18/2019	\$	12,711,858.81	
			HO-CHUNK NATION SUMMARY
2018 TAXES COLLECTED	\$	52,089.48	
TAX DEED - WRITE OFF	\$	5,206.50	HO-CHUNK NATION FUNDS
BALANCE TO COLLECT	\$	647,025.24	DEPOSITS
			POOL #6 \$ 5,012.55
REDEMPTION TAXES COLLECTED	\$	18,253.81	F & M BANK \$ 2,511.97
TAX DEED - WRITE OFF	\$	6,554.68	CITIZENS 1ST BANK \$ 1,638,805.62
BALANCE TO COLLECT	\$	872,245.78	
			\$ 1,646,330.14
SUMMARY OF INCOME AND EXPENSES			ACCOUNTS
RECEIPTS			2010 \$ -
GENERAL RECEIPTS	\$	3,581,126.71	2011
REDEMPTION TAXES	\$	70,343.29	2012 \$ 240.00
INTEREST	\$	11,761.18	2013 \$ 15,404.00
BANK CORRECTION	\$	0.10	2014 \$ 2,767.74
TOTAL		\$ 3,663,231.28	2015 \$ 12,617.80
			2016 \$ 128,116.79
CASH FLOW			2017 \$ 581,571.43
BEG. BALANCE	\$	11,862,865.17	2018 \$ 322,205.34
RECEIPTS	\$	3,663,231.28	2019 \$ 380,000.00
A-CHECKS	\$	(3,170,362.74)	INTEREST \$ 203,407.04
C-CHECKS - PAYROLL	\$	(779,560.29)	\$ 1,646,330.14
ACH WITHDRAWALS	\$	(450,871.12)	
BALANCE 10/31/2019		\$ 11,125,302.30	
SALES TAX		\$ 177,859.62	
TOTAL AMOUNT IN Pool #3		\$ 1,420,838.21	

Motion by Amelse, 2nd by Larson to approve the Treasurers report. Carried all.

Yttri moved to Item #5 on the agenda, Audience to Visitors –Nate Campbell update on the tower purchase in the Town of Bergen. Adjoining farmer has 1st right of refusal, County needs to make a second offer. On De Soto tower update, by the salt shed on Kumlin road would be a good location. We’re looking at joining with other entities to use this tower. Roger Call explained that the Executive Committee is working on priority budgeting. Discussion on priority budgeting and long term planning on future agenda. January 16, 2020 is a joint meeting for Finance and Executive committees at approximately 11:00 am in the County Board room. We have a county doing priority budgeting to give a report at the January 28, 2020 County Board meeting.

Yttri moved to Item #6 on the agenda, Assistant Zoning Administrator reclassification, Oliphant explained comparable of other counties and positions in our County from Grade 9 to Grade 12 @ \$21.04. This is a \$2.39 an hour increase. Eric Evenstad also explained the need for this resolution. A 2/3 vote at the January County Board meeting would satisfy the change to the County Budget. Motion by Larson, 2nd by Amelse to send to the County Board on January 28, 2019. Carried all.

Yttri moved to Item #7 on the agenda, District Attorney Tim Gaskell - Administration Assistant increase in hours, we need an increase of 7 hours per week for our Admin Assistant. This works out to be \$144.43 per week or \$9,256.00 a year. This increase would be 29 ½ hours per week. Motion by Larson, 2nd by Amelse to send to the County Board meeting on January 28, 2020. Carried all.

Yttri moved to Item #8 on the agenda, Diane McGinnis, Report on DNR Grants-Current Grants – Ends 12/31/19 (\$637,046.73) Working on Closeout – DNR is reviewing first project submittal. Expected Accounts Receivable approximately \$437,000.
FEMA (2017)/DNR – 3 buyouts - (\$629,248). FEMA grant- Closed on 2 buyouts this month, Accounts Receivable \$92,375.92. One buyout and demolition complete and will draw funds in January 2020.
CDBG-EAP (Flood \$3,165,716), De Soto public facility project (Road Repair) - \$600,000 – Project Complete – Final Invoice in January. Buyouts – 4 in the process now (additional buyouts will happen once FEMA awards grants from August 2018 event). Closed on two buyouts this month. Funds received 12/13/19 \$111,304.94. Accounts Receivable \$103,672.90.
Economic Development Loan Committee, Subordination Request
FEMA GRANT – 2018. Submitted - one project is a priority one. Ho-Chunk Assistance for Villages, City of Hillsboro and Towns. One payment today for Village of Ontario, Working with communities that have not responded or are in process.
EDA Grant with City of Viroqua, Utility crews are finished for this year. Grading crews are still working and will continue in January subject to weather. Commission approved first Development Agreement. This will go to the City Council in January. In negotiations with additional businesses for the business park. Developing a marketing plan, Invoice for \$330,000 – Vernon County’s match commitment (in my budget)
Other Grants, Snowflake Ski Jump grant – (\$75,000) – 2nd payment request in this month’s bills. Drug Court Grant – Working on budget amendment and responding to monitoring letter. WHEDA Listening Session and Seven Rivers Housing Summit. Re-Visioning Rural Housing – January 29th 2p-5p Vernon Memorial Hospital. Property taxes on Parcels that are purchased come from where? We must decide at our next meeting.

Yttri moved to Item #9 on the agenda, Administrator Amanda Hoff and Jon Howe – update on Vernon Manor, We project a \$340,000.00 loss for 2019. We are at 68 bed count today, 70 is ok with current staffing. Vernon Manor is now at a 5 star rating.

Yttri moved to Item #10 on the agenda, Review of Finance procedures for Accounts Payable with Human Services Department, Andy Philipps is reviewing a new policy written by Corp Counsel, we will have it for our next meeting.

Yttri moved to Item #11 on the agenda, Review of Non Lapsing Accounts, Review Non Lapsing again next month.

Yttri moved to Item #12 on the agenda, Review computer printout of monthly bills and authorize payment. Motion by Larson, 2nd by Ofte to approve the monthly bills. Motion carried by all.

The next Finance meeting is Thursday January 16, 2020 at 9:30 a.m. Motion by Larson, 2nd by Ofte to adjourn at 11:50 a.m. Carried all.

Minutes respectively submitted by,

Ron Hoff
Vernon County Clerk