



FINANCE COMMITTEE
Minutes for November 21, 2019

Chairman Ole Yttri called the Finance Committee to order at 9:30 A.M. on Thursday, November 20, 2019 in Room 102 of the Courthouse Annex. Members present were Ole Yttri, Rod Ofte, Adrian Amelse, Mike Leis, and Kevin Larson.

Others in attendance were Ron Hoff, Rachel Hanson, Diane McGinnis, Roger Call, John Spears, Nate Campbell, Gail Muller, Dawn Nemec, Ben Wojahn, Sara McDowell, and Phil Hewitt. Affirmation of proper public notice was given.

Yttri moved to Item #3 on the agenda,

Motion by Leis, 2nd by Ofte. Approved minutes of October 17, 2019. Carried all.

Yttri moved to Item #4 on the agenda, Rachel Hanson, Treasurer, Treasurer's report.

FINANCE MEETING				
NOVEMBER 21ST, 2019				
	BALANCE 11/20/2019	\$ 13,956,776.14		
			HO-CHUNK NATION SUMMARY	
	2018 TAXES COLLECTED	\$ 58,229.96		
	TAX DEED - WRITE OFF	\$ 3,853.80		
	BALANCE TO COLLECT	\$ 699,114.72		
			HO-CHUNK NATION FUNDS	
			DEPOSITS	
			POOL #6	\$ 39,125.81
	REDEMPTION TAXES COLLECTED	\$ 41,414.56	F & M BANK	\$ 2,511.97
	TAX DEED - WRITE OFF	\$ 140,814.71	CITIZENS 1ST BANK	\$ 1,703,587.54
	BALANCE TO COLLECT	\$ 890,499.59		
				\$ 1,745,225.32
	SUMMARY OF INCOME AND EXPENSES		ACCOUNTS	
	RECEIPTS		2010	\$ -
	GENERAL RECEIPTS	\$ 2,271,041.18	2011	
	REDEMPTION TAXES	\$ 99,644.52	2012	\$ 240.00
	INTEREST	\$ 20,098.85	2013	\$ 15,523.00
	BANK CORRECTION	\$ 0.10	2014	\$ 2,767.74
	TOTAL	\$ 2,390,784.65	2015	\$ 66,093.30
			2016	\$ 128,216.59
	CASH FLOW		2017	\$ 583,471.43
	BEG. BALANCE	\$ 13,279,640.77	2018	\$ 330,568.67
	RECEIPTS	\$ 2,390,784.65	2019	\$ 420,000.00
	A-CHECKS	\$ (2,662,395.66)	INTEREST	\$ 198,394.49
	C-CHECKS - PAYROLL	\$ (712,012.96)		\$ 1,745,275.22
	ACH WITHDRAWALS	\$ (433,151.63)		
	BALANCE 10/31/2019	\$ 11,862,865.17		
	SALES TAX	\$ 180,403.36		
	TOTAL AMOUNT IN Pool #3	\$ 1,241,234.85		

Discussed GCS program, Register of Deeds, Dawn Nemec needs a separate system that supports electronic document files.

Motion by Larson, 2nd by Ofte to approve the Treasurers report. Carried all.

Yttri moved to Item #5 on the agenda, Audience to Visitors – None

Yttri moved to Item #6 on the agenda, Emergency Services Radio System Funding, Nate Campbell explained financial options. Lease or Bank Loan. Amelse feels take 10% up front, \$111,832.44 from General Fund and do a five year lease option with Motorola Company, with Motorola approval, 2nd by Leis and \$214,538.84 first payment from Ho Chunk or General Fund as 2nd choice, we can prepay on lease. Carried all. Looking at Tower option for Southwest corner of Vernon County.

Yttri moved to Item #7 on the agenda, Diane McGinnis, Report on DNR Grants-Current Grants – Ends 12/31/19 (\$637,046.73) Working on Closeout
FEMA (2017)/DNR - 3 buyouts - (\$629,248) FEMA grant- Made first 2 offers to purchase.
CDBG-EAP (Flood \$3,165,716) - De Soto public facility project (Road Repair) - \$600,000 - Project Complete - Waiting on final invoice Buyouts -- 6 in the process now (additional buyouts will happen once FEMA awards grants from August 2018 event). Participating in the regional Long Term Recovery Team Economic Development Loan Committee Closed on first loan in October. Updating manual, loan documents and developing website material
FEMA Grant – 2018, Submitted - one project is a priority one
Ho-Chunk Assistance for Villages, City of Hillsboro and Towns. One payment today for Village of La Farge. Follow up with communities that have not responded.
EDA Grant with City of Viroqua, Sewer and Water are connected for the Highway Shop. Sewer and water crews are working on Railroad Ave and installing water along Hwy 14. Grading is also moving forward. The Commission reviewed its first business proposal and approve the Memorandum of Understanding for the project. The Commission will meet December 2nd to review the Development Agreement for consideration for the Viroqua City Council. In negotiations with additional businesses for the business park developing a marketing plan
Other Grants, Snowflake Ski Jump grant - (\$75,000) – 2 new contracts for work and supplies. Drug Court Grant-Working on budget amendment and responding to monitoring letter.
Committee will get accounts receivable report next meeting. Motion by Amelse, 2nd by Larson to approve report. Amelse would like tower options, the plans and cost for tower in South West corner of County for the January 28, 2020 Board meeting and for the January Finance Committee meeting.

Yttri moved to Item #8 on the agenda, Diane McGinnis, Credit Card Application for office. Motion by Larson, 2nd by Leis with a \$2,000.00 limit. Carried all.

Yttri moved to Item #9 on the agenda, Farm Land Sale Proceeds Transfer to New Building Fund, Yttri explained we should have a separate fund to deposit in. Amelse states, create a fund called Vernon County Commission for Land Sale proceeds and keep interest in that Fund, 2nd by Ofte. Carried all.

Yttri moved to Item #10 on the agenda, Roger Call, Long Term Capital Projects, Ofte discussed could we start setting some dollars aside every year for projects. Amelse discussed the cost on the number of employee's, we may need to not fill every position in the future. Motion by Leis, 2nd by Larson to excuse Ofte at 10:55am. Carried all.

Yttri moved to Item #11 on the agenda, Finance procedures for Accounts Payable with Human Services Department, Hoff stated Abt – Swayne Law and Attorney Andy Philipps are working on procedure.

Yttri moved to Item #12 on the agenda, Review of Non Lapsing Accounts, Review Non Lapsing again next month.

Yttri moved to Item #13 on the agenda, Renewal of Maximus Consulting Services Contract, Renew for three years, Motion by Leis, 2nd by Amelse. Carried.

Yttri moved to Item #14 on the agenda, Review computer printout of monthly bills and authorize payment. Motion by Larson, 2nd by Leis to approve the monthly bills. Motion carried by all.

The next Finance meeting is Thursday December 19, 2019 at 9:30 a.m. Motion by Leis, 2nd by Larson to adjourn at 11:40 a.m. Carried all.

Minutes respectively submitted by,

Ron Hoff
Vernon County Clerk

