

VERNON COUNTY EMERGENCY MANAGEMENT

MINUTES OF COMMITTEE MEETING

July 3rd, 2019

MEMBERS PRESENT: Dennis Brault-Chairman, David Eggen, Glenda Sullivan- Vice Chairperson, Kay Stanek,

OTHERS ATTENDING: Brandon Larson- Vernon County Emergency Management Director, Tim Hundt- Media, Nikki Swayne- Corp Counsel, Michael Windle- Abt Swayne Law

MEMBERS ABSENT: Cary Joholski (excused)

The meeting was called to order by Chairman Dennis Brault at 09:30a.m. Affirmation of the proper meeting notice was recited by Chairman Brault.

The minutes of the June 4th 2019 meeting have been reviewed by the committee as mailed. Glenda Sullivan made a motion to approve the minutes and seconded by Dave Eggen. All voted aye.

#4. Audience to Visitors: None

#5. Review with possible approval of County Wide Burn Ban Ordinance:

- Director Larson discussed the details of the draft County wide burn ban ordinance. Discussion was had with Corp Counsel Swayne. Brault mentioned maybe making the wording more noticeable for the process of implementing a burn restriction. Swayne agreed and would make the adjustments. Larson stated he met with the Fire Mutual Aid Association and of the Fire Chiefs that were there were all in support of this. Discussion was also had on the notification process. Larson also stated he would like to keep moving forward with this and he will be going to the Legal Affairs committee next week and hopefully to the County Board floor on July 23rd. It was decided to also hold a Public Hearing before the County Board meeting on July 23rd. Eggen made a motion to move this ordinance along to Legal Affairs with the amendments from Swayne. 2nd by Sullivan. All voted Aye. 4-Yes, 0-No

Eggen was excused at 10:09am to attend to a personal matter

#6. Discussion/ Possible action re Possible Amendments to Vernon Co muni code Ch. 18 :

- Larson passed out a draft copy of the chapter that he and Corp Counsel Swayne had made some adjustments to. Larson read through the adjustments and discussion was had. All were in agreement with the amendments. Larson stated he would like to keep this moving along to Legal Affairs and then to the County Board floor. A motion was made by

Sullivan to move this onto Legal Affairs, 2nd by Kay Stanek. All voted Aye. 3-Yes, 0-No

#7. Director's Report:

- Larson discussed he went to a Continuity of Operations Managers Course and discussed the importance of having Continuity planning and stated he is working with all departments to complete their own plan.
- Larson discussed his Current Projects List and all he is currently working on which included his 2020 budget proposal he wanted the committee to be aware of.
- Larson is almost finished updating the Facility Off-Site plans, he only has one more left to be approved.
- MABAS has been implemented in the County for some Fire depts. and is working well, it has been used a couple times already.
- Larson discussed the National Night Out that is planned for August 6th at the Vernon County Fairgrounds. He will have the Mobile Command Post, and HazMat trucks there for a show and tell along with other Fire, EMS, and Law Enforcement.
- The Mobile Air trailer that was approved last month has been ordered.
- Larson also discussed the planning for an Emergency Operations Center Workshop/Tabletop exercise for the end of October.
- Larson stated the Vernon Manor evacuation exercise went very well and will doing follow-ups.
- Larson has also scheduled a 3 day Debris Management course that will be held in October in the Emergency Operations Center.

#8. Responses Made:

- Larson stated he had 4 HazMat calls in 6 days along with the air trailer going out twice to refills fire department air bottles.

#9. Presentation/Approval of Vouchers and Invoices:

- Larson discussed what bills would be paid this month and will be putting together vouchers for them. Larson will deliver them to the Clerk's office and Chairman Brault will sign them. Motion was made by Sullivan and seconded by Stanek to approve the bills. All voted Aye. 4-Yes, 0-No

#10: ANY OTHER ITEMS FOR CONSIDERATION FOR NEXT MEETING:

Larson is getting quotes for a Havis console for the F350 pick-up and will bring that next month. Also the possibility of a part-time assistant.

#11: NEXT MEETING DATE: August 7th 2019 at 09:30am in the Erlandson building 1st floor conference room.

With no other business to discuss, Sullivan made a motion to adjourn with a second by Stanek. All voted aye. 4-Yes, 0-No Adjourned at 10:38a.m.

The next Emergency Management Committee meeting will be held on August 7th at 09:30a.m.