



**Building & Facilities Meeting & Economic Development Advisory Committee  
April 12, 2019  
Minutes**

**The meeting was called to order at 12:30 p.m. by Chair Jim Servais of Building and Facilities and Chair Keven Larson EDA Committee.**

**Members present Building & Facilities** - Glenda Sullivan, Jim Servais, Roger Call and Eric Evenstad. Shawn Redington was absent. **Members present EDAC** – Kevin Larson, Mary Bringe, Paul Larsen, and Rod Ofte. Steve Holte and Justin Running were absent.

**Others in attendance:** Ron Hoff, Phil Hewitt, Karen Mischel, Sarah Grainger, Diane McGinnis, Christine Dollhausen, Tim Hundt, Kurt Muchow, Dennis Brault, Ole Yttri and Gail Muller.

**1. Call to order, 12:30 P.M.**

**2. Roll call/Introduction of visitors by Committee Chair.**

**3. Affirmation of proper public notice of meeting.**

**4. Annexation of Portions of the County Farm to City of Viroqua for Development of TID District and new Highway Facility.**

Muchow explained the boundaries of the County Farm that are proposed for annexation to the City of Viroqua. The new Highway Shop area will be surveyed. The committee discussed if the Town of Viroqua Shop would want to annex also. The Town of Viroqua will decide at their April 16 – 19<sup>th</sup> annual meeting. Ten of the residents at Vernon Manor voted in the Governor election and are considered electors so it is not a unanimous annexation. It is called a direct annexation which means a petition would have to be circulated having at least a majority of the ten electors sign the petition. Hewitt discussed County Rd BB and who would receive the GTA dollars for maintaining it. Hewitt stated the Highway is happy to maintain it as long as we receive the GTA dollars. It was asked if Railroad Avenue South was annexed to the City of Viroqua and decided it will have to be researched. Muchow stated it would be best if we annexed Vernon Manor into the City of Viroqua for the TID district since it would make for a cleaner process. Muchow stated the time frame of process will hopefully be completed by the June County Board meeting. The committee discussed Intergovernmental Agreement between the City of Viroqua and Vernon County. (Attached) Muchow stated the County Board has to approve the land sales and land price. It was discussed having one or two Buildings and Facilities members attend the EDAC meetings and report back to the Buildings and Facilities committee. It was discussed that at the April 16, 2019 County Board meeting we will ask for approval to move forward with Intergovernmental Agreement-Memorandum of Understanding with the City of Viroqua for the EDA Grant and annexation of land to the City of Viroqua in conjunction with the EDA Grant. Muchow stated the City of Viroqua and the County should agree on how the land should be zoned. It was discussed that 33% of the land annexed would be used for housing. The committee discussed getting the land appraised for fair market value. Muchow stated the City of Viroqua have accepted the grant and TID process.

The next joint meeting between the Buildings & Facilities and EDAC committee is set for April 26, 2019 at 8:30 a.m. in the County Board Room.

**5. Adjourn the EDAC Committee**

Motion by Ofte, second by Larson to adjourn the EDAC meeting at 1:22 p.m. Motion Carried.

**6. The Buildings and Facilities committee continues.**

Hewitt explained the Resolution which is going to the April 16, 2019 County Board meeting about descriptions of Land and authorize the committee to move forward.

**7. Land & Water Building Remodel & Lease Agreement.**

Hewitt stated the lease is changing with the building remodel, perhaps month to month. The current lease for Land and Water ends in April, 2019. Evenstad feels since Land & Water pays the rent they should decide on the lease. It was discussed about the usage of office space during the remodel project.

**8. Cameras IT Department**

Hewitt stated we need to buy some new cameras. Hewitt stated still have 13 older cameras at \$700 a piece in the Courthouse. Hewitt was asking how many we should purchase this year. Motion by Call, second by Evenstad to approve purchasing six cameras for approximately \$4,200. Motion carried.

The next meeting is scheduled for April 26, 2019 with the EDAC Committee at 8:30 a.m.

**9. Adjourn**

Motion by Sullivan, second by Call to adjourn at 1:54 p.m. Motion carried.

Minutes submitted by

Ron Hoff – County Clerk’s Office