

# Add **LIFE**<sup>SM</sup> to your Years

## Vernon County Unit on Aging

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### **The Vernon County Unit on Aging Committee met on 12-14-2015 at the Erlandson Building.**

Jim Servais called the meeting to order at 1:05 p.m. Additional members present included: Gail Muller, Adrian Amelse, Lorn Goede and Mary Bringe. Advisory Council members: Sherman Erlandson and Gary Thompson. Also present were, Pat Peterson, Director, Shelley Matson, EBS, Roxie Felde, Administrative Assistant, Kathy Turben, Transportation Program Manager and Laura Groom, Nutrition Program Manager.

### **Affirmation of public notice was given.**

**Review and Approval of previous Meeting Minutes:** Motion made by Adrian Amelse and seconded by Gail Muller to approve the Minutes from the 11-16-2015 meeting. Motion passed.

**Financial Report:** Pat presented the vouchers for November for discussion. Motion by: Adrian Amelse, seconded by Sherman Erlandson to approve paying the November vouchers. Motion passed. Pat shared the need to have an approval for us to pay certain Wednesday Checks for 2016. Lorn Goede made the motion to allow a signature by Jim Servais to approve the following Wednesday Check Requests for 2016: Coon Valley Telephone, Citizen's First Master Card, US Postal Service, US Cell and Vernon Telephone. Gail Muller seconded the motion and the motion passed. Pat presented an invoice for legal fees and asked the committee to approve this for payment. This bill was for legal service provided for the MOU for St. Joes and The Unit on Aging in the newest revitalization project. The invoice was for \$100.00 to ABT law. Adrian Amelse made the motion. Second was made by Lorn Goede. Motion passed. Pat shared the 2015 financial update.

### **Public Comments: There were no Public comments.**

### **Programmatic:**

**Nutrition** - Laura shared the November report.

**Mini Bus/ Volunteer Driver** -Kathy Turben gave the update on the Mini Bus and Volunteer Driver programs. Kathy shared several reports that gave the committee a comprehensive picture of the ridership of the bus. Our bus ridership consists of mainly seniors and disabled persons.

**Elder Benefit Specialist** -Shelley Matson gave the EBS monthly report for November identifying the levels of service within the report.

**Fee Review:**

Review of Suggested Donations, Copays and Fees- Pat shared the current suggested donations, fees and copays. The committee had a discussion based on the information given. Motion was made by Adrian Amelse to leave the Nutrition suggested donations the same at \$3.50 for Congregate and \$3.75 for Home-delivered Meals. Mary Bringe seconded the motion and motion passed. Mary Bringe made a motion to raise the full cost meal to \$9.00 for both Congregate and Home-delivered Meals beginning on 1-1-2016. Adrian Amelse seconded the motion –Motion passed. The Committee then discussed the fees for the bus. Jim Servais made the motion to raise the cost to those riding the bus beginning 1-1-2016 from the current \$6 to \$7 on regular trips and from \$10 to \$12 on Special trips. Lorn Goede made the second and the motion passed.

**Nutrion Wait list policy-** Pat shared that we are required to have an approved wait list policy for the Home-delivered Meal Program. Pat also shared the draft wait list policy. Motion to accept this policy was made by Gail Muller and seconded by Mary Bringe. Motion passed.

**Update and Discussion on Staffing-** Pat announced that the manager positions at the Senior Dining Centers in the De Soto and Stoddard have been filled as of Friday 12-13-2015. Ontario also has a new site manager. Currently all regular department positions are filled.

**Update and discussion on Dining Center changes and Closures-** Pat shared that we would like to close the Prairie View location Senior Dining Center Site as no one other than our meal hauler has eaten there for a year. We would continue the Home delivered meals out of this location. Motion was made by Lorn Geode and seconded by Gail Muller to change the status of the Prairie View Location effective in 60 days, from a Dining Center to a home-delivered meal station. Motion Passed. Next our caterer in the Readstown area has requested that we change our days of service to Tuesday through Friday instead of the current Monday through Thursday. Mary Bringe made the motion and Gail Muller seconded, motion passed. Changes may begin as soon as 60 days. Then final update is in regards to Stoddard Senior Dining Center. Basically we are looking for another location or possibly moving the site entirely. Motion was made to allow Pat to continue to find more options for this location. Motion was made by Gail Muller and seconded by Mary Bringe.

**Discussion Advocacy-**None were shared.

**Announcements-** Pat shared her appreciation to all the committee members who have served on this committee for the last year.

**Our next meeting will be held on January 18, 2016 at 1:00 pm at the Erlandson Building**

Adrian Amelse made the motion to adjourn, seconded by Lorn Goede. Motion passed.

Pat Peterson, Director

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Jim Servais, Chairman

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