

# Add **LIFE**<sup>SM</sup> to your Years

## Vernon County Unit on Aging

318 Fairlane Dr., Suite 219, Viroqua, WI 54665

Phone # (608) 637-5201 -- Fax phone # (608) 637-5501-- [www.vernoncounty.org](http://www.vernoncounty.org)

### **The Vernon County Unit on Aging Committee met on 4-13-2015 at the Erlandson Building.**

Jim Servais called the meeting to order at 1:33 a.m. Additional members present included: Lorn Goede, Adrian Amelse, Mary Bringe and Gail Muller. Also present were, Pat Peterson, Director; Kathleen Sullivan, Outreach Coordinator; and Laura Groom, Nutrition Program Manager.

**Affirmation of public notice was given.** Mary Bringe asked that we look at the requirements for Proper Public notice. There will a follow-up report done at the next meeting.

**Review and Approval of previous Meeting:** Motion made by Adrian Amelse and seconded by Lorn Goede to accept the Minutes from the 3-13-2015 meeting. Motion passed.

**Financial Report:** Pat presented the vouchers for February for discussion. Motion by: Lorn Goede, seconded by Mary Bringe to approve paying the March vouchers. Motion passed. Pat shared the 2015 financial update showing that we are on target with year to date expenditures.

#### **Programmatic:**

**Nutrition** - Laura shared the March reports. Laura shared the 2015 Survey results and will follow up with a more comprehensive report for each of the committee to carry and share. There is a new Stoddard Dining Center Manager. Pat will be starting to train with her on Tuesday 4-14-2015. We will also be looking for a Senior Dining Center Manager in Ontario. The current manager in that location is willing to step down because of limitations that affect her job performance. Kathleen Sullivan joined us for an update on her project. She is actively working on Signage for each site. The comment was that the sign shown looked to be an easy read. Kathleen also shared that she is also transitioning out of this position and is working with the Ambassadors to enable them to carry on the project.

**Mini Bus/ Volunteer Driver** -Pat gave the update on the Mini Bus and Volunteer Driver program. The Committee wants to see urgency and initiative with increasing the ridership on our bus. Pat will follow-up with Kathy Turben, our Transportation Manager.

**Elder Benefit Specialist** -Pat gave the EBS monthly report.

#### **Health and Caregiving-**

**Public Comments:** There were no Public Comments.

**Administrative Assistant Position:** Pat asked the committee to approve promoting Laura's position from Administrative Assistant to Senior Administrative Assistant. Her position has evolved and there are much more complexities in her position than in the past. She also is Pat's back- up and is cross trained to do all other positions in the department. Motion made by Lorn Goede and seconded by Adrian Amelse to promote Laura Groom from grade 6, step 5 (\$14.62) to grade 7, step 2 (\$14.89) effective April 26, 2015. Motion passed.

**Announcements-** For National Volunteer Week Pat sent out letters of appreciation to all the Volunteers that serve with our programs.

Pat gave an update some of our Classes.

Powerful tools for Caregivers will begin on April 20; 2015. The class needs more participation to run.

There will be classes on Alzheimer's- in Viroqua on 4-23-2015 at 1:30 pm and in Hillsboro on the same day at 5pm. There also will be a Conference on Alzheimer's in the Dells in May. Pat offered the opportunity to attend to our committee.

Living well with Chronic Conditions classes will begin in May.

**Our next meeting will be held on May 18, at 1:30 pm at the Erlandson Building**

Adrian Amelse made the Motion to close our meeting and the motion was seconded by Gail Muller. Motion Passed.

Pat Peterson, Director

Jim Servais, Chairman

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