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Meeting Minutes  
Aging and Disability Resource Center of Vernon County Advisory Committee  
June 7, 2018

The Aging and Disability Resource Center of Vernon County Advisory Committee met on Thursday June 7, 2018 at the Banta Building in Viroqua. The meeting was called to order by Human Services Director Pamela Eitland. Proper public notice was given. Minutes from the March 8, 2018 meeting were reviewed and approved by consensus.

**Introductions and Attendance**

Committee members Julie Haugh, Darlene Starch, Laura Malin and Nancy Thompson were present. Ole Yttri had previously notified the committee that he would be unable to attend. Also present was nutrition coordinator Megan Hanson, ADRC unit director Tricia Clements, and Pamela Eitland.

**Audience to Visitors**

There was no one in the audience to speak.

**Review and Discuss Three-Year Plan for Aging Services**

The committee was provided a list of the proposed Aging Plan Goals. Each goal was discussed and approved by the committee. Brainstorming was done on the goals that had not been written and suggestions were provided by committee members. The committee was informed of the process and the next steps.

**Summary Review of Nutrition and Transportation Committee Meetings**

The committee was given updates on the quarterly Vernon County Transportation Coordinating Committee Meeting and the Nutrition Advisory Meetings.

**Report on Data and Statistics**

Tricia provided handouts on the Minibus and Volunteer Driver ridership numbers for 2018 through the end of May. Numbers for the Senior Nutrition Program was provided for the first five months of the year. Data on the Social Workers caseloads was also provided for the months of March, April and May. Statistics were provided for the number of individuals the

DBS and EBS worked with in the past four months. The committee discussed unmet needs as well as general trends in the data.

### **Discussion on Meal Sites**

The committee was provided information on the eight different meals sites that are in Vernon County. They were given the data on average daily attendance at the congregate sites. They were informed that at the next Human Services Committee Meeting, there will be a discussion about the sites. There are no current plans to make changes. Committee discussion will focus on serving all of our communities and if we have the number of sites we need.

The Committee was informed that the request for proposals to be a meal site vendor for 2019 and 2020 will be presented to the Human Services Committee July 16<sup>th</sup> via sealed bid. We are looking to receive bids for the next two years. The State allows us to put out bids for up to three years.

### **ADRC of Vernon County Staff Report**

Nutrition Coordinator Megan Hanson gave a report to the committee on the nutrition program. She explained what the program does and how many are served through both the home delivered meal program and the congregate sites. She provided the committee a list of positive things that have been shared about the meals and the program.

Megan shared information on the Senior Farmer's Market voucher program.

### **Discussion and Feedback – Committee Members**

The committee was appreciative of the time put into developing the Aging Plan. Pam shared that there will be two public hearings this fall on the Aging Plan. If someone wants to give input but cannot make it to the public hearings, they are able to give written comments or stop at the ADRC or Human Services and voice their thoughts.

### **Schedule Next Meeting**

August 30, 2018, 10:00 to 12:00 at the ADRC of Vernon County at the Banta Building in Viroqua.

### **Adjourn**

Adjournment approved by consensus of the group.

Respectfully submitted by,

Tricia Clements, Unit Director  
Aging and Disability Resource Center of Vernon County