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Meeting Minutes
Aging and Disability Resource Center of Vernon County Advisory Committee
March 8, 2018

The Vernon County Aging and Disability Resource Center of Vernon County Advisory Committee met on Thursday March 8, 2018. The meeting was called to order by Human Services Director Pamela Eitland. Proper public notice was given. Minutes from the December 7, 2017 meeting were reviewed and a motion was made by Darlene and seconded by Laura to approve them. Motion passed.

Introductions and Attendance

Committee members Laura Malin, Ole Yttri, and Darlene Starch were present. Julie Haugh and Nancy Thompson notified the ADRC that they are unable to attend. Also present was transportation coordinator Amy Braun and ADRC unit director Tricia Clements.

Advisory Committee Information

Director Eitland provided a handout that explained the terms and conditions for ADRC Advisory Committee membership and Human Service Committee Membership. The committee discussed roles of the membership including a chairperson who would lead the meetings. The committee decided that they want to have Pam or Tricia run the meetings so that the members can focus on the content of the meeting and provide input.

The proposed Mission Statement for the ADRC was presented and discussed. The committee approved the mission statement below with thanks to the ADRC staff for developing it.

“The Aging and Disability Resource Center of Vernon County provides resources, assistance, and information in the community to promote the highest quality of life for individuals.”

Development of the 3-Year Aging Plan

The Department will begin the process of writing the 2019-2021 aging plan soon. It is due to GWAAR in November of 2018. The committee was asked to provide information to Pam and Tricia about groups or gatherings that we can attend to receive input and guidance from the community about the goals. The Aging plan will list project goals that will benefit the community. There will be public hearings to gather input. These will be scheduled for late summer or early fall.

ADRC –VC Staff Report

Amy Braun, Transportation Coordinator, presented a scenario to the committee. She talked about an individual in the community that needed medical treatment three times each week and did not have transportation. Amy worked with the individual and the medical provider to schedule appointments and set up rides through the Volunteer Driver program. The consumer was very pleased with the service and wrote a letter praising Amy, Mary Ann Thurin and the transportation program.

Report on Data and Statistics

Tricia provided handouts on the Minibus and Volunteer Driver ridership numbers for 2017 and for the months of January and February 2018. Numbers for the Senior Nutrition Program and data on the Social Workers caseloads were also provided for that same time period. A handout was provided on services provided in 2017 by the EBS. Statistics were provided for the number of individuals the DBS worked with in the past four month. The Committee discussed unmet needs as well as general trends in the data.

Administrator's Report

Director Eitland reported that the Human Services Committee asked for a review of the Senior Nutrition Program which includes eight meal sites and home delivered meals. The review will include looking at options to increase participation, potential for consolidation of sites, location of sites, available transportation to sites, and the safety of participants that regularly attend meal sites. The Committee was not in favor of closing sites but agreed that it is good to evaluate the program. Eitland will report to the Committee on findings and recommendations throughout the review.

Eitland suggested that we ask for bids in the Nutrition Program RFP process to include services for two or three years. This will allow for consistency of sites as well as administrative efficiencies in the process. The Committee supports that idea and proposed that it be in place for the RFP process this year for 2019 and beyond.

Audience to Visitors

There was no one in the audience to speak.

Discussion and Feedback – Committee Members

The Committee asked about distribution of the A-Team newsletter. They made the following suggestions about distribution:

- Start a mailing list and mail a copy out monthly.
- Start an email list and email it out monthly.

- Add a statement on the front page of the A-Team letting people know how to get it.
- Post a notice on the Facebook Page.
- Share with County Board members.
- Share with Kris Jaynes who oversees the Viroqua Area Folks page on Facebook.
- Email a copy of it to the MCO and IRIS workers.

A suggestion was made to have more articles geared toward the 19 – 59 age group.

Schedule Next Meeting

June 7, 2018 at 10:00 – 12:00 at the ADRC of Vernon County in the Banta Building in Viroqua.

Adjourn

Laura Malin made a motion to adjourn the meeting. Second by Ole Yttri. Motion passed.

Respectfully submitted by,

Tricia Clements, Unit Director
Aging and Disability Resource Center of Vernon County