



BUILDING & FACILITIES PLANNING COMMITTEE
Thursday, January 2, 2020

The Building & Facilities Committee will meet on Thursday, January 2, 2020 at 9:30 a.m. in ~~the Conference Room at the New Highway Shop.~~ Action may be taken on the following items as needed.

AMENDED

THE MEETING IS MOVED TO ROOM 102 OF THE COURTHOUSE ANNEX

The agenda will include:

1. Call to order, **9:30** a.m. Chair Jim Servais presiding.
2. Roll call/Introduction of visitors by Committee Chair
3. Affirmation of proper public notice of meeting.
4. Review & approve minutes of last meeting, December 5, 2019.
5. Audience to visitors
6. Buildings Uses
7. HVAC Technician Rental Rates
8. Buildings Security
9. Department Head Evaluation Department Head review, the committee may entertain a motion to adjourn into closed session, pursuant to Wis. Statutes, Section 19.85(1) (c) considering performance evaluation data of any governmental employee over which the governmental body has jurisdiction or exercises responsibility. (Roll call vote needed if motion is not unanimous)
 - a. Entry into closed session of adopted.
 - b. Reconvene in open session pursuant to Wisconsin Statutes Section 19.85 (2) (Roll Call vote if motion is not unanimous)
10. May act on items discussed in closed session
11. Department Head Report – Highway Shop Update
12. Committee members reports/questions
13. Approve Vouchers/Budget status
14. Announcements
15. Schedule next meeting (if applicable)
16. Adjourn

Buildings & Facilities meets at **9:30** a.m. **January 2, 2020**, in the ~~Conference Room of the New Highway Shop,~~ **ROOM 102 OF THE COURTHOUSE ANNEX.** Buildings Uses, HVAC Technician Rental Rate, Buildings Security, Department Head Evaluation. Department Head report –Highway Shop Update, Approve Vouchers, Schedule next meeting date.

GUIDELINES FOR PUBLIC PARTICIPATION AT COMMITTEE MEETING

1. Public participation must be limited to the "Audience to Visitors" agenda line unless a request is made at that time to speak during a different agenda line and is authorized by the Committee Chair
2. Please state name and address
3. Please limit comments to 2 minutes
4. Please state subject to be presented
5. Personal attacks or comments are out of order and will be so ruled by the chair
6. Questions may be presented and become part of a discussion or agenda item at the next committee meeting if requested and appropriate for committee discussion and action
7. No action will be taken on public participation comments during the "Audience to Visitors" agenda line. Items for discussion may be placed on a future board agenda
8. Committee members may respond to questions or information requests personally or in writing following the meeting

COMMITTEE MEMBERS

Jim Servais, Eric Evenstad, Shawn Redington, Glenda Sullivan, Roger Call