



BUILDING & FACILITIES PLANNING COMMITTEE
Thursday, September 5, 2019
AMENDED

The Building & Facilities Committee will meet on Thursday, September 5, 2019 at 9:30 a.m. in Room 309 of the Courthouse Annex. Action may be taken on the following items as needed.

The agenda will include:

1. Call to order, **9:30** a.m. Chair Jim Servais presiding.
2. Roll call/Introduction of visitors by Committee Chair
3. Affirmation of proper public notice of meeting.
4. Review & approve minutes of last meeting, August 1, 2019.
5. Audience to visitors
6. Parking Lot Options
7. Review Possible Joint Purchase Options on New Mower
8. New Carpet for ADRC Office
9. Department Head Report – Highway Shop Update and New Custodian.
Look into going with a Supply Service for our Custodial Supplies.
10. Committee members reports/questions
11. Approve Vouchers/Budget status
12. Announcements
13. Schedule next meeting (if applicable)
14. Adjourn

Buildings & Facilities meets at **9:30** a.m. **September 5**, 2019, in Room 309, Parking Lot Options, Joint Purchase Options on New Mower, Carpet ADRC, Department Head report – Highway Shop Update, New Custodian **and Supply Service for Custodial Supplies.**

GUIDELINES FOR PUBLIC PARTICIPATION AT COMMITTEE MEETING

1. Public participation must be limited to the "Audience to Visitors" agenda line unless a request is made at that time to speak during a different agenda line and is authorized by the Committee Chair
2. Please state name and address
3. Please limit comments to 2 minutes
4. Please state subject to be presented
5. Personal attacks or comments are out of order and will be so ruled by the chair
6. Questions may be presented and become part of a discussion or agenda item at the next committee meeting if requested and appropriate for committee discussion and action
7. No action will be taken on public participation comments during the "Audience to Visitors" agenda line. Items for discussion may be placed on a future board agenda
8. Committee members may respond to questions or information requests personally or in writing following the meeting

COMMITTEE MEMBERS

Jim Servais, Eric Evenstad, Shawn Redington, Glenda Sullivan, Roger Call

