



FINANCE COMMITTEE Minutes for December 20, 2018

Chairman Ole Yttri called the Finance Committee to order at 9:30 A.M. on Thursday, December 20, 2018 in Room 309 of the Courthouse Annex. Members present were Ole Yttri, Kevin Larson, Rod Ofte, Mike Leis and Adrian Amelse.

Others in attendance were Ron Hoff, Rachel Hanson, Diane McGinnis, Jon Howe, Pam Eitland, Gail Muller, Roger Call, Christine Dollhausen, Amanda Hoff, Phil Hewitt, Serena Inman, Doug Avoles and Tim Hundt. Affirmation of proper public notice was given.

Motion by Leis, 2nd by Ofte to approve minutes for November 7, 2018 and November 15, 2018 meetings. Motion carried by all.

Yttri moved to Item #9 on the agenda, Ho Chunk requests finalization, Motion by Larson, 2nd by Ofte to move to Ho Chunk Requests.

| Department | 2018 Ho-Chunk Fund Requests for 2019 Finance Meeting 20 Dec 2018 | Amount Requested | Initial Review | Draft Approved |
|-----------------------------------|--|---------------------|-------------------|-------------------|
| Town of Stark | | \$37,000 | \$37,000 | \$37,000 |
| Town of Whitestown | | \$83,000 | \$83,000 | \$83,000 |
| 2019 Vernon Co. Budget | Amount used to balance budget | \$250,000 | \$250,000 | \$250,000 |
| Vernon County Board | Building Infrastructure Repair | \$250,000 | \$0 | |
| Vernon County Board | New Building Fund | | \$250,000 | \$250,000 |
| Co. Board/Vernon Communications | Sidie Hollow fiber/tower | \$20,070 | \$20,070 | \$0 |
| Building and Facilities | Chiller-Parking Lot Replacement | \$75,000 | \$75,000 | \$25,000 |
| County Clerk | IBS - Time Entry and Tracking System | \$38,000 | \$38,000 | \$38,275 |
| Driftless Wisconsin | New Regional Website | \$7,500 | \$7,500 | \$0 |
| Emergency Management | Gauging Station | \$17,000 | \$17,000 | \$0 |
| Health Dept. | Stepping On Program | \$3,000 | \$3,000 | \$0 |
| Health Dept. | Car Seat Program | \$1,500 | \$1,500 | \$0 |
| Highway Dept. | Paver | \$30,000 | \$0 | \$0 |
| Human Services-no current request | Wants to retain remaining funds approved last yr. for Connections Prog | \$0 | \$0 | |
| IT | Network Infrastructure | \$160,000 | \$160,000 | \$145,000 |
| ITBEC | County membership | \$2,500 | \$2,500 | \$0 |
| Land Info | LIDAR Data Acquisition | \$50,000 | \$50,000 | \$0 |
| LWCD | Jersey Valley Dam Repair or Abandonment | \$50,000 | \$50,000 | \$0 |
| LWCD | Mlsna Dam Repair or Abandonment | \$50,000 | \$50,000 | \$0 |
| LWCD | Swenson Dam Repair | \$20,000 | \$20,000 | \$20,000 |
| LWCD | Community Drinking Water Testing and Education | \$12,850 | \$12,850 | \$12,000 |
| LWCD | Mapping/documenting flood damage & Flood Mitigation Priorities | \$75,000 | \$75,000 | \$75,000 |
| LWCD | Flood Mitigation Technician | \$75,000 | \$75,000 | \$0 |
| LWCD | Sidie Hollow Upper Ridge Campsite Electrical Upgrades | \$13,954 | \$13,954 | \$14,000 |
| SMRT BUS | Decision to have Pam put in her budget | \$0 | \$0 | \$0 |
| Tourism/Promotion/Econ.Dev. | New Website Design and Development | \$47,500 | \$47,500 | \$47,500 |
| Tourism/Promotion/Econ.Dev. | Economic Development Strategic Plan Implementation | \$55,000 | \$55,000 | \$55,000 |
| Tourism/Promotion/Econ.Dev. | Vernon County Community Grant Program | \$25,000 | \$25,000 | \$25,000 |
| Vernon Manor | Controls for Air Handlers | \$40,000 | \$40,000 | \$40,000 |
| Vernon Manor | Water Heaters | \$30,000 | \$30,000 | \$30,000 |
| Vernon Manor | Milnor 60# Washer/Extractor | \$45,225 | \$45,225 | \$45,225 |
| Vernon Manor | Milnor 35# Washer/Extractor | \$8,000 | \$8,000 | \$8,000 |
| Vernon Manor | Huesch Dryer | \$30,000 | \$30,000 | \$0 |
| Zoning | On-call or LTE support | \$10,000 | \$10,000 | \$0 |
| Zoning | Smart Phone | \$1,000 | \$1,000 | \$0 |
| Zoning | Copy Machine | \$5,000 | \$5,000 | \$0 |
| Zoning | Additional Vehicle (Used) | \$25,000 | \$25,000 | \$0 |
| Totals: | Available | \$1,643,099 | \$1,613,099 | \$1,200,000 |
| | \$1,200,000 | Requested | Draft | Draft Review |
| | | -\$443,099 | -\$413,099 | \$0 |

program February 1, 2019. Continuing to identify potential projects in anticipation of the closeout process. May be able to partner funds with a Vernon Manor. FEMA GRANT – 2018, I assisted Town of Forest with pre-application, Vernon County application includes 2 properties right now. Full application due March 29, 2019. Funding approved at County Board on 10/16/18. Working with 3 clients right now. Other Grants I am working on, Snowflake Ski Jump grant, EDA – Continue work with the Economic Development Advisory Committee jointly meeting with the City of Viroqua

Yttri moved to Item #7 on the agenda, Employee PTO Rollover or Payout, Serena Inman explained employees PTO was denied because of floods. They can carry over 1 week of vacation, but it must be used in 90 days, this was approved by Personnel Committee.

Yttri moved to Item #8 on the agenda, Ron Hoff, Funding of New IBS Time Entry and Tracking System - Moved to item #9 with Ho Chunk discussion.

Yttri moved to Item # 10 on the agenda, Review Computer Printout of Monthly Bills and Authorize Payments. Motion by Leis, 2nd by Amelse to authorize payments. Motion carried by all.

The next regular Finance meeting is Thursday, January 17, 2019 at 9:30 a.m.

Motion by Amelse, 2nd by Larson to adjourn at 11:24 a.m. All in favor Motion carried by all.

Minutes respectively submitted by,

Ronald Hoff
Vernon County Clerk