



FINANCE COMMITTEE  
Minutes for October 18, 2018

Chairman Ole Yttri called the Finance Committee to order at 9:30 A.M. on Thursday, October 18, 2018 in Room 309 of the Courthouse Annex. Members present were Ole Yttri, Kevin Larson, Rod Ofte, Mike Leis, and Adrian Amelse.

Others in attendance were Ron Hoff, Mark Johnson, Tim Hundt, Phil Hewitt, Dennis Brault, Barron Froiland, Ben Wojahn, Christina Dollhausen, Brandon Larson, Pam Eitland, Gail Muller, Roger Call, Jon Howe, Beth Johnson, Doug Avoles, Amanda Hoff and Shelly Brandaman.

Affirmation of proper public notice was given.

Motion by Leis 2<sup>nd</sup> by Larson to approve the minutes of September 20, 2018 meeting, and the September 5 & 6 and 18th, 2018 budget hearings. Motion carried by all.

Yttri moved to Item #4 on the agenda, Ron Hoff - Treasurer's report. Rachel is gone today for a convention.

OCTOBER FINANCE MEETING				
PAGE 1	BALANCE	\$	16,105,232.75	
				HO-CHUNK NATION SUMMARY
PAGE 2	2017 TAXES PAYMENTS	\$	72,965.85	
	TAX DEED -- WRITE OFF	\$	-	
	INTEREST	\$	5,428.51	
	BALANCE TO COLLECT	\$	653,936.11	
				HO-CHUNK NATION FUNDS
				DEPOSITS
PAGE 3	REDEMPTION TAXES COLLECTED	\$	19,338.52	POOL #6 \$ 485,077.05
	TAX DEED - WRITE OFF	\$	-	RIVER BANK \$ 600,000.00
	INTEREST	\$	5,603.92	F & M BANK \$ 2,511.97
	BALANCE TO COLLECT	\$	962,118.71	PEOPLES STATE BANK \$ 1,217,853.39
				CITIZENS 1ST BANK \$ 1,711,055.31
				<b>\$ 4,016,497.72</b>
PAGE 4	<b>SUMMARY OF INCOME AND EXPENSES</b>			ACCOUNTS
	RECEIPTS			2010 \$ 277,856.11
	GENERAL RECEIPTS	\$	1,862,801.58	2011 \$ 143,289.48
	CURRENT TAXES	\$	72,965.85	2012 \$ 283,100.91
	INTEREST	\$	5,428.51	2013 \$ 381,985.85
	REDEMPTION TAXES	\$	19,338.52	2014 \$ 296,562.91
	INTEREST	\$	5,603.92	2015 \$ 265,300.17
	<b>TOTAL</b>	\$	1,966,138.38	2016 \$ 260,890.00
				2017 \$ 801,742.86
				2018 \$ 1,200,000.00
	CASH FLOW			INTEREST \$ 105,769.43
	BEG. BALANCE	\$	17,230,910.45	<b>\$ 4,016,497.72</b>
	RECEIPTS	\$	1,966,138.38	
	A-CHECKS	\$	(2,260,782.62)	PAID OUT IN SEPT 2018 \$ 5,231.32
	C-CHECKS - PAYROLL	\$	(697,220.71)	
	ACH WITHDRAWALS	\$	(565,232.73)	
	<b>BALANCE END OF SEPT. 2018</b>	\$	<b>15,673,812.77</b>	
PAGE 5	SALES TAX	\$	137,406.18	
	TOTAL AMOUNT IN Pool #3	\$	1,079,444.13	

Motion by Amelse, 2<sup>nd</sup> by Leis to approve Treasurer's Report. Motion carried by all.

**Yttri moved to Item #5 on the agenda,** Audience – Ho Chunk questions will be answered later.

**Yttri moved to Item #6 on the agenda,** Tim Hundt – Funding for County Departments for Press release work shop, Hundt explained the importance of doing proper press releases to citizens. Workshop cost is \$500.00. Eitland feels a form could be premade and Department Heads could fill in the blanks for release during an emergency. Motion by Amelse, for \$500.00 and take from Human Services, 2<sup>nd</sup> by Leis. Carried all.

**Yttri moved to Item #8 on the agenda,** Phil Hewitt – Highway Shop Proposals, Committee discussed financing options for the new Highway Shop, Local banks or Bonding. Cost of new highway shop is approximately \$7.2 million. Motion by Amelse to look at \$5 million for 10 or 20 years. Compare bank loans and bonding or a mix. 2<sup>nd</sup> by Ofte to meet Wednesday November 7, 2018 at 9:00 A.M. Also do a comparison for \$17 million total package. Carried all.

**Yttri moved to Item #7 on the agenda,** Review of Ho Chunk Funds request, Motion by Leis, No second for Vernon Communications for \$20,070.00. Hoff to do a resolution for the November 13, 2018 Board meeting for \$20,070.00.

Building Infrastructure –\$250,000.00

Maintenance – Phil Hewitt, \$75,000.00 Chiller would come off as well as Vernon Manor request if \$250,000.00 is passed.

County Clerk – Ron Hoff - Explained new financial system \$38,000.00

Driftless - Adrian Amelse - explained new web site for area \$7500.00

Emergency Mngt - Brandon Larson, explained gauging station \$17,000.00

Health Department – Beth Johnson, Stepping On \$30000.00, Car Seats \$1500.00.

Highway – Phil Hewitt, Paver \$30,000.00, old one was lost in the flood.

Human Services – Pam Eitland, No request, and keep last year balance.

IT – Connie McCullick, \$160,000.00 needed to overhaul network servers, currently 26 servers – now replacing one a year.

ITBEC- \$2500.00 County membership.

Land Information – Doug Avoles, \$50,000.00 LiDAR data acquisition, this would be spent in 2020 – Ofte asked how long it would last – approximately 10 years.

LWCD – Ben Wojahn explained needs, discussion if need this year. Some projects in partnership with other counties and partners.

SMRT Bus – moved to Human Service budget.

Tourism - \$47,500.00 new County web site. Christina Dollhausen explained current web is not adequate.

Vernon Manor – Amanda Hoff - Jon Howe, 153,225.00, Controls for Air Handlers, Water Heaters, Milnor 60# Washer/Extractor, Milnor 35# Washer/Extractor, Huesch dryer.

Mike Leis excused at 11:30 AM

Zoning – Angela Reed, \$41,000.00, on call or LTE support, Smart phone, Copy Machine, Additional Vehicle (used).

**Yttri moved to Item #9 on the agenda,** Mark Johnson for Diane McGinnis – Report on Grants – DNR Grants/Current Grants, Ends 12/31/19. Bloomingdale - Asbestos abated. Need to bid demolition. Two offers to purchase were presented and accepted yesterday for properties in Avalanche.

FEMA/DNR – new applications. FEMA grant- Moving forward. Timeline: DNR – awards should be made this fall, FEMA – awards will likely be made early 2019

CDBG-EAP (Flood) 5 open projects from 2016-2017, De Soto public facility project – to be completed in 2019, Amended contract to incorporate 2018 flooding event – we have about 50 applications, Hired Mark Johnson on October 8, 2018, participating in the regional Long Term Recovery Team.

Revolving Loan Fund Committee, No final word yet from DOA on the closeout of this program. Continuing to identify potential projects in anticipation of the closeout process. May be able to partner funds with the EDA grant and/or Vernon Manor. Meeting November 1<sup>st</sup> Tourism, Promotion and Economic Development Committee.

FEMA GRANT – NEW, Working with L&W, Emergency Management and Zoning regarding two funding opportunities this fall for FEMA assistance. Pre-Mitigation: \$235 Million nationally (more than twice the normal appropriation) to do planning, buyouts, elevations, maybe generators, larger retention ponds, etc Flood Mitigation Assistance: \$160 million nationally to address repetitive loss properties and buyouts for those that have national flood insurance. 25% local match required, Potential funding for Hazard Mitigation Grant Program (what we have now and applied for in April) for buyouts and elevations, 12.5% match required.

MAPPING TOOL - We need mapping tool (included in Ho-Chunk request) to demonstrate repetitive loss and cost benefit analysis. Without this mapping tool we will be miss out on funding opportunities because we can't justify/substantiate our need. In addition, this tool will assist me in targeting properties for buyouts and will also be able to justify which properties should be first vs. later. We have many people now interested in a buyout and it is very unlikely we will be able to be successful in securing funding to do them all at once. This tool will make the process "fair" because we will have data to support our decisions.

Funding approved at County Board on 10/16/18. Working with Nikki to draft loan document. Other Grants I am working on, Snowflake Ski Jump grant – seeking contract amendment to address damages from the 2018 flooding, EDA – Continue work with the Economic Development Advisory Committee jointly meeting with the City of Viroqua.

**Yttri moved to Item #10 on the agenda**, Financial Software discussion, Amelse explained \$40,000.00 a year, 30,000.00 up front. Will discuss with Board Chair for next step possibly January of 2019.

**Yttri moved to Item #11 on the agenda**, Review computer printout of monthly bills and authorize payment. Motion by Larson, 2<sup>nd</sup> Amelse by to approve the monthly bills. Motion carried by all.

The next Finance meeting will be November 7, 2018 to review Finance options for a new Highway building at 9:00 AM.

The next Regular Finance meeting is Thursday, November 15, 2018 at 9:30 a.m. Motion by Larson, 2<sup>nd</sup> by Ofte to adjourn at 12:05 p.m. Carried all.

Minutes respectively submitted by,

Ron Hoff  
Vernon County Clerk