



FINANCE COMMITTEE  
Minutes for July 19, 2018

Chairman Ole Yttri called the Finance Committee to order at 9:30 A.M. on Thursday, July 19, 2018 in Room 309 of the Courthouse Annex. Members present were Ole Yttri, Kevin Larson, Mike Leis, Rod Ofte, Adrian Amelse, Mary Bringe and Roger Call.

Others in attendance were Ron Hoff, Rachel Hanson, Melanie Lendosky, Troy Morris, Diane McGinnis, Phil Hewitt, Susan Burkhamer, Beth Johnson, Gail Muller, Jeff Burkhardt, Nancy McDowell, Pam Eitland, Trish Clements and Amy Braun. Affirmation of proper public notice was given.

**Motion by Leis 2<sup>nd</sup> by Larson to approve the minutes of the June 21, 2018 meeting. Motion carried by all.**

**Yttri moved to Item #4 on the agenda, Rachel Hanson, Treasurer, Treasurer's report.**

JULY 19TH, 2018			
PAGE 1	BALANCE	\$ 19,306,940.33	
			HO-CHUNK NATION SUMMARY
PAGE 2	2017 TAXES PAYMENTS	\$ 538,357.74	
	TAX DEED -- WRITE OFF	\$ -	
	INTEREST	\$ 2,857.10	
	BALANCE TO COLLECT	\$ 8,700,365.73	
			HO-CHUNK NATION FUNDS
			DEPOSITS
PAGE 3	REDEMPTION TAXES COLLECTED	\$ 21,100.73	POOL #6 \$ 525,676.50
	TAX DEED - WRITE OFF	\$ -	RIVER BANK \$ 600,000.00
	INTEREST	\$ 6,026.38	
	BALANCE TO COLLECT	\$ 1,046,704.96	F & M BANK \$ 2,511.97
			PEOPLES STATE BANK \$ 1,217,853.39
PAGE 4	CHART OF PREVIOUS YEARS TAXES DUE 6/30		CITIZENS 1ST BANK \$ 1,711,055.31
PAGE 5	<b>SUMMARY OF INCOME AND EXPENSES</b>		<b>\$ 4,057,097.17</b>
RECEIPTS			ACCOUNTS
	GENERAL RECEIPTS	\$ 1,479,008.76	2010 \$ 277,856.11
	CURRENT TAXES	\$ 538,357.74	2011 \$ 143,289.48
	INTEREST	\$ 2,857.10	2012 \$ 283,100.91
	REDEMPTION TAXES	\$ 21,100.73	2013 \$ 382,027.75
	INTEREST	\$ 6,026.38	2014 \$ 298,125.06
	<b>TOTAL</b>	<b>\$ 2,047,350.71</b>	2015 \$ 290,850.17
			2016 \$ 263,781.17
CASH FLOW			2017 \$ 817,866.30
	BEG. BALANCE	\$ 17,129,752.14	2018 \$ 1,200,000.00
	RECEIPTS	\$ 2,047,350.71	INTEREST \$ 100,200.22
	A-CHECKS	\$ (1,534,161.69)	<b>\$ 4,057,097.17</b>
	C-CHECKS - PAYROLL	\$ (672,693.33)	PAID OUT IN JUNE 2018 \$ 196,614.24
	ACH WITHDRAWALS	\$ (410,511.28)	
		<b>\$ 16,559,736.55</b>	
PAGE 6	SALES TAX	\$ 172,081.08	
	TOTAL AMOUNT IN Pool #3	\$ 593,913.59	

**Motion by Ofte, 2<sup>nd</sup> by Amelse to approve Treasurer's Report. Motion carried by all.**

**Yttri moved to Item #5 on the agenda,** Audience to Visitors – No comments from attendees.

**Yttri moved to Item #6 on the agenda,** Melanie Lendosky of Johnson & Block – Audit Exit Report, A good Opinion Audit will be filed by deadlines. Recommend to raise Capitalization Policy to \$5,000.00, currently it's at \$3,500.00. Will review and act on \$5,000.00 at next meeting. Revenue \$12,289,285 – Expenditures \$12,477,426. Fund balance as of 12/31/2017 is \$12,195,382.

County Reserve \$7,503,347  
Fund Balance \$17,532,798  
General Fund \$9,100,000

Governmental Fund Balances,  
Nonspendable - \$1,406,328 – 8%  
Restricted - \$5,337,416 – 30%  
Assigned - \$3,285,707 – 19%  
Unassigned - \$7,503,347 – 43%

Revenue,  
■ Taxes (\$10,011,989)  
■ Intergovernmental (\$10,588,168)  
■ Public Charges for Services (\$829,729)  
■ Miscellaneous (\$464,774)  
■ Licenses & Permits, Penalties & Forfeitures (\$209,998)

2017 Tax Levy is 10,711,362, that's up 11.9%. From 2010 to 2017 Sales Tax is 1,735,389.

Expenditures for Government Funds,  
■ Health & Social Services (\$7,276,271)  
■ Public Safety (\$4,789,083)  
■ General Government (\$3,140,408)  
■ Conservation & Development (\$2,802,967)  
■ Culture & Recreation (\$930,747)  
■ Debt Service (\$723,387)  
■ Capital Outlay (\$195,594)

Amelse asked for comparison sheet with other counties budgets.

Vernon Manor \$406,949 decrease in net position. Solid Waste has \$3,176,932.00 in Reserve for the Landfill closure. Long term debt is \$6,872,481 and 95% of debt capacity is available.

**Yttri moved to Item #7 on the agenda,** Health Department – Troy Moris and Beth Johnson, Funding for demolition of a property in Victory, Motion by Ofte 2<sup>nd</sup> by Leis to allow Health Department to exceed budget up to \$10,000.00 for cleanup of Jacobson property in Victory. Motion carried all.

**Yttri moved to Item #8 on the agenda,** Diane McGinnis – FEMA/DNR Grants-Current Grants, Property we closed on in May in Bloomingdale. No one bid on the asbestos work. I will need to rebid for that. The asbestos must be removed prior to demolition. Second property in Bloomingdale – I spoke to property owner and told them I could not hold funds for this project moving forward. Drafting offer to purchase in Avalanche. Legal counsel to review prior to making offers. May need to seek an extension. Current contract ends 12/31/18

FEMA/DNR – new applications, FEMA grant- Moving forward. Timeline: DNR – awards should be made this fall, FEMA – awards will likely be made early 2019. CDBG-EAP (Flood) 5 open projects, 1 Acquisition project (match for Viola’s FEMA grant) – Nikki is working on this project. 1 New Replacement Home Project – Modular home. 2 Open Rehab projects (1 new applicant/project this week) One of these project is going to take engineering for stream bank stabilization because of navigable waterway. De Soto public facility project – Negotiating a contract extension with the State. Revolving Loan Fund Committee, submitted public comment. Researching options for Vernon County to continue to have a loan program for economic development. Talking with communities to see what infrastructure projects are planned in the next 1-2 years. One new application received this week. Tourism, Promotion and Economic Development Committee, Continue visiting businesses and government officials. Developing an Economic Development Website. July 10<sup>th</sup> – Hillsboro was selected as 1 of 8 communities to take host Main Street Days @ Hillsboro Brewing Co. Other Grants I am working on, Snowflake Ski Jump grant, EDA – Continue work with the Economic Development Advisory Committee jointly meeting with the City of Viroqua. Kickapoo Conversations – 7X7 Event – September 11<sup>th</sup> at 7 pm at Organic Valley. Develop a master list of all properties purchased with grants and document the grant source, Develop a master list of all RLF loans, amount funded, job creation, terms, etc.

**Yttri moved to Item #9 on the agenda,** Diane McGinnis,

Resolution # \_\_\_\_\_

Title: Vernon County Administration of the SMRT Bus Program

WHEREAS, Vernon County is one of four counties served by the SMRT Bus. Other Counties currently served include Crawford, Monroe and La Crosse; and

WHEREAS, The City of Prairie Du Chien currently administers the SMRT Bus program and is on the end of a route and no longer wishes to administer the program; and

WHEREAS, the budget is as following:

Operating Expenses:	\$432,129
Fares:	\$58,000
Federal Grant:	\$163,345
State Grant:	\$77,351
Local:	\$133,433

WHEREAS, Vernon County residents and/or persons traveling to businesses in Vernon County make up over 60% of the ridership for the SMRT Bus; and

WHEREAS, the average trips for 2017 was 19,663 (5 year average of 18,172), average passengers per day was 77 in 2017 (5 year average of 71); and a covering approximately 235,908 miles annually;

WHEREAS, Vernon County could include administrative funds into the budget including the grants and match from municipalities and business partnerships;

WHEREAS, that Vernon County values this transportation resource to get local residents to and from work, and allows people to stay in their homes longer by getting them to doctor appointments and grocery stores. It further decreases wear and tear on our roads;

NOW, THEREFORE, BE IT RESOLVED, Vernon County agrees to take over the administration of the SMART Bus in 2019.

Dated July 19, 2018

Submitted by the Finance Committee, Ole Yttri, Chair

Vernon County Administration of the SMRT Bus Program, McGinnis stated Prairie Du Chien has been administering, but no longer wants to do it. Jeff Burkhart of Running Cab stated they have done scheduling. La Crosse County said they are not interested in administration. Discussion on Pro's and Con's. 30% of SMRT Program cost is an unknown revenue. Motion by Ofte, 2<sup>nd</sup> by Amelse to table for more information. Carried all.

**Yttri moved to Item #10 on the agenda,** Phil Hewitt – Highway Construction Short Falls, 285 miles of road pave 3.5 this year all that budget allows. Wheel tax has been discussed. Just Fix it Resolution is coming to the July 24, 2018 County Board meeting. Discussed buggies could be regulated and taxed. Costs are prohibiting keeping up with new surfacing and we are falling miles behind each year.

**Yttri moved to Item #11 on the agenda,** Susan Burkhamer – Approval to Hire Replacement Employee Prior to Retirement of Zoning Administrator, Burkhamer is planning to retire and would like to hire a 3<sup>rd</sup> person to train. This is \$17,000.00 over my budget for 2018. Motion by Ofte, 2<sup>nd</sup> by Larson to allow the Zoning budget to go \$17,000.00 over in the 2018 budget. Carried all.

**Yttri moved to Item #12 on the agenda,** Review computer printout of monthly bills and authorize payment. Motion by Amelse, 2<sup>nd</sup> by Leis to approve the monthly bills. Motion carried by all.

The next Finance meeting is Thursday, August 16, 2018 at 9:30 a.m. Motion by Larson, 2<sup>nd</sup> by Ofte to adjourn at 11:59 a.m. Carried all.

Minutes respectively submitted by,

Ron Hoff  
Vernon County Clerk