



FINANCE COMMITTEE
Minutes for June 21, 2018

Chairman Ole Yttri called the Finance Committee to order at 9:30 A.M. on Thursday, June 21, 2018 in Room 309 of the Courthouse Annex. Members present were Ole Yttri, Kevin Larson, Mike Leis, Rod Ofte and Alycann Taylor. Participating by telephone, Adrian Amelse. Absent Mary Bringe, listening by telephone, but can't participate.

Others in attendance were Ron Hoff, Rachel Hanson, Diane McGinnis, Amanda Hoff, Shawn Redington, Serena Inman, Pam Eitland, David Eggen, Roger Call, Dennis Brault, Phil Hewitt and Nancy McDowell. Affirmation of proper public notice was given.

Motion by Leis 2nd by Ofte to approve the minutes of the May 17, 2018 meeting. Motion carried by all.

Yttri moved to Item #4 on the agenda, Rachel Hanson, Treasurer, Treasurer's report.

JUNE 21ST, 2018			
PAGE 1	BALANCE	\$ 17,351,100.18	
PAGE 2	2017 TAXES PAYMENTS	\$ 171,205.85	HO-CHUNK NATION SUMMARY
	TAX DEED -- WRITE OFF	\$ 3,111.15	
	INTEREST	\$ 3,380.33	
	BALANCE TO COLLECT	\$ 9,238,723.47	
			HO-CHUNK NATION FUNDS
			DEPOSITS
PAGE 3	REDEMPTION TAXES COLLECTED	\$ 41,451.36	POOL #6 \$ 718,525.73
	TAX DEED - WRITE OFF	\$ 3,407.32	RIVER BANK \$ 600,000.00
	INTEREST	\$ 13,787.59	F & M BANK \$ 2,511.97
	BALANCE TO COLLECT	\$ 1,067,805.69	PEOPLES STATE BANK \$ 1,217,853.39
			CITIZENS 1ST BANK \$ 1,711,055.31
			\$ 4,249,946.40
PAGE 4	SUMMARY OF INCOME AND EXPENSES		ACCOUNTS
	RECEIPTS		2010 \$ 277,856.11
	GENERAL RECEIPTS	\$ 1,798,891.87	2011 \$ 143,289.48
	CURRENT TAXES	\$ 171,205.85	2012 \$ 283,100.91
	INTEREST	\$ 3,380.33	2013 \$ 382,027.75
	REDEMPTION TAXES	\$ 41,451.36	2014 \$ 299,180.41
	INTEREST	\$ 13,787.59	2015 \$ 290,850.17
	TOTAL	\$ 2,028,717.00	2016 \$ 452,215.90
			2017 \$ 824,990.46
	CASH FLOW		2018 \$ 1,200,000.00
	BEG. BALANCE	\$ 17,756,147.50	INTEREST \$ 96,435.21
	RECEIPTS	\$ 2,028,717.00	\$ 4,249,946.40
	A-CHECKS	\$ (1,575,120.93)	PAID OUT IN MAY 2018 \$ (6,895.85)
	C-CHECKS - PAYROLL	\$ (669,614.49)	
	ACH WITHDRAWALS	\$ (410,355.70)	
		\$ 17,129,773.38	
PAGE 5	SALES TAX	\$ 148,086.63	
	TOTAL AMOUNT IN Pool #3	\$ 421,445.44	

Leis asked how much money not in CD's? Approximately seven million in cash for operations. Hanson asked about 3 acres of land in Wheatland for new salt shed. There is a \$1,035.00 land usage charge, Hewitt will pay Wheatland for this charge.

Motion by Larson, 2nd by Leis to approve Treasurer's Report. Motion carried by all.

Yttri moved to Item #5 on the agenda, Audience to Visitors – No comments from attendees.

Yttri moved to Item #6 on the agenda, Amanda Hoff, Vernon Manor Administrator – gave update report on census. Residence numbers are down. Handout will be part of minutes. 2020 will probably be when residents in Nursing homes will increase. Most nursing homes in the state are down in resident numbers. Amelse asked if we should be providing a memory care unit and possibly an assistant living. Vernon Manor has been adjusting staffing as much as possible. Vernon Manor was built in 1981. Redington asked about competing with local businesses for Assisted Living, is this a proper procedure, will discuss at July Board meeting.

Yttri moved to Item #7 on the agenda, Diane McGinnis – FEMA/DNR Grants-Current Grants, Property we closed on in May – Asbestos results positive. Seeking clarification from state what can stay in property during traditional demolition. Westby fire would like to use the property as a fire train burn exercise. Second property in Bloomingdale – Still waiting to see if they accept offer.

FEMA/DNR – new applications FEMA grant- Currently answering second round of questions, Timeline: DNR – awards should be made this fall, FEMA – awards will likely be made early 2019.

CDBG-EAP (Flood), 5 open projects, 1 Acquisition project (match for Viola's FEMA grant) – Nikki is working on this project, 1 New Replacement Home Project – Modular home should be purchased in the next 2 weeks, 2 Open Rehab projects, De Soto public facility project – Environmental Review Clearance but will need to be modified because of scope. Resolution with the Village of De Soto to commit match on 6/14.

Revolving Loan Fund Committee, Mary Bringe, Gail Muller and Diane attended webinar regarding the future of this program on 6/13. Open comment period (30 day) on substantial amendment to close CDBG ED RLF. Tourism, Promotion and Economic Development Committee, We have begun visiting businesses and government officials. Met with Steve Peterson, the ED person for Monroe County, Developing an Economic Development Website. Other Grants I am Working on, Snowflake Ski Jump grant – Met with the club to set up the process/flow for carrying out this grant, EDA – Participated in the Public Works committee in selecting a consultant and VC Building and Facilities meeting to give a status update. VC set up a new committee to oversee this grant and Kevin is Chair. Kickapoo Conversations – 7X7 Event, Develop a master list of all properties purchased with grants and document the grant source, Develop a master list of all RLF loans, amount funded, job creation, terms, etc.... Discussion on Smart Bus, Prairie Chien no longer wants to administer program. Vernon County will study to see if we should.

Yttri moved to Item #8 on the agenda, Set dates and Guidelines for 2019 Budget and Budget Hearings, Leis stated two years ago we had 2 ½% cut in department budgets and we need to make more cuts. Discuss money being returned to General Fund. Propose budget hearings for September 5 & 6, 2018. Carried. Meet at 8:30am on September 5, 2018 to discuss options before hearing. Department letter will state 0% increase in budget request for tax levy, excluding salaries and benefits. Motion by Ofte, 2nd by Larson. Carried all.

Larson excused at 11:20am.

Amelse off phone at 11:25am.

Yttri moved to Item #9 on the agenda, Review computer printout of monthly bills and authorize payment. Motion by Leis, 2nd by Ofte to approve the monthly bills. Motion carried by all.

The next Finance meeting is Thursday, July 19, 2018 at 9:30 a.m. **Motion by Ofte, 2nd by Leis to adjourn at 11:35 a.m. Carried all.**

Minutes respectively submitted by,

Ron Hoff
Vernon County Clerk