

# VERNON COUNTY EMERGENCY MANAGEMENT

## MINUTES OF COMMITTEE MEETING

April 5th, 2018

**MEMBERS PRESENT:** Dennis Brault-Chairman, Lorn Goede , Frank McCoy, Cary Joholski, David Strudthoff

**OTHERS ATTENDING:** Brandon Larson- Vernon County Emergency Management Director

### **MEMBERS ABSENT:**

The meeting was called to order by Chairman Brault at 09:00 a.m. Affirmation of the proper meeting notice was recited by Chairman Brault.

The minutes of the March 1st 2018 meeting have been reviewed by the committee as mailed. Frank McCoy made a motion to approve the minutes and seconded by Lorn Goede. All voted aye.

### **#4. Audience to Visitors: None**

### **#5. Multi-Hazard Mitigation Plan Update:**

- Larson discussed that he has been in contact with Dave Bonifus from Mississippi River Regional Planning Commission who is working on the plan and things are on track to be completed late spring or early summer. He stated he should be done before the May meeting to bring it there to look at and then will need full County Board approval this summer. Diane McGinnis needs the plan approved to be able to receive funds back from grants that she is working on, by the time reimbursement is due the plan will be complete.
- Larson went over the chapters included in the plan so everyone had an idea what the plan included. David Strudthoff asked how Mudslides were classified in the plan, Larson said he would do some checking because some insurance companies can get out of claims due to mudslides.

### **#6. Upcoming Trainings:**

- Larson discussed trainings that he will be attending in the near future they are: Training and Exercise Planning Workshop in Stevens Point, an Ammonia Tabletop Exercise at Kwik Trip in La Crosse, WI Disaster Response and Recovery Workshop in Madison, County Officials Workshop in Richland Center, and he stated that he is holding a WebEOC training for the County EOC staff.
- Larson also stated he is roughly 75-100 hours from being able to take the test to become a Certified Emergency Manager in the State.

### **#7. Director's Report:**

- Larson passed out his Current Projects list and went through the projects he is currently working on. Some of the new projects he is working on are the

trainings mentioned in item #6 as well as a Public Information Officer course in July. There will also be 2 new Off-Site planning facilities that we will be working on implementing.

- Also discussed that the current cycle for the EMPG grant is almost complete the only thing left to submit is the financials which are due April 30<sup>th</sup>.
- Larson also discussed that had the 20 medical oxygen bottles hydro tested at A-1 Fire Protection in La Crosse and they are now being filled by Airgas.
- Larson again discussed doing an ALICE training with the County Board members. Larson will work with Deputy Frank on some dates for August potentially.
- Larson stated that he applied for and was approved for a grant to host a Hazardous Materials Technician course in the County, it has been postponed until July and August due to low registration numbers.
- Larson stated that he has created a new Volunteer Management Plan and just needs a few more signatures and it will be complete.
- Larson discussed that he will be going to FDIC in Indianapolis at the end of the month which is a large fire and hazmat vendor show. He is going to look for new hazmat equipment. Ted Harris will be around to cover for Larson.
- Larson stated that he did not attend the Governor's Conference at the beginning of March due to having a baby days before, the State is working on refunding the registration fee for it.
- Larson did a basic review of the Lockdown drill that was done on March 27<sup>th</sup> with the County buildings, stated he believes everything went fairly well and will be getting together with Deputy Frank to go over evaluation forms
- Larson touched on the Kickapoo Watershed Discovery meeting that FEMA held and that it may be a 4-5 year process to complete
- Larson stated that he is replacing a base radio in his office due to some internal issues. The cost to fix the old one is \$450 and a new one is \$525.
- Current grants that Larson is working on are the HMEP Grant for the HazMat Tech class and the EPCRA Grant for Hazmat equipment will be coming out in May probably.

**#8.RESPONSES MADE:** No responses made

**#9: APPROVAL OF VOUCHERS:** Larson discussed what bills would be paid this month and will be putting together vouchers for them in them next week. Motion was made by Cary Joholski and seconded by Frank McCoy to approve the bills that Larson submits, Dennis will sign them when Larson puts them together next week.

**#10: ANY OTHER ITEMS FOR DISCUSSION:** None at this time

With no other business to discuss, Lorn Goede made a motion to adjourn with a second by Cary Joholski . All voted aye. Adjourned at 9:45a.m.

**The next Emergency Management Committee meeting will be held on May 3rd, 2018 at 0930.**