

## **BOARD OF HEALTH MINUTES**

December 12, 2018

The Vernon County Board of Health met Wednesday, December 12, 2018 in the Second Floor Conference Room, Erlandson Office Building. Members present: JoAnn Nickelatti, Glenda Sullivan, Kelli Mitchell, Frank Easterday, Mary Rae, & David Banner.

Others present: Elizabeth A. Johnson, RN, BSN, Director/Health Officer, Roger Call, Vernon Co Board Supervisor

Excused: Rhonda Peterson, RN, BSN & Sherrie Seidel

Absent:

Meeting called to order by Chair JoAnn Nickelatti at 1:00 PM.

### **AFFIRMATION OF PROPER PUBLIC NOTICE OF MEETING**

Public Notice of Meeting was properly advertised and posted.

### **CORONER'S REPORT – Janet Reed**

Coroner's report was presented listing the number of cases the office dealt with in November 2018 and the bills for the month. David Banner moved to accept Coroner's report and allow payment of bills for November 2018. Seconded by Mary Rae. Motion carried.

### **REVIEW PROCEEDINGS OF PREVIOUS MEETING**

David Banner moved to accept 11/08/18 minutes as presented. Seconded by Kelli Mitchell. Motion carried.

### **AUDIENCE TO VISITORS**

No visitors present today.

### **REVIEW AND VOTE ON VOUCHERS**

Kelli Mitchell moved to allow payment of bills for November 2018. Seconded by Glenda Sullivan. Motion carried.

## **PUBLIC HEALTH PREPAREDNESS**

### **-Discussion of Public Health Preparedness and Response, SouthWest Consortium update and purchase of equipment/supplies.**

- Staff received scholarships for 2019 Health Emergency Preparedness Conference in January, 2019; Governor's Conference on Emergency Management in March 2019 and the WALHDAB Annual Conference in May 2019. Funding will be added to current contracts.

## **WIC Program Update**

### **- Equipment/Supplies**

- The WIC participant count for November 2018 was distributed to the Board of Health

## **Public Health**

### **● Update and possible vote on:**

#### **Environmental Health Activities and Programs**

- House in Victory has not been demolished yet due to flooding issues and wet ground.
- 2 other houses in Victory that had orders against them have not been taken care of – one due to wet ground and the other house, the papers have not been completed.
- Property in Bloomingdale has been cleaned up to the satisfaction of Mr. Moris. Case closed.

### **●Water Laboratory.**

- 22 samples tested in November. 11 related to flood and 11 were private samples. This brings the total flood tests to 120 since August. Still have wells in Bloomingdale area that are testing positive for coliform bacteria and E. Coli.
- Received the license from DATCP for 2019 and it is good for one year.

- **Budget Report November 2018.** Mary Rae moved to approve the November 2018 budget report as presented. Seconded by Kelli Mitchell. Motion carried.

- **Agent Program.**

Miss Johnson reported that work continues to progress on the Agent Program:

- ▶ Sanitarian has been busy with routine inspections and licensing new facilities. A total of 24 inspections were completed in November – 4 retail food facilities, 11 restaurants, 1 campground, 4 hotels, 2 bed & breakfasts & 2 recreational water facilities.

- **Discussion on staffing and approval of new PHN hire.**

- Glenda Sullivan moved to hire Sara Pronschinske, RN, BSN for the position of Public Health Nurse effective January 2, 2018. Seconded by David Banner. Motion carried.
- Discussion followed on filling one of the 2 vacant Public Health Nurse positions with a Community Health Educator. Mary Rae moved to pursue filling one of the vacant PHN positions with a Community Health Educator. Seconded by David Banner. Motion carried.

- **Public Health Report.** Miss Johnson distributed the report for November 2018. Communicable Disease, Immunization and Referral Reports reviewed by BOH.

**GENERAL ANNOUNCEMENTS AND NEXT MEETING DATE AND ANY OTHER BUSINESS/DISCUSSION NOT REQUIRING A VOTE**

- **HoChunk Funds.** Miss Johnson has been told that the Health Department is apparently out of the running for any Ho Chunk funding to cover one Stepping On class and the purchase of Passenger Safety Car Seats. The request was \$3000 for Stepping On and \$1500 for Car Seats.

- **Next Meeting**

- The January 2019 meeting is scheduled for January 09, 2019 @ 1:00 PM
- The February 2019 meeting is scheduled for February 14, 2019 @ 1:00 PM.

**ADJOURN**

David Banner moved to adjourn the meeting. Seconded by Kelli Mitchell. Motion carried. Meeting adjourned.

Respectfully Submitted,

Glenda Sullivan, Acting Secretary