

BOARD OF HEALTH MINUTES

October 09, 2018

The Vernon County Board of Health met Tuesday, October 09, 2018 in the Second Floor Conference Room, Erlandson Office Building. Members present: Glenda Sullivan, Kelli Mitchell, Rhonda Peterson, RN, BSN & David Banner.

Others present: Elizabeth A. Johnson, RN, BSN, Director/Health Officer, Janet Reed, Vernon County Coroner

Excused: JoAnn Nickelatti, Frank Easterday, Mary Rae, Sherrie Seidel

Absent:

Meeting called to order by Vice Chair Glenda Sullivan at 1:00 PM.

AFFIRMATION OF PROPER PUBLIC NOTICE OF MEETING

Public Notice of Meeting was properly advertised and posted.

CORONER'S REPORT – Janet Reed

Janet Reed, presented the Coroner's report concerning the number of cases the office dealt with in September 2018 and the bills for the month. David Banner moved to accept report and allow payment of bills for September 2018. Seconded by Rhonda Peterson. Motion carried.

REVIEW PROCEEDINGS OF PREVIOUS MEETING

David Banner moved to accept 9/12/18 minutes as presented. Seconded by Kelli Mitchell. Motion carried.

AUDIENCE TO VISITORS

No visitors present at meeting.

REVIEW AND VOTE ON VOUCHERS

Kelli Mitchell moved to allow payment of bills for September 2018. Seconded by Rhonda Peterson. Motion carried.

PUBLIC HEALTH PREPAREDNESS

-Discussion of Public Health Preparedness and Response, SouthWest Consortium update and purchase of equipment/supplies.

- Met with our PH Preparedness consortium in September to review objectives and work on deliverables for 2018-19 capabilities which are Capability #4: Emergency Public Information Warning and Capability #6: Information Sharing.

WIC Program Update

- Equipment/Supplies

- The WIC participant count for September 2018 was distributed to the Board of Health
- Infrastructure grant was submitted for items needed in WIC Clinic. Have not received notification as to acceptance.

Public Health

● Update and possible vote on:

Environmental Health Activities and Programs

- Mr. Moris issued a citation to a property owner who now lives in Iowa and the Dubuque, Iowa County Sheriff's Department served the papers. Appeared in Court and next date is January 8, 2019 at which time he is to have the house boarded up or demolished.
 - House in Victory has not been demolished yet due to flooding issues and wet ground.
 - 2 other houses in Victory that had orders against them have not been taken care of – one due to wet ground and with the other house, the papers have not been completed.
 - Mr. Moris is working with the owners of an apartment building in Westby to get one of the apartments clear of mold and moisture.
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- **Budget Report September 2018.** David Banner moved to approve the September 2018 budget report as presented. Seconded by Kelli Mitchell. Motion carried.

- **Agent Program.**

Miss Johnson reported that work continues to progress on the Agent Program:

- ▶ Sanitarian has been busy inspecting and licensing new facilities. A total of 26 inspections were done in the month of September. There were sixteen stands inspected at the Vernon County Fair. All had licenses except for one stand that purchased a license through Vernon County Health Department.
- ▶ Ms. Garavalia worked in the Emergency Operations Center during the flood and she visited businesses affected by the flood in Coon Valley and Ontario. She performed inspections for the restaurants in the affected areas so they could re-open.

Water Laboratory

- ▶ The WI State Laboratory of Hygiene provided bottles and media free of charge because the Health Department is a certified laboratory therefore, residents could have their water tested without charge. Approximately half of the samples tested were positive for coliform bacteria and E. Coli. There were a total of 59 private and flood samples tested in September.

- **Public Health Report.** Miss Johnson distributed the report for September 2018. Communicable Disease, Immunization and Referral Reports reviewed by BOH.

GENERAL ANNOUNCEMENTS AND NEXT MEETING DATE AND ANY OTHER BUSINESS/DISCUSSION NOT REQUIRING A VOTE

- **Flu clinics to begin in October starting with the schools.**
- **Ho Chunk requests discussed – Car Seat Program & Stepping On**
- **Next Meeting**
 - The December 2018 meeting is scheduled for December 12, 2018 @ 1:00 PM.
 - The November 2018 meeting is scheduled for November 08, 2018 @ 1:00 PM

ADJOURN

David Banner moved to adjourn the meeting. Seconded by Kelli Mitchell. Motion carried. Meeting adjourned.

Respectfully Submitted,

Rhonda Peterson, Acting Secretary