

## **BOARD OF HEALTH MINUTES**

September 12, 2018

The Vernon County Board of Health met Wednesday, September 12, 2018 in the Second Floor Conference Room, Erlandson Office Building. Members present: JoAnn Nickelatti, Glenda Sullivan, Frank Easterday, Sherrie Seidel, Mary Rae, Kelli Mitchell, Rhonda Peterson, RN, BSN & David Banner.

Others present: Elizabeth A. Johnson, RN, BSN, Director/Health Officer, Janet Reed, Vernon County Coroner

Excused:

Absent:

Meeting called to order by Chair JoAnn Nickelatti at 1:00 PM.

### **AFFIRMATION OF PROPER PUBLIC NOTICE OF MEETING**

Public Notice of Meeting was properly advertised and posted.

### **CORONER'S REPORT – Janet Reed**

Janet Reed, presented the Coroner's report concerning the number of cases the office dealt with in August 2018 and the bills for the month. Frank Easterday moved to accept report and allow payment of bills for August 2018. Seconded by David Banner. Motion carried. Mrs. Reed reported on the Finance Committee Budget Hearing held earlier in September.

### **REVIEW PROCEEDINGS OF PREVIOUS MEETING**

David Banner moved to accept 8/09/18 minutes as presented. Seconded by Mary Rae. Motion carried.

### **AUDIENCE TO VISITORS**

No visitors present at meeting.

### **REVIEW AND VOTE ON VOUCHERS**

David Banner moved to allow payment of bills for August 2018. Seconded by Kelli Mitchell. Motion carried.

## **PUBLIC HEALTH PREPAREDNESS**

### **-Discussion of Public Health Preparedness and Response, SouthWest Consortium update and purchase of equipment/supplies.**

- Met with our PH Preparedness consortium in July to review objectives and deliverables for 2018-19 capabilities.

## **WIC Program Update**

### **- Equipment/Supplies**

- The WIC participant count for August 2018 was distributed to the Board of Health
- Received additional funding for Outreach and Infrastructure - \$4000. Outreach is being put together by a firm in Milwaukee. Infrastructure will be items needed for WIC clinics.

## **Public Health**

### **● Update and possible vote on:**

#### **Environmental Health Activities and Programs**

- Mr. Moris issued a citation to a property owner who now lives in Iowa and the Dubuque, Iowa County Sheriff's Department served the papers. Court date is set for September 4<sup>th</sup>. The individual was in court, plead not guilty and the next date is scheduled for November.
  - Sydney Garavalia, Sanitarian, Troy Moris, RS & Emily Olson, RN , BSN have been very busy inspecting facilities in all of the villages that were flooded in August and early September. Health Department has been distributing water test kits to individuals who come into the office as well as taking them to the municipalities.
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- **Budget Report August 2018.** Frank Easterday moved to approve the August 2018 budget report as presented. Seconded by Mary Rae. Motion carried.

- **Agent Program.**

Miss Johnson reported that work continues to progress on the Agent Program:

- ▶ Sanitarian has been busy inspecting and licensing new facilities. A total of 27 inspections were done in the month of August. A total of 84 inspections, including all routine and pre-inspections, have been completed to date for this license year.
- ▶ Wild West Days facilities were inspected in August and the facilities at the Vernon County Fair are being inspected today.

**Water Lab.**

- ▶ 27 water tests for bacteria were done in August. The majority of samples tested have been for flood victims and 14 were positive for bacteria.

- **2019 Budgets.** Budget requests for 2019 were reviewed and discussed by the Finance Committee on 9/6/18. They voted to approve the budget as presented.
- **Hiring of Public Health Nurse.** The Board of Health discussed filling one of the open Public Health Nurse positions. David Banner moved to begin advertising for a Public Health Nurse and get one on board before end of 2018. Seconded by Frank Easterday. Motion carried.
- **Public Health Report.** Miss Johnson distributed the report for August 2018. Communicable Disease, Immunization and Referral Reports reviewed by BOH.

**GENERAL ANNOUNCEMENTS AND NEXT MEETING DATE AND ANY OTHER BUSINESS/DISCUSSION NOT REQUIRING A VOTE**

**- Next Meeting**

- The October 2018 meeting is scheduled for October 09, 2018 @ 1:00 PM.
- The November 2018 meeting is scheduled for November 08, 2018 @ 1:00 PM

**ADJOURN**

David Banner moved to adjourn the meeting. Seconded by Mary Rae. Motion carried. Meeting adjourned.

Respectfully Submitted,

Sherrie Seidel, Secretary