

BOARD OF HEALTH MINUTES

August 09, 2018

The Vernon County Board of Health met Thursday, August 09, 2018 in the Second Floor Conference Room, Erlandson Office Building. Members present: JoAnn Nickelatti, Glenda Sullivan, Frank Easterday, Sherrie Seidel, Mary Rae, Kelli Mitchell.

Others present: Elizabeth A. Johnson, RN, BSN, Director/Health Officer, Troy Moris, RS

Excused: Rhonda Peterson, RN, BSN, David Banner.

Absent:

Meeting called to order by Chair JoAnn Nickelatti at 1:00 PM.

AFFIRMATION OF PROPER PUBLIC NOTICE OF MEETING

Public Notice of Meeting was properly advertised and posted.

CORONER'S REPORT – Janet Reed

Janet Reed, Coroner provided a report concerning the number of cases her office dealt with in July 2018. Mary Rae moved to accept report and allow payment of bills for July 2018. Seconded by Glenda Sullivan. Motion carried.

REVIEW PROCEEDINGS OF PREVIOUS MEETING

Frank Easterday moved to accept 7/11/18 minutes as presented. Seconded by Mary Rae. Motion carried.

AUDIENCE TO VISITORS

No visitors present at meeting.

REVIEW AND VOTE ON VOUCHERS

Sherrie Seidel moved to allow payment of bills for July 2018. Seconded by Kelli Mitchell. Motion carried.

PUBLIC HEALTH PREPAREDNESS

-Discussion of Public Health Preparedness and Response, SouthWest Consortium update and purchase of equipment/supplies.

- Work continues on capabilities for 2018-2019.
- Loren Klemp is the new Coordinator for the Region 4 Health Care Coalition replacing Bob Ritger.

WIC Program Update

- Equipment/Supplies

- The WIC participant count for July 2018 was distributed to the Board of Health.
- Information provided on participant count for State.
- State WIC Consultant spent 3 days with Vernon County WIC staff monitoring the program. Several recommendations were made as well as several corrections.
- Discussion on a Smart Phone for the Breastfeeding Peer Counselor. Participants will not answer their phone, but will answer text messages. Personal phones should not be used for business. BOH agreed the Breastfeeding Peer Counselor should have a Smart Phone to be used for business.

Public Health

● Update and possible vote on:

Environmental Health Activities and Programs

- Mr. Moris issued a citation to a property owner who now lives in Iowa and the Dubuque, Iowa County Sheriff's Department served the papers. Court date is set for September 4th.
 - Mr. Moris and the Health Officer met with the Vernon County Finance Committee July 19th to discuss demolition of a property that is an immediate human health hazard in Town of Wheatland. The Finance Committee approved the demolition but the monies are to be taken out of the Health Department budget. The Finance Committee allowed the Public Health budget to go over by \$10,000. Mr. Moris has finalized plans for the demolition with the Highway Department, De Soto Fire Department, Vernon County Landfill. The project will take place as soon as possible.
 - Mosquito Control Program for 2018 – Joey Writz sent a final contract for review and signatures. It will be taken for signatures soon. He outlined the procedure as to how he will handle things when the property owner/tenant is not home. He plans to leave a note about his observations and leave the property.
- **Budget Report July 2018.** Frank Easterday moved to approve the July 2018 budget report as presented. Seconded by Mary Rae. Motion carried.

- **Agent Program.**

Miss Johnson reported that work continues to progress on the Agent Program:

- ▶ Sanitarian has been busy inspecting and licensing new facilities. Thirty one new facilities have been inspected and licensed to date. A total of 17 inspections were done in the month of July. A total of 54 inspections, with all routine and pre-inspections, have been completed to date for this license year.
- ▶ Four facilities have not renewed their licenses.

Water Lab.

- ▶ Sydney Garavalia, Public Health Sanitarian will be taking over the Water Lab from Trish Helgerson, who retired in July. She will be doing the Proficiency Testing in August.
- ▶ 25 water tests for bacteria were done in July. One for a facility we license, 14 for the TNC Program and 10 were private samples.
- ▶ The Health Department is continuing to work with the La Crosse County Health Department on their water grant from CDC. Staff has been promoting water testing by attending the Vernon County June Dairy Breakfast. Another banner has been ordered and the intent is to rotate it to the County libraries as a way to remind folks to test their water on a regular basis. Materials will be taken to School Registration days as well as Vernon County Fair. Notices were sent out with the Zoning Department letters reminding recipients to test their water and where they can have it done.

- **2019 Budgets.** Budget requests for 2019 were reviewed and discussed. Mary Rae moved to approve the 2019 Vernon County Health Department Budget Requests and forward to the Finance Committee. Seconded by Glenda Sullivan. Motion carried.

- **Public Health Report.** Miss Johnson distributed the report for July 2018. Communicable Disease, Immunization and Referral Reports reviewed by BOH. Pertussis continues to be present with several positive reports.

The Health Department will not be doing the Kickapoo School Nursing Contract for 2018-19 as they have chosen to offer the contract to Trish Helgerson, RN, BSN. The Health Department has had the contract for over 40 years.

Discussion of Smart Phones for staff. Current phones are difficult to text on and that seems to be the way clients prefer to communicate now. They rarely answer their phones but will answer text messages. Staff should not be using their personal phones for county business. BOH approved the Director look into different phones for staff.

- **Stuff the Bus Program.** Donations have been coming in as well as requests from parents for supplies. The Brat Fry at Walmart on 8/4/18 was successful. Packing of school supplies/backpacks will take place week of 8/13/18 with pick up 8/21 & 8/22/18.

GENERAL ANNOUNCEMENTS AND NEXT MEETING DATE AND ANY OTHER BUSINESS/DISCUSSION NOT REQUIRING A VOTE

- Next Meeting

- The September 2018 meeting is scheduled for September 12, 2018 @ 1:00 PM.
- The October 2018 meeting is scheduled for October 09, 2018 @ 1:00 PM.

ADJOURN

Mary Rae moved to adjourn the meeting. Seconded by Glenda Sullivan. Motion carried. Meeting adjourned.

Respectfully Submitted,

Sherrie Seidel, Secretary