

BOARD OF HEALTH MINUTES

July 11, 2018

The Vernon County Board of Health met Thursday, July 11, 2018 in the Second Floor Conference Room, Erlandson Office Building. Members present: JoAnn Nickelatti, Glenda Sullivan, Frank Easterday, Sherrie Seidel and David Banner.

Others present: Elizabeth A. Johnson, RN, BSN, Director/Health Officer

Excused: Mary Rae, Kelli Mitchell, Rhonda Peterson, RN, BSN

Absent:

Meeting called to order by Chair JoAnn Nickelatti at 1:00 PM.

AFFIRMATION OF PROPER PUBLIC NOTICE OF MEETING

Public Notice of Meeting was properly advertised and posted.

CORONER'S REPORT – Janet Reed

Janet Reed, Coroner provided a report concerning the number of cases her office dealt with in June 2018. Frank Easterday moved to accept report and allow payment of bills for June 2018. Seconded by David Banner. Motion carried.

REVIEW PROCEEDINGS OF PREVIOUS MEETING

David Banner moved to accept 6/14/18 minutes as presented. Seconded by Glenda Sullivan. Motion carried.

AUDIENCE TO VISITORS

No visitors present at meeting.

REVIEW AND VOTE ON VOUCHERS

David Banner moved to allow payment of bills for June 2018. Seconded by Frank Easterday. Motion carried.

PUBLIC HEALTH PREPAREDNESS

-Discussion of Public Health Preparedness and Response, SouthWest Consortium update and purchase of equipment/supplies.

- Work continues on capabilities for 2018-2019.
- Met with our Public Health Preparedness Consortium to review objectives and deliverable for the next year.

WIC Program Update

- Equipment/Supplies

- The WIC participant count for June 2018 was distributed to the Board of Health.

Public Health

- **Update and possible vote on:**

Environmental Health Activities and Programs

- Mr. Moris is issuing a citation to a property owner who now lives in Iowa and will have that County Sheriff's Department serve the papers. He is preparing to meet with the Vernon County Finance Committee in July to discuss demolition of a property that is an immediate human health hazard in Town of Wheatland.
 - Mosquito Control Program for 2018 – Joey Writz sent a final contract for review and signatures. It will be taken for signatures soon. He outlined the procedure as to how he will handle things when the property owner/tenant is not home. He plans to leave a note about his observations and leave the property.
 - The water lab has processed 32 samples in the month of June.
- **Budget Report June 2018.** David Banner moved to approve the June 2018 budget report as presented. Seconded by Frank Easterday. Motion carried.
 - **Agent Program.**

Miss Johnson reported that work continues to progress on the Agent Program:

- ▶ Sanitarian has been busy inspecting and licensing new facilities. Ten new Tourist Rooming Houses were licensed to date. One new restaurant and one restaurant that changed ownership were inspected and licensed.
- ▶ License renewals have been sent out and fees are being returned to the Health Department. Inspection of existing facilities began July 1, 2018.

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- **Approve Amy Kleiber, RN, BAN for Public Health Nurse Position.** David Banner moved to approve Amy Kleiber, RN, BAN for the Public Health Nurse position effective 6/21/18.

Seconded by Glenda Sullivan. Motion carried.

- **Public Health Report.** Miss Johnson distributed the report for June 2018. Communicable Disease, Immunization and Referral Reports reviewed by BOH. Pertussis continues to be present with several positive reports. Staff have been investigating several Cyclospora cases as a result of individuals having eaten Kwik Trip Veggie Trays.

GENERAL ANNOUNCEMENTS AND NEXT MEETING DATE AND ANY OTHER BUSINESS/DISCUSSION NOT REQUIRING A VOTE

- Next Meeting

- The August 2018 meeting is scheduled for August 09, 2018 @ 1:00 PM.
- The September 2018 meeting is scheduled for September 12, 2018 @ 1:00 PM.

ADJOURN

Frank Easterday moved to adjourn the meeting. Seconded by David Banner. Motion carried. Meeting adjourned.

Respectfully Submitted,

Sherrie Seidel, Secretary