

BOARD OF HEALTH MINUTES

June 14, 2018

The Vernon County Board of Health met Thursday, June 14, 2018 in the Second Floor Conference Room, Erlandson Office Building. Members present: JoAnn Nickelatti, Glenda Sullivan, Frank Easterday, Mary Rae, Kelli Mitchell, Rhonda Peterson, RN, BSN and David Banner.

Others present: Elizabeth A. Johnson, RN, BSN, Director/Health Officer

Excused: Sherrie Seidel

Absent:

Meeting called to order by Chair JoAnn Nickelatti at 1:00 PM.

AFFIRMATION OF PROPER PUBLIC NOTICE OF MEETING

Public Notice of Meeting was properly advertised and posted.

CORONER'S REPORT – Janet Reed

Janet Reed, Coroner provided a report concerning the number of cases her office dealt with in May 2018. Frank Easterday moved to accept report and allow payment of bills for May 2018. Seconded by David Banner. Motion carried.

REVIEW PROCEEDINGS OF PREVIOUS MEETING

David Banner moved to accept 5/10/18 minutes as presented. Seconded by Mary Rae. Motion carried.

AUDIENCE TO VISITORS

No visitors present at meeting.

REVIEW AND VOTE ON VOUCHERS

Mary Rae moved to allow payment of bills for May 2018. Seconded by Glenda Sullivan. Motion carried.

PUBLIC HEALTH PREPAREDNESS

-Discussion of Public Health Preparedness and Response, SouthWest Consortium update and purchase of equipment/supplies.

- Work continues on capabilities for 2017-18.
- Met with Health Care Coalition – Public Health Preparedness Section to review Capabilities and objectives for the year.

WIC Program Update - Equipment/Supplies

- The WIC participant count for May 2018 was distributed to the Board of Health.
- Approve the hiring of new Outreach Worker effective immediately. Rhonda Peterson moved to approve the hiring of Margie Brownell as the new WIC Outreach Worker effective June 06, 2018. Seconded by Kelli Mitchell. Motion carried.

Public Health

- **Update and possible vote on:
Environmental Health Activities and Programs**
 - Mr. Moris contacted the Vernon County Corporation Counsel to get a Court date so a court order can be issued to clean up a property. To date he has not heard from her but will continue to try and get a date.
 - Mosquito Control Program for 2018 – Joey Writz sent a draft contract for review and signatures. Mary Rae moved to sign the 2018 Mosquito Control contract with Joey Writz to continue this very important Public Health program. Seconded by Glenda Sullivan. Motion carried. Discussion followed on how to contact individuals that were not home when Mr. Writz's staff observed water holding containers on the properties.
 - Private Well Water Testing Program with La Crosse County. Discussion held on importance of testing private wells every year. Staff attended the Vernon County Dairy Breakfast on June 9, 2018 and distributed educational materials. Plan is to purchase another banner to take to local libraries to promote well water testing.
 - Memorandum of Understanding received from DHS Radiation Protection Section for signature. Health Department staff collects certain environmental samples in the vicinity of the La Crosse Boiling Water Reactor every 2 weeks and sends them to Madison to be analyzed for radioactivity. Agency is reimbursed for the services rendered. Kelli Mitchell moved to sign the MOU with the DHS Radiation Protection Section. Seconded by David Banner. Motion carried.
- **Budget Report May 2018.** Frank Easterday moved to approve the May 2018 budget report as presented. Seconded by David Banner. Motion carried.

- **Agent Program.**

Miss Johnson reported that work is progressing on the Agent Program:

- ▶ Sanitarian has been busy inspecting and licensing new facilities.
- ▶ License renewals have been sent out and fees are being returned to the Health Department. Inspection of existing facilities will begin July 1, 2018.
- ▶ Work continues on notifying tourist rooming houses that are not licensed and letters have been sent out informing them of the need for a license along with an application. Several of those tourist rooming houses have now been inspected and licensed.

- **Discussion on salary/grade adjustment.** No need for further discussion at this time.

- **Public Health Report.** Miss Johnson distributed the report for May 2018. Communicable Disease, Immunization and Referral Reports reviewed by BOH.

- ▶ Health Department will not have the Kickapoo School Nursing Contract for 2018-19. School District has decided to employ a nurse privately. This will be a loss in revenue for the Health Department.
- ▶ Interviewed a candidate for the vacant Public Health Nurse position and offered her the job.

GENERAL ANNOUNCEMENTS AND NEXT MEETING DATE AND ANY OTHER BUSINESS/DISCUSSION NOT REQUIRING A VOTE

- Next Meeting

- The July 2018 meeting is scheduled for July 11, 2018 @ 1:00 PM.
- The August 2018 meeting is scheduled for August 09, 2018 @ 1:00 PM.

ADJOURN

David Banner moved to adjourn the meeting. Seconded by Mary Rae. Motion carried. Meeting adjourned.

Respectfully Submitted,

Glenda Sullivan, Acting Secretary