

BOARD OF HEALTH MINUTES

May 10, 2018

The Vernon County Board of Health met Thursday, May 10, 2018 in the Second Floor Conference Room, Erlandson Office Building. Members present: JoAnn Nickelatti, Glenda Sullivan, Frank Easterday, Sherrie Seidel, Mary Rae and David Banner.

Others present: Elizabeth A. Johnson, RN, BSN, Director/Health Officer, Troy Moris, RS. Environmental Health Consultant, Janet Reed, Vernon County Coroner and Joey Writz, Mosquito Control Program.

Excused: Rhonda Peterson, RN, BSN

Absent: Kelli Mitchell

Meeting called to order by Chair JoAnn Nickelatti at 1:00 PM.

AFFIRMATION OF PROPER PUBLIC NOTICE OF MEETING

Public Notice of Meeting was properly advertised and posted.

CORONER'S REPORT – Janet Reed

Janet Reed, Coroner provided a report concerning the number of cases her office dealt with in April 2018. David Banner moved to accept report and allow payment of bills for April 2018. Seconded by Mary Rae. Motion carried.

REVIEW PROCEEDINGS OF PREVIOUS MEETING

Frank Easterday moved to accept 4/12/18 minutes as presented. Seconded by David Banner. Motion carried.

AUDIENCE TO VISITORS

No visitors present at meeting.

REVIEW AND VOTE ON VOUCHERS

David Banner moved to allow payment of bills for April 2018. Seconded by Frank Easterday. Motion carried.

PUBLIC HEALTH PREPAREDNESS

-Discussion of Public Health Preparedness and Response, SouthWest Consortium update and purchase of equipment/supplies.

- Work continues on capabilities for 2017-18.
- Meeting with Health Care Coalition – Public Health Preparedness Section to review Capabilities and objectives for the year.

WIC Program Update - Equipment/Supplies

- The WIC participant count for April 2018 was distributed to the Board of Health.

Public Health

● Update and possible vote on:

Environmental Health Activities and Programs

- Mr. Moris discussed with the BOH the activities he has been involved with during the past month.
 - Concerned about properties in Victory where the homes are caving in and one in particular where owner is deceased and no family or funds to take care of the house. Discussion ensued on how to handle the problem. Mr. Moris continues discussions with the attorney handling the estate and the Vernon County Treasurer. He has talked with several folks in try to resolve the issue. Calls and e-mails keep coming in to the Health Department regarding the condition of the property and the potential for rodents. He will speak with Vernon County Corporation Counsel regarding a court order to clean up the property vs. taking it in back taxes which will be a long time. The Board of Health told Mr. Moris to continue to work on the issue and do whatever is the best route to clean it up. He will report back to the BOH as to the resolution.
 - Another property in Victory has been sold and will be razed.
 - Issuing a citation to a property owner in Readstown for clean up.
- Mosquito Control Program for 2018 – Joey Writz informed the BOH that he is planning on continuing the Mosquito Control Program that Dave Geske has been doing since the 1980's. He contacted the counties that had contracts with La Crosse County Health Department for Mosquito Control and the majority are interested in continuing this very important Public Health program. He reviewed his plan and how he intends to carry out the program with Dave Geske's assistance. The cost will be the same as the previous year. Mary Rae moved to contract with Joey Writz for Mosquito Control in 2018. Seconded by David Banner. Motion carried.
- Private Well Water Testing Program with La Crosse County. Discussion held on importance of testing private wells every year. Distributed the postcards that were

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recently printed and received compliments on banner that stands in the hallway greeting visitors when they come to the second floor and the Health Department. Plan is to take it to the Vernon County Dairy Breakfast and distribute educational materials also.

- **Budget Report April 2018.** Sherrie Seidel moved to approve the April 2018 budget report as presented. Seconded by Glenda Sullivan. Motion carried.

- **Agent Program – Sanitarian – vote on approval**

Miss Johnson reported that work is progressing on the Agent Program:

- ▶ Sanitarian has been busy inspecting and licensing new facilities.
- ▶ License renewals have been sent out and inspection of existing facilities will begin July 1, 2018. Work continues on looking at tourist rooming houses that are not licensed and bringing them on board. Letters will be sent out informing them of the need for a license along with an application.
- ▶ Discussion on fee adjustments for bakeries. David Banner moved to adjust the fees for the bakeries as discussed. Seconded by Mary Rae. Motion carried.
- ▶ Contract to inspect Body Art facilities has been signed and returned from DSPS.

- **Approve Julie White as new Senior Administrative Assistant**

David Banner moved to approve Julie White as the new Senior Administrative Assistant effective 4/30/18.

- **Discussion on salary/grade adjustment.** Discussion held on adjusting salary for Public Health Nurses because of the need to fill a vacancy immediately and the salary is not competitive with other health departments or private sector. The current grade is 14 and the proposal is to adjust it to grade 16 which is where the Vernon Manor nurses are. Public Health Nurses have to have a Bachelor of Science Degree (BSN). The Health Department cannot hire an Associate Degree Nurse. It is felt that nurses from the Health Department and Vernon Manor should be at the same grade level. At this point, Vernon Manor nurses with Associate Degrees (2 year) and Bachelor of Science Degrees (4year) are at the same grade level. Six counties were canvassed per BOH request at March meeting and the range is in Grade 16 from step 8 on up. Dennis Brault, Vernon Co Board Chair told the Health Department Director to review the PHN job description, add new duties that they are now doing and it could automatically move them up to Grade 16 with Board of Health approval only.

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David Banner moved to upgrade the Public Health Nurses from Grade 14 to Grade 16 with additional duties added to job description. Seconded by Sherrie Seidel. Motion carried.

- **Public Health Report.** Miss Johnson distributed the report for April 2018.

GENERAL ANNOUNCEMENTS AND NEXT MEETING DATE AND ANY OTHER BUSINESS/DISCUSSION NOT REQUIRING A VOTE

- Stuff the Bus Program received \$1000 from Walmart Community Grant Foundation.

- Next Meeting

- The June 2018 meeting is scheduled for June 14, 2018 @ 1:00 PM.
- The July 2018 meeting is scheduled for July 11, 2018 @ 1:00 PM.

ADJOURN

Frank Easterday moved to adjourn the meeting. Seconded by Sherrie Seidel. Motion carried. Meeting adjourned.

Respectfully Submitted,

Sherrie Seidel, Secretary