



**Building & Facilities Meeting – August 2, 2018
Minutes**

The meeting was called to order at 9:00 a.m. by Chair Jim Servais.

Members present: Glenda Sullivan, Jim Servais, Roger Call, Shawn Redington and Eric Evenstad.

Others in attendance: Phil Hewitt, Ole Yttri, Brandon Larson, Sheriff Spears, Dennis Brault, Gail Muller and Ron Hoff.

1. Call to order, 9:00 A.M., Chair Jim Servais presiding.

2. Roll call/Introduction of visitors by Committee Chair.

3. Affirmation of proper public notice of meeting.

4. Review & approve minutes of last meeting.

Motion by Evenstad, second by Call to approve the minutes of the July 5, 2018 meeting. Motion carried.

5. Audience to visitors - none

6. EDA Grant Update

Hewitt stated the application is complete for 3.3 million and should have a decision by the end of August, 2018. Sullivan asked who is paying the 20% match and was told it is not finalized at this time.

7. Cameras Discussion – Brandon Larson

Larson stated we will be resetting seven or eight cameras for better coverage. The cameras do not have a zoom option. Sheriff Spears feels some cameras need to be lowered for a closer view and all cameras must be checked routinely.

8. Camera Purchase

Hewitt stated we need to purchase five cameras and one recorder. The cost of these would be approximately \$7584.15. Hewitt stated the IT Department said they would pay for half of the cost. Evenstad stated he would like to have Buildings & Facilities pay the full price of the cameras from their budget. Motion by Call, second by Sullivan to approve purchasing the five cameras and one recorder for \$7584.15 out of the Buildings & Facilities budget. Motion carried.

9. Dog Park Contract Signing

Hewitt stated we have the final contract which the Human Society has signed and asked the committee to look at it before he signs. Sullivan asked if the Human Society is paying for the legal cost of the contract. Hewitt and the committee feel the Human Society should pay for the legal fee for the contract. Hewitt stated it is about two acres and they will lease it for \$1.00 a

year. Hewitt stated he will look at adding to the contract that any construction needs to be approved by the County. Hewitt stated the County will survey the land for the fencing.

10. Panic Buttons

Hewitt stated he has had some request from employees for a panic button. Hewitt stated the current system is over twenty years old and run through our phone system. The system is at the end of its capacity. Vernon Telephone stated a new system is very expensive. No action was taken at this time.

11. Jail Roof Update

Hewitt stated we cannot put a steel roof on the old jail. Hewitt stated he sent in specs for different shingles and to tuck point the chimney.

12. Parking Lot Issues

Hewitt stated a small hole appeared in front of the Courthouse Annex south side. Hewitt stated it could be from an old foundation. The hole is filled now. Hewitt will redo the hole when the new chiller are installed.

13. Department Head Report – Highway Shop update

Hewitt stated he should have the cost of the shop for the September County Board meeting. Hewitt stated we have had some drainage problems at Vernon Manor parking lot. Hewitt stated he will take the budget to the Finance Committee in September. Hewitt stated we have switched our garbage pickup to Southwest Sanitation. Hewitt stated Town & Country never sent in a bid and are not happy we switched companies.

14. Committee members reports/questions

Servais complemented the Highway Department on the great job fixing the roads.

15. Approve Vouchers/Budget Status

Motion by Redington, second by Evenstad to approve all vouchers presented at the August 2, 2018 meeting. Motion carried.

16. Announcements - None

17. Schedule next meeting (if applicable)

Next meeting is scheduled for September 6, 2018 at 9:00 A.M. in Room 309

18. Adjourn

Motion by Redington, second by Call to adjourn at 10:01 A.M. Motion carried.

Minutes submitted by

Ron Hoff – County Clerk