



**Building & Facilities Meeting – June 7 2018
Minutes**

The meeting was called to order at 9:00 a.m. by Chair Jim Servais.

Members present: Glenda Sullivan, Jim Servais, Roger Call, Shawn Redington and Eric Evenstad.

Others in attendance: Phil Hewitt, Dennis Brault, Stacie Sanborn, Christina Dollhausen, Diane McGinnis, John Severson, Sarah Grainger and Renee Tryggestad

1. Call to order, 9:00 A.M., Chair Jim Servais presiding.

2. Roll call/Introduction of visitors by Committee Chair.

3. Affirmation of proper public notice of meeting.

4. Review & approve minutes of last meeting.

Motion by Redington, second by Evenstad to approve the minutes of the May 3, 2018 meeting.
Motion carried.

5. Audience to visitors - none

6. City of Viroqua Representatives speak on Joint Grant Status

Evenstad stated he attended a meeting last week with the City of Viroqua discussing the grant status. John Severson and Sarah Grainger, Representatives from the City of Viroqua explained the grant process. It will be a Federal EDA Grant with an 80/20 split of cost. Severson stated they will have to submit a rough draft first and then they will submit the formal proposal. Severson stated we should hear in August, 2018 if we are awarded the grant. If rewarded the grant they will start the bidding process March or April 2019 and construction starting July 2019. The grant would go towards leveling land, water service on 80 to 100 acres from our salt shed to Highway 14. Severson also discussed purchasing 18 to 20 acres from the County for the TIF District.

7. Dog Park

Hewitt stated he has been talking with the Humane Society and the City of Viroqua on a location for a dog park. They are interested in the 2 ½ acres of County Farm land south of the salt shed. The Humane Society will pay for all cost of fencing and upkeep of the land. They are requesting a long term lease. Hewitt stated he will work with our Corporation Counsel on the long term lease. Motion by Redington, second by Call to approve a long term lease to the Human Society for the dog park on County land. Motion carried.

8. Sweeper for mower – possible purchase

Hewitt stated he would like to purchase a sweeper for the new mower. The cost of the new sweeper is \$2300. Motion by Sullivan, second by Call to approve purchasing a new sweeper for \$2300. Motion carried.

9. Possible painting barn roof

Hewitt received an estimate of \$7000 to paint the barn roof. The committee decided not to paint the barn roof at this time.

10. Possible TLE – Temporary Limited Term Employee

Hewitt stated he was looking to have a limited term employee. The committee felt our present staffing could handle the work load.

11. Department Head Report

Hewitt stated he contacted Madison Historical Society on what kind of roof we can put on the old jail. No determination yet. Hewitt stated he has radon testing scheduled for the Erlandson Building. Call suggested having them also test for mold. Hewitt stated he will have asbestos and mold training for the custodians. Hewitt stated he is working with the IT Department on our new cameras. Hewitt stated the milk house repair is finished. Hewitt stated he will be putting carpet in six offices at the Erlandson Building and will replace 10 windows this year. Hewitt will be attending a OSHA compliance training in La Crosse for \$179.00. Hewitt discussed with the committee office space options and decided that Christina Dollhausen and the County Board Chair will share an office. Hewitt stated the new highway shop plans are moving ahead. Staci Sanborn, Solid Waste manager, discussed the county’s recycling and requested all recycling goes to the landfill. Hewitt will check to see if this would affect the bid from Southwest Sanitation.

12. Committee members reports/questions

Servais like the looks of the improvement made to the Erlandson Building entrance. Call asked about mold in the Erlandson Building and was told it was years ago and was cleaned up and the water leak was fixed.

13. Approve Vouchers/Budget Status

Motion by Evenstad, second by Redington to approve all vouchers presented at the June 7, 2018 meeting. Motion carried.

14. Announcements - None

15. Schedule next meeting (if applicable)

Next meeting is scheduled for July 5, 2018 at 9:00 A.M.

16. Adjourn

Motion by Call, second by Sullivan to adjourn at 10:25 A.M. Motion carried.

Minutes submitted by

Renee Tryggestad – County Clerk’s Office