



**Building & Facilities Meeting – February 1, 2018
Minutes**

The meeting was called to order at 9:00 a.m. by Chair Jim Servais.

Members present: Glenda Sullivan, Jim Servais, Karen Mischel, Shawn Redington and Eric Evenstad.

Others in attendance: Phil Hewitt and Renee Tryggestad.

1. Call to order, 9:00 A.M., Chair Jim Servais presiding.

2. Roll call/Introduction of visitors by Committee Chair.

3. Affirmation of proper public notice of meeting.

4. Review & approve minutes of last meeting, January 4, 2018.

Motion by Sullivan, second by Mischel to approve the minutes of the January 4 2018 meeting with correction on item thirteen changing Redington to Mischel. All in favor. Motion carried.

5. Audience to visitors - None

6. Chiller update

Hewitt stated the cost for new system is close to \$90,000. Hewitt stated we have a multi-stack system and have water treatment concerns since the bacteria is becoming resistant to treatment. Hewitt stated Trane is looking into other options that may save us money. Hewitt stated we could put in new multi-stacks and compressor which would cost around \$40,000 and give us up to 15 years. Hewitt stated we discuss the options at our next meeting.

7. AC Unit, It Department, Infrastructure Account

Hewitt stated the IT room in Vernon Manor would not keep cool so they needed to put in a new system. Motion by Redington, second by Evenstad to approve replacement of AC Unit for the IT Department and take the money out of the infrastructure account. All in favor. Motion carried.

8. Refinish floors in Church

Hewitt stated we are refinishing the floors and getting the carpets cleaned at the Church due to residue build up from pest control.

9. Grain Bin Rent – County Farm

Hewitt stated he talked with Vesbach about renting the land the grain bin is on and decided charging \$1,000 rent for usage of the farm since Vesbach owns the grain bins. Redington stated we need to set a deadline for Vesbach to move the bins and suggested \$1,500 rent and if bins are moved by April 1 we will reimburse Vesbach \$500. Motion by Redington, second by Mischel to charge \$1,500 for rent and if bins are removed by April 1, 2018 we will reimburse Vesbach \$500. All in favor. Motion carried.

10. Department Head report – New Highway Shop update

Hewitt stated things are moving on. He has been meeting with designers working on the site by the salt shed. Hewitt stated everything is proceeding according to plan, still under seven million. Hewitt stated April/May should have numbers to bring to the full County Board. Hewitt stated the Highway Department could tear down the milk house and fix the hole for \$10,000. He is trying to get bids to fix it. Hewitt stated the Sobriety Court meets in the basement of the Courthouse and would like another room which would hold 15 people and a small office space. Hewitt will talk with them again about their needs.

11. Committee members reports/questions

Mischel asked if there was any progress with the dog park. Hewitt stated not at this time. The committee discussed options for the Ford Dealership if they build a new dealership.

12. Approve Vouchers/Budget status

Motion by Redington, second by Sullivan to approve all vouchers presented at the February 1, 2018 meeting. All in favor. Motion carried.

13. Announcements - None

14. Schedule next meeting (if applicable)

Next meeting is scheduled for March 1, 2018 at 9:00 A.M

15. Adjourn

Motion by Mischel, second by Servais to adjourn at 10:45. All in favor. Motion carried.

Minutes submitted by

Renee Tryggestad – County Clerk’s Office