



FINANCE COMMITTEE and EMERGENCY
MANAGEMENT JOINT MEETING
Minutes for March 16, 2017

Chairman Ole Yttri called the Finance Committee to order and Dennis Brault called Emergency Management to order at 9:00AM on Thursday, March 16, 2017 in Room 309 of the Courthouse Annex. Members present were Ole Yttri, Will Beitlich, Rod Ofte, Mike Leis and Kevin Larson.

Others in attendance were Ron Hoff, Rachel Hanson, Diane McGinnis, Dennis Brault, Loren Goede, Cary Joholski, Dan Meyer, Phil Hewitt, Tim Gaskell, Linda Kica, Gail Muller and Katherine Larson.

Affirmation of proper public notice was given.

Yttri moved to Item #3 on the agenda, CDBG IKE Grant, Diane McGinnis, Diane McGinnis has applied for extension for Bloomingdale grant – Allowed till end of Calendar year. Approximately eleven land owners interested in buy out. We have till end of March for owners to apply. Committee stated we should wait till next month.

Yttri moved to Item #4 on the agenda, Vogel Pole Shed Grant bid process, the shed is laying down on the Vogel Land and needs clean up. Decide to re adjust past contract with contractor to clean up.

Yttri moved to Item #5 on the agenda, Approval of additional staff hire for Grant programs, The interviews are done. Full time this calendar year, then will evaluate. Motion by Ofte, 2nd by Beitlich to hire. Carried all. Job ends with grant ending.

Motion by Joholski, 2nd by Goede for Emergency Management committee to adjourn at 9:29am.

Motion by Beitlich, 2nd by Leis to approve the minutes of the February 16, 2017 meeting. Motion carried all.

Yttri moved to Item #7 on the agenda, Rachel Hanson, Treasurer, Treasurer's report.

	MARCH 16TH, 2017				
PAGE 1	BALANCE 3/15/2017	\$ 18,499,644.40			
PAGE 2	2016 TAXES COLLECTED	\$ 329,989.87			
	INTEREST	\$ 1,324.23			
	BALANCE TO COLLECT	\$ 10,476,231.17			
PAGE 3	REDEMPTION TAXES COLLECTED	\$ 65,603.06			
	INTEREST	\$ 13,527.48		PAGE 7	
	BALANCE TO COLLECT	\$ 1,084,186.51		HO-CHUNK NATION SUMMARY	
PAGE 4	SUMMARY OF INCOME AND EXPENSES			HO-CHUNK NATION FUNDS	
	RECEIPTS			DEPOSITS	
	GENERAL RECEIPTS	\$ 7,065,088.58		POOL #6	\$ 1,261,269.35
	2016 TAXES	\$ 329,989.87			
	INTEREST	\$ 1,324.23		RIVER BANK	\$ 600,000.00
	REDEMPTION TAXES	\$ 65,603.06		F & M BANK	\$ 2,503.06
	INTEREST	\$ 13,527.48		PEOPLES STATE BANK	\$ 1,209,975.77
	TOTAL	\$ 7,475,533.22		CITIZENS 1ST BANK	\$ 1,006,807.75
		\$ -			\$ 4,080,555.93
	CASH FLOW			ACCOUNTS	
	BEG. BALANCE	\$ 13,342,440.05		2010	\$ 277,856.11
	RECEIPTS	\$ 7,475,533.22		2011	\$ 146,130.28
	A-CHECKS	\$ (1,679,792.50)		2012	\$ 283,100.91
	C-CHECKS - PAYROLL	\$ (658,668.91)		2013	\$ 409,365.55
	ACH WITHDRAWALS	\$ (433,528.82)		2014	\$ 305,486.04
	12/31/2016	\$ 18,045,983.04		2015	\$ 311,345.00
PAGE 5	SALES TAX	\$ 162,656.64		2016	\$ 1,080,000.00
	TOTAL AMOUNT IN Pool #3	\$ 1,872,994.66		2017	\$ 1,200,000.00
	CHART OF SALES TAX RECEIVED			INTEREST	\$ 67,272.04
PAGE 6	SALES TAX CHART				\$ 4,080,555.93

1.2 million Ho Chunk Funds received in February, report sent in by Hanson.
Motion by Larson, 2nd by Leis to approve Treasurer's Report. Motion carried all.

Yttri moved to Item #8 on the agenda, report on Grants, Diane McGinnis, Federal Adult Drug Court Discretionary Grant Program Application – Due February 28, 2017 – Drug Court to continue and enhance what we are doing now.

- We applied for \$207,531 with a match commitment of \$70,602 over a 3 year period.

FEMA

We received a contract extension until December 31, 2017. (we asked for an extension until March 2018, but Wisconsin Emergency Management will need to seek an extension of their grant with the federal government to authorize this. If additional time is needed in, we can ask them with a 60 notice.)

- On February 16, 2017 a letter was sent to the 2 remaining property owners (who own 3 properties in total) outlining the following timeline:
 - July 31, 2017 Purchase of Property Completed
 - October 31, 2017 Demolition completed (assuming no asbestos present)
 - December 31, 2017 Close out grant for Avalanche
- The only expenses this month for FEMA/DNR was for the Avalanche Store demolition \$24,400.

DNR Grants

- We received a contract extension until December 31, 2018.

CDBG-IKE (Bloomingdale Acquisition and Tally Dam)

- Vernon County was monitored on March 14, 2017.
- We asked for an additional \$35,000 for Tally Dam and a contract extension until 5/31/17 to complete the dam project. It looks like we will need closer to \$42,500 (4th change order came in since the request) plus the cost of seeding to complete project.
- Tally Dam project is complete except for some leveling and seeding.

CDBG-EAP (Flood)

- We have about 35 applications for assistance and have completed 12 inspections to date.
- We secured the software to write work specifications.
- De Soto mobile home park – We have completed 7 inspections in the mobile home park
- We completed the procurement process for mobile home replacements and are now working with Frontier Property Management in Westby to provide replacement homes.
- We ordered our first 3 replacement mobile homes to be delivered late April/early May. We paid \$25,000 down payment for each of these. Each of these replacement homes will cost about \$54,000.
- Family living in shop. We have a signed counter offer and are working on closing documents. We should close on house by the end of month. We will need to do rehabilitation on purchased home to bring it up to decent, safe and sanitary standards.

Yttri moved to Item #9 on the agenda, Use of Non – Lapsing Funds, Diane McGinnis, Motion by Beitlich, 2nd by Ofte. Carried for the transfer.

Yttri moved to Item #10 on the agenda, Establish Non – Lapsing Account Tim Gaskell, District Attorney, Motion by Beitlich, 2nd by Ofte to start Non Lapsing Fund. Carried all.

Yttri moved to Item #11 on the agenda, Exceed Room Rate Limit, Dan Meyer, Vernon Manor Administrator, April 11-12, 1 room, 1 night; exceed room rate by \$39.00
May 3-5, 3 room, 3 night; exceed room rate by \$144.00
May 4-5, 1 room, 2 night; exceed room rate by \$58.00
May 17-18, 1 room, 1 night shared by 2 staff; exceed room rate by \$39.00
Motion by Leis, 2nd by Larson. Carried all.

Yttri moved to Item #12 on the agenda, Dan Meyer, Vernon Manor Administrator, Request for infrastructure Funds, Some of the funds for personnel office and other updates that apply for \$15,000.00. From Infrastructure Fund of 2017. Motion by Beitlich , 2nd by Larson. Carried all.

Yttri moved to Item #13 on the agenda, Phil Hewitt - Highway Commissioner, ATV Funds for signs on roads, Would need to request dollars from infrastructure funds. Committee discussed that municipalities are responsible for signage costs. All committee agrees.

Yttri moved to Item #14 on the agenda, Highway Shop Funding process, Hewitt stated the cost is \$14,000.00 for the next step of planning, take 14,000.00 from infrastructure Fund. Would be \$500,000.00 to million for heated storage shed, so I feel plan for a new total shop should be done first, before decision on building a storage building. Motion by Leis, 2nd by Ofte for \$14,000.00 from Infrastructure Fund for planning . Carried 4 Yes 1 No vote, Beitlich

Yttri moved to Item #15 on the agenda, Sheriff Department - Secondary bid request's for upgrades of HVAC system, Nate Campbell reviewed bids. WHV would train Larry Ripley for county.
Hanson Controls - \$72,900.00 Delta controls would be 3 systems
Trane Company - \$119,950.00 No new compressor
Winona WHV - \$120,880.00
Motion by Beitlich, 2nd by Larson for \$120,880.00 bid for WHV. Motion carried all.

Yttri moved to Item #16 on the agenda, Review computer printout of monthly bills and authorize payment. Motion by Leis, 2nd by Larson to approve the monthly bills. Carried all.

The next Finance meeting is Thursday, April 20, 2017 at 9:30 a.m. **Motion by Larson, 2nd by Leis to adjourn at 10:38a.m. All in favor, Motion carried by all.**

Minutes respectively submitted by,

Ronald Hoff
Vernon County Clerk