



FINANCE COMMITTEE
Minutes for February 16, 2017

Chairman Ole Yttri called the Finance Committee to order at 9:30 A.M. on Thursday, February 16, 2017 in Room 309 of the Courthouse Annex. Members present were Ole Yttri, Will Beitlich, Rod Ofte and Mike Leis. Kevin Larson was excused.

Others in attendance were Ron Hoff, Rachel Hanson, Phil Hewitt, Pam Eitland, Diane McGinnis, Dennis Brault, Gail Muller and Charlie Jacobson.

Affirmation of proper public notice was given.

Motion by Beitlich, 2nd by Leis to approve the minutes of the January 19, 2017 meeting.

Motion carried by all.

Yttri moved to Item #4 on the agenda, Rachel Hanson, Treasurer, Treasurer's report.

	FEBRUARY 16TH, 2017			
PAGE 1	BALANCE	\$ 13,615,293.06		
PAGE 2	REDEMPTION TAXES COLLECTED	\$ 43,057.08		
	TAX DEED	\$ -		
	INTEREST	\$ 7,037.47	PAGE 7	
	BALANCE TO COLLECT	\$ 1,149,789.57	HO-CHUNK NATION SUMMARY	
PAGE 3	SUMMARY OF INCOME AND EXPENSES		HO-CHUNK NATION FUNDS	
	RECEIPTS		DEPOSITS	
	GENERAL RECEIPTS	\$ 4,315,220.07	POOL #6	\$ 61,209.12
	REDEMPTION TAXES INCLUDES 2015 TAXES	\$ 43,057.08	RIVER BANK	\$ 600,000.00
	INTEREST	\$ 7,037.47	F & M BANK	\$ 2,503.06
	TOTAL	\$ 4,365,314.62	PEOPLES STATE BANK	\$ 1,209,975.77
		\$ -	CITIZENS 1ST BANK	\$ 1,006,807.75
				\$ 2,880,495.70
PAGE 4	CASH FLOW			
	BEG. BALANCE	\$ 12,386,141.39		
	RECEIPTS	\$ 4,365,314.62		
	A-CHECKS	\$ (2,271,006.18)	ACCOUNTS	
	C-CHECKS - PAYROLL	\$ (687,777.25)	2010	\$ 277,856.11
	ACH WITHDRAWALS	\$ (450,232.53)	2011	\$ 146,130.28
	12/31/2016	\$ 13,342,440.05	2012	\$ 283,100.91
			2013	\$ 409,365.55
PAGE 5	SALES TAX	\$ 112,051.09	2014	\$ 305,486.04
	TOTAL AMOUNT IN Pool #3	\$ 1,709,618.18	2015	\$ 311,345.00
	CHART OF SALES TAX RECEIVED		2016	\$ 1,080,000.00
			INTEREST	\$ 67,211.81
PAGE 6	SALES TAX CHART			\$ 2,880,495.70

Motion by Leis, 2nd by Beitlich to approve Treasurer's Report. Motion carried by all.

Yttri moved to Item #5 on the agenda, Diane McGinnis – Report on Grants

Bader Foundation Grant, we received \$15,000 for 2017. We will receive an additional \$15,000 in 2018. Federal Adult Drug Court Discretionary Grant Program Application – Due February 28, 2017 – Drug Court to continue and enhance what we are doing now. We are still working the budget, but we project that it will cost about \$300,000 to operate a drug court for 3 years. FEMA, I have not submitted the first payment request because the project was delayed due to ice in January. Avalanche Store project is underway. The demolition began Tuesday, February 14th. The contractor should be wrapping up this project in the next week. Contract completion date 2/24/17. We still have 3 properties to purchase in Avalanche – We will be sending the 2 property owners a letter this week with the timeline for the buyout if they still wish to participate. Seeking a contract extension until March 31, 2018 with final projects completed by December 31, 2018. DNR Grants, Public Meeting in Bloomingdale – February 2nd at 6p.m. – Very well attended. 9 additional property owners interested in the buyout. We will need to determine how to prioritize the DNR projects. Seeking a contract extension until June 30, 2018. CDBG-EAP, We about 35 applications for assistance and have completed 9 inspections to date. We are working on securing the software to begin writing work specifications and bidding work. De Soto mobile home park – We have completed 5 inspections in the mobile home park. 4 of these projects will be replacement housing. I am procuring for the replacement homes. Family living in shop. Made an offer to purchase replacement housing on 2/15/17 with an acceptance date of 2/17/17. Hiring Position closed yesterday. I hope to conduct interviews in the next 2 weeks and have someone onboard in 3-4 weeks.

Yttri moved to Item #6 on the agenda, Aging 2017 budget – Pam Eitland, Discussed \$50,000.00 Ho Chunk request, and that Pat Peterson did not have enough dollars in budget because of 2 ½% cut in tax levy request. Finance Committee will work with the Aging budget in 2017 to meet any shortages. \$118,000.00 tax levy dollars in Aging budget.

Yttri moved to Item #7 on the agenda, Phil Hewitt, Building Supervisor – Building design for Erlandson with architect up to \$5,000.00. Can this be paid from infrastructure fund? Motion by Leis, 2nd by Ofte to approve. Carried all. Beitlich feels the majority of Ho Chunk Funds should go to new building fund.

Yttri moved to Item #8 on the agenda, Sheriff Department request, Charlie Jacobson explained that the need for \$125,000.00 Ho Chunk request is to update heating and air conditioning. Will be getting a second bid on project. Motion by Ofte, 2nd by Beitlich. Carried all.

Yttri moved to Item #9 on agenda, Policy changes to address segregation of duties per office of Inspector General and Auditors, Hoff & Hanson explained several proposed changes. We are listing major duties of the Clerk's and Treasurer's offices and redirecting some duties to different staff in our offices. We are planning on the Treasurer mailing out checks instead of the Department Heads – this would mean that Department Heads would be doing invoices, Clerk's office verifying invoices and printing checks and the Treasurer would mail checks. This would comply with segregation of duties. The Clerk's office is closely monitoring invoices allocated to the current year.

Yttri moved to Item #10 on the agenda, Review computer printout of monthly bills and authorize payment. Motion by Beitlich, 2nd by Leis to approve the monthly bills. Motion carried by all.

The next Finance meeting is Thursday, March 16, 2017 at 9:30 a.m. **Motion by Ofte, 2nd by Beitlich to adjourn at 11:20 a.m. Motion carried by all.**

Minutes respectively submitted by,

Ron Hoff
Vernon County Clerk