



**Yttri moved to Item #5 on the agenda,** Diane McGinnis – Report on Grants, Bader Foundation Grant, we are anticipating receiving funding, we should hear this month. Part of this grant would be \$15,000 this year for funding Matson, and \$15,000 for next year. DOT Grant, \$84,000 to help with reimbursement for mileage, I don't know if that was received, will check with Trish Clements. The Training worker grant closed the end of December. Center Point - \$75,000 for 3 years. The next Revolving Loan Fund meeting is February 3, 2017. The Finance Committee requested a list from Diane of the different grants. Three properties purchased from FEMA, can draw on one property next month. FEMA and DNR require match payments. DNR Grant – approximately 25% obligated. The CDBG was received on December 27, 2016.

**Yttri moved to Item #6 on the agenda,** Diane McGinnis – CDBG-EAP Grant Administrative processes, Diane needs assistance with the processes. Proposal to have sealed bids opening weekly on Wednesday with Dennis Brault, Chad Buros, Diane McGinnis and Ole Yttri (when available) otherwise another finance member. Diane will report monthly to Finance Committee the bids and dollar amounts, Diane will go with the best bid and (homeowner can pay difference). Our contracts Dennis now signs, Diane would like to be able to sign contracts to expedite the process. Motion by Leis, 2nd by Larson to approve Diane signing contracts up to \$30,000 with phone or email approval from Chair Ole Yttri. Diane will report to the Finance Committee monthly. Diane would also like to do her bills on Wednesday checks to expedite the process instead of waiting for monthly finance day. The Finance Committee agrees, Diane will put her bills in on the Wednesday check run.

**Yttri moved to Item #7 on the agenda,** Pam Eitland, Human Services Director - Resolution  
**Title: Human Services Reserve**

**WHEREAS,** pursuant to federal and state laws and regulations, the Department Of Human Services has designed and implemented multiple programs to better serve the citizens of Vernon County over the past decade; and

**WHEREAS,** efficiencies in programming and administration have benefited Vernon County through tax levy savings; and

**WHEREAS,** the Department of Human Services, per statute, holds the responsibility to administer and assume financial responsibility for social/economic/children/senior/disability services provided to the citizens in Vernon County; and

**WHEREAS,** the Vernon County Board supports efficiency in service delivery to streamline costs while maintaining adequate and effective services and staff

**NOW THEREFORE BE IT RESOLVED** by the Vernon County Board of Supervisors creates a non-lapsing reserve fund to the Department of Human Services in the original amount of \$400,000; and

**BE IT FURTHER RESOLVED** that the maximum amount of this fund is \$400,000 which may be replenished with surplus funds upon reconciliation of each calendar year budget; and

**BE IT FURTHER RESOLVED** that the original and capped amount of this fund shall be created with unspent levy dollars from the 2016 calendar year budget for the Department of Human Services so as to not negatively impact current and future year budgets; and

**BE IT FURTHER RESOLVED** that the Department may access reserve funds via approval from the Human Services Committee.

**FISCAL IMPACT:** 2016 Dept. of Human Services revenue over expenditures - \$400,000

Dated this 12th day of December 2016, Submitted by Human Services Committee, Frank McCoy, Chair Other Counties have reserves. Human Service Committee approves instead of the County Board. Finance likes Eitland to come to the County Board, Finance wants to keep it as it is. May change down the road. The Finance Committee does not agree with this Resolution at the current time. No motion is needed.

**Yttri moved to Item #8 on the agenda,** Phil Hewitt, Building Supervisors – Potential funding for housing of new grant writer position, We have a spot for Diane and one assistant. Jean’s office area will be going to the IT department. Phil will need dollars for this move. I have a meeting in two weeks to look at the Highway shop, we can also get ideas from them if needed. To remodel the Erlandson building costs more than building. Temporary housing is a possibility for now. Money for this could be used towards new building. A suggestion is to have a stand-alone building beside the Erlandson building, could have a conference center. We need a solution now to get by, but also need a temporary plan to move on and forward. Finance will support Phil to proceed with building plan for now to next three years, we need something for now to the next three months. Hewitt will find temporary housing for now, but something will still need to be done as this will not be efficient.

**Yttri moved to Item #9** Dan Meyer, Vernon Manor Administrator, asked to exceed room rate limit at \$119.00 a night.

**Yttri moved to Item #10** Phil Hewitt, Highway Commissioner – asked to exceed room rate limit at \$99.00 a night.

**Motion by Larson, 2<sup>nd</sup> by Ofte for Meyer and Hewitt to exceed the room rate limit. Motion carried.**

**Yttri moved to Item #11** Review Ho Chunk Requests,

<b>Department</b>	<b>2016 Ho-Chunk Fund Requests</b>	<b>Amount Approved</b>
Town of Stark		\$37,000
Town of Whitestown		\$83,000
2017 Vernon County Board Budget	Amount used to balance budget	\$300,000
Vernon County Board	Building Infrastructure Repair	\$150,000
Vernon County Board	New Building Fund	\$301,161
Health Dept.	Stepping on Program	\$3,000
Health Dept.	Newborn Hearing Audiometer	\$5,000
Human Services	Implementing Aging and ADRC Integration	\$29,300
IT Dept	Recovery Appliance	\$70,887
IT Dept	E-mail Archiving Appliance	\$10,902
Sheriff's Office	Trane System Control - Operating System	\$125,000
Tourism, Promotion and Economic Development	Economic Development Study	\$50,000
UW Extension	Strong Women	\$950
UW Extension	Health and Well Being	\$300
UW Extension	Stem Education	\$4,500
Vernon Manor	New Flooring - 300 Wing	\$25,000
Veterans	Flag Cases Inventory	\$3,000
Veterans	Bronze Marker Flag Holders	\$1,000
Totals:	Available	\$1,200,000
	\$1,200,000	Approved

**Motion by Leis, 2<sup>nd</sup> by Larson to send Ho Chunk requests to the County Board.** Review Ho-Chunk Procedures. Put on February 16, 2017 agenda for Finance.

**Yttri moved to Item #12 on the agenda,** Review computer printout of monthly bills and authorize payment. Motion by Beitlich, 2<sup>nd</sup> by Leis to approve the monthly bills. Motion carried by all.

The next Finance meeting is Thursday, February 16, 2017 at 9:30 a.m. **Motion by Larson, 2<sup>nd</sup> by Ofte to adjourn at 11:50 a.m. All in favor. Motion carried by all.**

Minutes respectively submitted by,

Nancy Mc Dowell  
Vernon County Deputy Clerk