

## **BOARD OF HEALTH MINUTES**

December 14, 2017

The Vernon County Board of Health met Thursday, December 14, 2017 in the Second Floor Conference Room, Erlandson Office Building. Members present: JoAnn Nickelatti, Glenda Sullivan, Frank Easterday, Sherrie Seidel, Mary Rae and David Banner.

Others present: Elizabeth A. Johnson, RN, BSN, Director/Health Officer

Excused: Rhonda Peterson, RN, BSN

Absent: Brian Turben

Meeting called to order by Chair JoAnn Nickelatti at 1:00 PM.

### **AFFIRMATION OF PROPER PUBLIC NOTICE OF MEETING**

Public Notice of Meeting was properly advertised and posted.

### **CORONER'S REPORT – Janet Reed**

Janet Reed, Coroner presented a report concerning the activities and number of cases her office dealt with in November 2017. The bills for November 2017 were presented. David Banner moved to accept report and allow payment of bills for November 2017. Seconded by Sherrie Seidel. Motion carried.

### **REVIEW PROCEEDINGS OF PREVIOUS MEETING**

Minutes of the November 09, 2017 BOH meeting were presented and reviewed. David Banner moved to accept 11/09/17 minutes as presented with correction. Seconded by Frank Easterday. Motion carried.

### **AUDIENCE TO VISITORS**

No visitors present at meeting.

### **REVIEW AND VOTE ON VOUCHERS**

Bills for November 2017 were presented and reviewed. David Banner moved to allow payment of bills for November 2017. Seconded by Glenda Sullivan. Motion carried.

## PUBLIC HEALTH PREPAREDNESS

### **-Discussion of Public Health Preparedness and Response, SouthWest Consortium update and purchase of equipment/supplies.**

- Work continues on capabilities for 2017-18.

## WIC Program Update

### **- Equipment/Supplies**

- The WIC participant count for November 2017 was distributed to the Board of Health.

## Public Health

- **Update and possible vote on:**

- **Environmental Health Activities and Programs**

- Property in Viroqua where there was a complaint about rodents in a rental unit. Mr. Moris is continuing to follow-up as there is an issue with the tenant, in which the landlord is working to resolve. Case continues.
    - Discussion on the Mosquito Control Program. La Crosse County has discontinued the program for all counties that were contracting for Vector Control Services for 2018. Dave Geske, current La Crosse County Vector Control Manager is retiring and has offered all counties outside of La Crosse County an opportunity to continue this much needed program. BOH discussed the information Mr. Geske provided and Sherrie Seidel moved to continue the Mosquito Control Program with Dave Geske for the same amount of funding that was allocated in the 2018 Health Department budget. Seconded by Mary Rae. Motion carried.
  - **Budget Report November 2017.** Budget report for November 2017 was presented and reviewed. David Banner moved to approve the budget as presented. Seconded by Frank Easterday. Motion carried.
  - **Agent Program.** Crawford County Public Health Department has withdrawn their intention to participate in the Agent Program in 2018. Miss Johnson has had discussions with DATCP and they are OK with Vernon County Health Department doing it alone. The BOH agreed with this plan.

Miss Johnson reported that the Vernon County Health Department's Environmental Health Licensing and Inspection Policy and Procedure Plan has been accepted by DATCP except for a few language changes and the final draft should be approved soon. Discussion followed on program operation such as license fees and hiring of Sanitarian. As per the Ordinance that was passed in 2017, the 10% administration fee required by DATCP was added to the current State fee. After review and discussion of proposed license fees, David Banner moved to approve a 30% increase in license fees for 2018. Seconded by Mary Rae. Motion carried. The fees will be forwarded to DATCP as requested so they can be loaded into the.

## **BOH Minutes**

**12/14/17**

**Page 3**

software used during the inspection. The next step is to hire a Sanitarian to be in place and ready to start by April 1, 2018.

- **Department Fees.** Discussion on raising some fees/donations for services in the Health Department. Mary Rae moved to accept the proposed fee/donation increases for 2018. Seconded by Glenda Sullivan. Motion carried.
- **Public Health Report.** Miss Johnson distributed the report for November 2017. Communicable Disease, Immunization and Referral Reports reviewed by BOH.
  - **COMPASS Needs Assessment.** Stakeholders and Focus Group meetings were held in Hillsboro and Viroqua, October 19 & 26, 2017. A compilation of the top priorities from the two meetings was distributed and reviewed. The information has been forwarded to the Great Rivers United Way and they will compile it for a final report sometime in 2018.
  - **Ho Chunk Proposals.** The Ho Chunk Proposals for 2018 are due 11/09/17. Miss Johnson reported that the Finance Committee will be reviewing the proposals on December 21, 2017. The Health Department proposal will be for additional funding for a better audiometer and a request for Stepping On funding for 2018.

### **GENERAL ANNOUNCEMENTS AND NEXT MEETING DATE AND ANY OTHER BUSINESS/DISCUSSION NOT REQUIRING A VOTE**

#### **- Next Meeting**

- The January 2018 meeting is scheduled for January 11, 2018 @ 1:00 PM.
- The February 2018 meeting is scheduled for February 09, 2018 @ 1:00 PM

### **ADJOURN**

David Banner moved to adjourn the meeting. Seconded by Sherrie Seidel. Motion carried. Meeting adjourned.

Respectfully Submitted,

Sherrie Seidel, Secretary