

BOARD OF HEALTH MINUTES

August 10, 2017

The Vernon County Board of Health met Thursday, August 10, 2017 in the Second Floor Conference Room, Erlandson Office Building. Members present: JoAnn Nickelatti, Glenda Sullivan, Frank Easterday, Sherrie Seidel and David Banner.

Others present: Elizabeth A. Johnson, RN, BSN, Director/Health Officer & Troy Moris, RS, Environmental Health Consultant for Vernon County

Excused: Rhonda Peterson, RN, BSN & Mary Rae

Absent: Brian Turben

Meeting called to order by Chair JoAnn Nickelatti at 1:00 PM.

AFFIRMATION OF PROPER PUBLIC NOTICE OF MEETING

Public Notice of Meeting was properly advertised and posted.

CORONER'S REPORT – Janet Reed

Janet Reed, Coroner presented a report concerning the activities and number of cases her office dealt with in July 2017. The bills for July 2017 were presented as well as the Coroners budget for 2018. David Banner moved to accept report, allow payment of bills for July 2017 and approve 2018 proposed budget. Seconded by Frank Easterday. Motion carried.

REVIEW PROCEEDINGS OF PREVIOUS MEETING

Minutes of the July 11, 2017 BOH meeting were presented and reviewed. Glenda Sullivan moved to accept 7/11/17 minutes as presented. Seconded by David Banner. Motion carried.

AUDIENCE TO VISITORS

No visitors present today.

REVIEW AND VOTE ON VOUCHERS

Bills for July 2017 were presented and reviewed. Sherrie Seidel moved to allow payment of bills for July 2017. Seconded by Frank Easterday. Motion carried.

PUBLIC HEALTH PREPAREDNESS

-Discussion of Public Health Preparedness and Response, SouthWest Consortium update and purchase of equipment/supplies.

- Completing the requirements for the 2016-17 Objectives and beginning on 2017-18 capabilities.

WIC Program Update
- Equipment/Supplies

- The WIC participant count for July 2017 was distributed to the Board of Health.
- Due to the upcoming retirement of Nancy Walters, RN, BSN, WIC CPA there is a need for another staff person to fill that position. Discussion followed. David Banner moved to contract with Megan Steinke, La Crosse, WI to fill the position as a WIC technician until such time as more permanent arrangements can be made at an hourly rate to be determined and no benefits. Seconded by Glenda Sullivan. Motion carried.

Public Health

- **Update and possible vote on:**
Environmental Health Activities and Programs

Troy Moris, RS discussed the Environmental Health Activities he has been working on during the past month.

- The property in Viroqua where there are mold issues is almost completed.
 - Property in Viroqua where there was a complaint about rodents in a rental unit. He has been in contact with the manager and the problem should be taken care of. Mr. Moris will make a follow-up visit soon.
 - Mr. Moris was contacted by the Viroqua City Attorney regarding an issue with potential rodents due to apparent compost piles and tall grass/plants in a particular yard. He contacted Vernon County Corporation Counsel and she issued a statement that the City of Viroqua should work with the residents in question. BOH agreed that the City should deal with the issue and not the County at this time. Mr. Moris reported that the City Attorney stated a change has been made to their Ordinances to deal with the issues.
- **TNC Program – Water Lab.** Proficiency testing by staff needs to be done and reviewed by an independent lab before an inspection by DATCP can take place.
 - **Budget Report July 2017.** Budget report for July 2017 was presented and reviewed. David Banner moved to approve the budget as presented. Seconded by Frank Easterday. Motion carried.
 - **Budgets – 2018.** Proposed budgets for 2018 reviewed and discussed. David Banner moved to approve the proposed budgets for 2018. Seconded by Glenda Sullivan. Motion carried.
 - **Public Health Report.** Miss Johnson distributed the report for July 2017. Communicable Disease, Immunization and Referral Reports reviewed by BOH.

- **Limited Agent – Agent Status.** Work continues on the plan that is now required by ATCP 74 for full Agent Status.
- **Accept resignation of Nancy Walters, RN, BSN.** David Banner moved to accept the resignation of Nancy Walters, RN, BSN effective 10/6/17 with the last day of work being 9/1/17 and remain on the payroll using PTO until 10/6/17. Seconded by Frank Easterday. Motion carried.

GENERAL ANNOUNCEMENTS AND NEXT MEETING DATE AND ANY OTHER BUSINESS/DISCUSSION NOT REQUIRING A VOTE

- Next Meeting

- The September 2017 meeting is scheduled for September 12, 2017 @ 1:00 PM
- The October 2017 meeting is scheduled for October 10, 2017 @ 1:00 PM

ADJOURN

David Banner moved to adjourn the meeting. Seconded by Glenda Sullivan. Motion carried. Meeting adjourned.

Respectfully Submitted,

Sherrie Seidel, Secretary