

# Vernon County Agricultural and Extension Education Committee

## *Meeting Minutes – February 9, 2017 11:00 a.m. – Land Conservation Conference Room*

Chairman Kevin Larson called the meeting to order at 11:00 a.m. in the Land Conservation Conference Room. Present were: Larson, Beitlich, Mitchell, Easterday, Ofte, Pulvermacher, Lenzendorf, and Traastad.

The public meeting notice was e-mailed to the Vernon County Broadcaster and Vernon County Computer Department and faxed to the County Clerk on January 31, 2017.

Ofte moved Mitchell seconded, to approve the minutes as printed. **Motion carried.**

The next meeting date for the committee is set for April 13, 2017 at 11:00 a.m. in the UW-Extension Conference Room.

No visitors from the public were in attendance.

January 2017 Educator's Highlights were given for brief review by committee. No questions or discussion held.

Committee reviewed 2016 expenses. Beitlich moved, Mitchell seconded to approve the 2016 expenses of \$921.38. **Motion carried.**

Ofte moved, Easterday seconded to approve the January 2017 Office Operation expenses of \$2897.93. **Motion carried.**

Mitchell moved, Beitlich seconded to approve the January 2017 Teen Court expenses of \$798.00. **Motion carried.**

Traastad shared UW-Extension's required annual review process. We use the peer review summary and individual written documents for state and county review requirements.

Ofte moved, Beitlich seconded, to enter into closed session pursuant to Wisconsin personnel Chapter 10, Sub-chapter IV, Section 19.85(1) c, for consideration of annual performance evaluation of any public employee over which the governmental body has jurisdiction. **Motion carried unanimously.** No nay votes were heard.

Beitlich moved, Ofte seconded, to reconvene to open session; pursuant to Wisconsin statutes 19.85(2). **Motion carried unanimously.** No nay votes were heard.

Traastad shared a summary of each educator's accomplishments for 2016 as well as future goals. Also, shared similar challenges all educators identified.

Mitchell moved, Easterday seconded to support the successful performance reviews of Colleen Pulvermacher, Sonya Lenzendorf and Karen Ehle-Traastad for the 2016 program year. **Motion carried.**

Mitchell moved, Easterday seconded to adjourn the meeting. **Motion carried.**

**Minutes submitted by: Karen Ehle-Traastad**