

**BUILDING & FACILITIES PLANNING COMMITTEE**  
**March 3, 2016**

---

Chairman Jim Servais called the Building & Facilities Planning Committee to order at 9:30 a.m. on Thursday, March 3, 2016, in the County Board Room on the 3<sup>rd</sup> floor of the Courthouse Annex. Members present were Mike Leis, Shawn Redington, Eric Evenstad and Jim Servais. Gary Davig was excused from the meeting. Others in attendance were Phil Hewitt, Ole Yttri, Herb Cornell and Renee Tryggestad. Servais stated the meeting had been properly noticed.

Servais introduced visitors.

**Motion by Evenstad, second by Redington to approve the minutes of the February 4, 2016 meeting with the typo correction in paragraph six. All in favor. Motion carried.**

Next on the agenda was audience to visitors. There was none.

Next on the agenda was the Department Head review. The committee may entertain a motion to adjourn into closed session, pursuant to Wis. Statutes, Section 19.85(1) ( c ) considering performance evaluation data of any governmental employee over which the governmental body has jurisdiction or exercises responsibility. (Roll call vote needed if motion is not unanimous). **Motion by Evenstad, second by Leis to go into closed session at 9:40 a.m. All in favor. Motion carried.** The committee entered into closed session. **Motion by Evenstad, second by Leis to reconvene in open session pursuant to Wisconsin Statutes Section 19.85(2) (Roll call vote if motion is not unanimous). All in favor. Motion carried.** The committee entered into open session at 10:00 a.m.

Servais moved to the next item on the agenda, lawnmower/snow blower, attachments, and possible purchase/lease options. Hewitt stated a new unit would cost \$9,800 to \$18,000. Hewitt stated he is planning on keeping the skid steer at the Courthouse next winter in the heated garage. Hewitt stated the broom is shot on the Kubota. Redington stated we could purchase a snow blower for the skid steer. Hewitt stated when Buildings and Grounds are using Highway equipment we will be charged by the hour which would be cheaper than purchasing equipment. Evenstad stated with a tractor style we can have a salter/sander attachment. Hewitt stated he will have college kids mow again this summer. Evenstad feels it would be cheaper to buy equipment than contracting the service out. Servais feels we should get all the utilization out of the equipment we have. This item will be put on next month's agenda.

Next on the agenda was Banta building roof. Hewitt stated he wants to get bids on the Banta roof replacement. Hewitt stated either rubber or steel shingles. The committee agreed that Hewitt should start collecting bids to replace the roof on the Banta building.

Next on the agenda was the Department Head report. Hewitt stated we need to do concrete repair on our sidewalk. Around ten areas are cracking and creating a tripping hazard. Hewitt stated he will have his college help work a couple days a week with our custodians. Hewitt stated the new door for the IT department with the new type of lock will cost \$1,400 from La Crosse Glass.

Servais moved to number eleven on the agenda, approve vouchers. **Motion by Redington, second by Leis to approve all vouchers presented at the March 3, 2016 meeting. All in favor. Motion carried.**

There were no announcements.

The next regular scheduled meeting is Thursday, April 7, 2016 at 9:00 a.m. in the third floor County Board Room, Courthouse Annex. **Motion by Redington, second by Leis to adjourn the meeting at 10:25. All in favor. Motion carried.**

Minutes submitted by Renee Tryggestad – County Clerk's Office