

## **BOARD OF HEALTH MINUTES**

August 11, 2015

The Vernon County Board of Health met Tuesday, August 11, 2015 in the Second Floor Conference Room, Erlandson Office Building. Members present: JoAnn Nickelatti, Glenda Sullivan, Frank Easterday, Brian Turben, Sherrie Seidel and David Banner.

Others present: Elizabeth A. Johnson, RN, BSN, Director/Health Officer

Excused: Rhonda Peterson, RN, BSN

Absent: Shawn Redington

Meeting called to order by Chair JoAnn Nickelatti at 1:00 PM.

### **AFFIRMATION OF PROPER PUBLIC NOTICE OF MEETING**

Public Notice of Meeting was properly advertised and posted.

### **REVIEW PROCEEDINGS OF PREVIOUS MEETING**

Minutes of the July 13, 2015 BOH meeting were presented and reviewed. Brian Turben moved to accept 7/13/15 minutes as presented. Seconded by David Banner. Motion carried.

### **AUDIENCE TO VISITORS**

No visitors present.

### **REVIEW AND VOTE ON VOUCHERS**

Bills for July 2015 were presented and reviewed. David Banner moved to allow payment of bills for July 2015. Seconded by Brian Turben. Motion carried.

### **PUBLIC HEALTH PREPAREDNESS**

#### **-Discussion of Public Health Preparedness and Response, SouthWest Consortium update and purchase of equipment/supplies.**

- Work continues on completing the deliverables for the 2014-15 contract which ended 6/30/15.
- Staff attended a FAST Training as one of the prerequisites for the Mass Care Capability.
- Work will begin on the new capabilities/objectives for the 2015-16 contract year.

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### WIC Program Update - Equipment/Supplies

- The WIC participant count for July 2015 was distributed to the Board of Health.
- **Approve Emily Klunk, RD for the WIC Coordinator/Nutritionist Position.** David Banner moved to approve Emily Klunk, RD for the WIC Coordinator/Nutritionist position. Seconded by Glenda Sullivan. Motion carried. Miss Johnson informed the Board of Health that Ms. Klunk submitted her resignation 8/10/15 and effective 8/21/15. She has accepted a position with higher pay and closer to home. The process for filling the position has started.

### Public Health

- **Update and possible vote on Environmental Health Activities and Programs**
  - Troy Moris, RS visited the Patrick Schmeider property 8/10/15 and Mr. Schmeider was not at home. Mr. Moris observed that not much had changed since his last visit. Mr. Moris asked BOH for ideas on how to proceed. Discussion followed with no decision made.
  - The complaint about mold in a Stoddard apartment had been resolved but Mr. Moris received another complaint from a new tenant who moved to that apartment. He made a visit on 8/10/15 and observed the same issues and it needs to be fixed again. He will continue to follow up on this case.
  - Keenan Farms. Mr. Moris sent a certified letter of abatement which was not accepted by the party so the Sheriff's Department served the paper. The property owner contacted Mr. Moris and he made a visit on 8/10/15 to find that the tires had all been cut or had holes in them so they did not hold water. Mr. Keenan stated he intended to dispose of them as they were not used anymore. Case closed.
- **Budget Reports July 2015.** Budget reports for July 2015 presented and reviewed. Frank Easterday moved to approve the July 2015 budgets as presented. Seconded by David Banner. Motion carried.
- **Operating Budgets for 2016 – approve.** The Public Health Operating Budget for 2016 was presented as 0% increase as instructed by Vernon County Finance Committee and reviewed by BOH. All other budgets for the Health Department were reviewed and discussed. The need for continued Ho Chunk funding for Medication Management and POCAN was discussed. Glenda Sullivan moved to approve the 2016 Vernon County Health Department Operating Budgets and apply for Ho Chunk funding for the Medication Management and POCAN programs as has been done in the past several years. Seconded by Brian Turben. Motion carried.

- **Public Health Report.** Miss Johnson distributed the report for July 2015. Communicable Disease, Immunization and Referral Reports reviewed by BOH. Lyme Disease remains a very big problem this summer.

**GENERAL ANNOUNCEMENTS AND NEXT MEETING DATE AND ANY OTHER BUSINESS/DISCUSSION NOT REQUIRING A VOTE**

**- Next Meeting**

- The September 2015 meeting is scheduled for September 10, 2015 @ 1:00 PM
- The October 2015 meeting is scheduled for October 9, 2015 @ 1:00 PM.

**ADJOURN**

Frank Easterday moved to adjourn the meeting. Seconded by Brian Turben. Motion carried. Meeting adjourned.

Respectfully Submitted,

Glenda Sullivan, Secretary

