

BOARD OF HEALTH MINUTES

April 10, 2015

The Vernon County Board of Health met Friday, April 10, 2015 in the 2nd Floor Conference Room, Erlandson Office Building. Members present: JoAnn Nickelatti, Glenda Sullivan, David Banner, Frank Easterday, Brian Turben, Sherrie Seidel, Rhonda Peterson, RN, BSN

Others present: Elizabeth A. Johnson, RN, BSN, Director/Health Officer

Excused: Shawn Redington

Absent:

Meeting called to order by Chair JoAnn Nickelatti at 1:00 PM.

AFFIRMATION OF PROPER PUBLIC NOTICE OF MEETING

Public Notice of Meeting was properly advertised and posted.

REVIEW PROCEEDINGS OF PREVIOUS MEETING

Minutes of the March 10, 2015 BOH meeting were presented and reviewed. Glenda Sullivan moved to accept 3/10/15 minutes as presented. Seconded by Brian Turben. Motion carried.

AUDIENCE TO VISITORS

No visitors present.

REVIEW AND VOTE ON VOUCHERS

Bills for March 2015 were presented and reviewed. Sherrie Seidel moved to allow payment of bills for March 2015. Seconded by Brian Turben. Motion carried.

PUBLIC HEALTH PREPAREDNESS

-Discussion of Public Health Preparedness and Response, SouthWest Consortium update and purchase of equipment/supplies.

- The Mass Fatality Plan is almost complete with a few small additions needed before being finalized. The timeline has been extended another year because of the need for a Family Assistance Center plan to be completed.

BOH Minutes

4/10/15

Page 2

- There will be additional funding for Health Departments to be used for Ebola preparations and other communicable disease planning.
- An Ebola exercise with Vernon Memorial Hospital scheduled for April 14, 2015 was cancelled and will be rescheduled for a later date.

WIC Program Update

- Equipment/Supplies

- The WIC participant count for March 2015 was distributed to the Board of Health.
- Outreach worker – will be interviewing seven applicants 4/14/15 with the intent to have the individual start around May 4, 2015.
- Purchased new printers for staff to use as they transition into the E-WIC phase.

Public Health

- **Discussion and possible vote on LTE – Clerical for Health Department**

Due to the extended illness of Sue Anderson, Financial Administrative Assistant, there is a need for clerical assistance in the Health Department. Discussion followed concerning “on-call” versus LTE. At the present time, there is no one on the “on-call” list that would meet the clerical plus financial administrative requirements. Miss Johnson informed the BOH there is no funding available in the Health Department budget for the LTE position. Sherrie Seidel moved to request funding for a 6 month LTE position from the Finance and Personnel Committees. Seconded by Glenda Sullivan. Motion carried.

- **Update and possible vote on Environmental Health Activities and Programs**

- Full Agent Status – Ordinance is ready for review by Food Safety and Recreational Licensing - Department of Health Services.
- TNC Program - Water Testing Lab. Troy Moris, RS has contacted at least two other counties who have the water testing lab set up and they expressed satisfaction with the venture. At this time the Health Department will continue to investigate the possibility. There is a need to look at fees for the program and will be discussed at next BOH meeting.

- **Budget Reports March 2015.** Budget reports for March 2015 presented and reviewed. Frank Easterday moved to approve the March 2015 budgets as presented. Seconded by Brian Turben. Motion carried.

- **Public Health Report.** Miss Johnson distributed the report for March 2015. Communicable Disease, Immunization and Referral Reports reviewed by BOH.

No cases of Ebola or Measles reported in WI as of this date. DHS and CDC continue to provide up-to-date information and it is being shared with the hospitals, community partners and staff.

GENERAL ANNOUNCEMENTS AND NEXT MEETING DATE AND ANY OTHER BUSINESS/DISCUSSION NOT REQUIRING A VOTE

- Next Meeting

- The May 2015 meeting is scheduled for May 12, 2015 @ 1:00 PM
- The June 2015 meeting is scheduled for June 8, 2015 @ 1:00 PM

ADJOURN

Frank Easterday moved to adjourn the meeting. Seconded by Brian Turben. Motion carried. Meeting adjourned.

Respectfully Submitted,

Glenda Sullivan, Secretary

