

BUILDING & FACILITIES PLANNING COMMITTEE
August 6, 2015

Chairman Jim Servais called the Building & Facilities Planning Committee to order at 9:00 a.m. on Thursday, August 6, 2015, in the County Board Room on the 3rd floor of the Courthouse Annex. Members present were Gary Davig, Shawn Redington, Eric Evenstad, Mike Leis and Jim Servais. Others in attendance were Phil Hewitt, Jerry Cade and Renee Tryggstad. Servais stated the meeting had been properly noticed. There were no visitors at the meeting.

The committee introduced themselves to our newest County Board Supervisor, Mike Leis. Leis introduced himself to the committee. Mike Leis has replaced Supervisor, Jerry Cade on the County Board and the Buildings and Facilities Committee.

Motion by Redington, second by Evenstad to approve the minutes of the June 4, 2015 meeting. All in favor. Motion carried.

Next on the agenda was audience to visitors. There was none.

Servais moved to the next item, elect new Vice-Chair. Redington stated he would be interested in becoming Vice-Chair of this committee. Shawn Redington was elected new Vice-Chair of this committee with all members voting yes.

Servais moved to item number six on the agenda, Erlandson Building windows. Hewitt stated the committee approved replacing windows in the Erlandson Building and approved Hewitt going to Finance committee to request money for the project. At the Finance meeting the committee asked what the long term use of the Erlandson Building is before deciding what type/quality of window to install. Hewitt stated he had priced fiberglass windows which would cost \$1000 a window. Hewitt stated he has ordered a fiberglass framed window to see if this would work. Hewitt stated he had a local contractor take out a window and found issues of no insulation and no caulk. Also there are problems with the interior wall. The price for the project was putting the windows in not fixing problems. Hewitt stated we will need to look at how the old windows are installed before moving ahead with this project. If we are not going to use this building long term we could purchase window kits for the windows to fix drafts. Hewitt stated we can discuss this at our next meeting after seeing what issues we have putting in the window. Servais stated he would like to be present when the new window is replaced to see what kind of maintenance is needed.

Next on the agenda were concrete bunkers, County Farm. Hewitt stated he would like to advertise for sale the concrete feeder bunkers. **Motion by Redington, second by Evenstad to approve advertising and selling the concrete feeder bunkers from the County Farm. All in favor. Motion carried.**

Servais moved to number eight on the agenda, Courthouse Annex third floor new tile for bathrooms. Hewitt stated we had a water leak in the utility room and put this on the agenda in case the water leak damaged the tile in the bathrooms. Everything dried with no damage to the tiles.

Next on the agenda was the Department Head report. Hewitt stated Michelle Engh is looking into grants for the new windows in the Erlandson Building but feels chances are slim since it is such a long term payback. Hewitt stated the Buildings & Facilities Committee voted to sell the grain bin

once it was empty due to electrical and rodent problems. Since then, wheat has been loaded into the grain bin and Hewitt is asking if they wanted to rent it out again. The committee agreed to stay with their original motion to sell the grain bin once it is empty. Hewitt stated he went to the Emergency Government meeting where they discussed their lack of room. A new building is too expensive and if they use the old laundry building it would have to be brought up to code which would be very expensive. MSA Engineering stated a few years ago they did a 25 to 30 year plan for the Vernon County buildings and stated if they ever would build a new Highway Shop, Emergency Government could move into the old Highway Department. Hewitt stated the main problem would be to figure out where the money would come from. Evenstad questions the need for more space and stated we live in a community where if there is an emergency people come together to help. Redington stated we will need to look at the big picture and that can't be decided in a couple meetings. Servais stated we do not have the money and should not borrow money to build this until we have the Jail/Sheriff's office paid off. Hewitt stated the Courthouse painting is almost finished.

Next on the agenda was Committee Members Reports. There were none.

Servais moved to number eleven on the agenda, approve vouchers. **Motion by Evenstad, second by Leis to approve all vouchers presented at the August 6, 2015 meeting. All in favor. Motion carried.**

There were no announcements.

The next regular scheduled meeting (if needed) is Thursday, September 3, 2015, and Thursday, October 1, 2015 at 9:00 a.m. in the third floor County Board Room, Courthouse Annex.

Motion by Redington, second by Davig to adjourn the meeting at 9:30 a.m. All in favor. Motion carried.

Minutes submitted by
Renee Tryggstad – County Clerk's Office