

**BUILDING & FACILITIES PLANNING COMMITTEE**  
**May 7, 2015**

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Vice-Chairman Jim Servais called the Building & Facilities Planning Committee to order at 9:00 a.m. on Thursday, May 7, 2015, in the County Board Room on the 3<sup>rd</sup> floor of the Courthouse Annex. Members present were Gary Davig, Shawn Redington, Eric Evenstad and Jim Servais. Jerry Cade has resigned from the County Board of Supervisors. Others in attendance were Phil Hewitt and Ron Hoff. Servais stated the meeting had been properly noticed. There were no visitors at the meeting.

**Motion by Redington, second by Evenstad to approve the minutes of the April 2, 2015 meeting. All in favor. Motion carried.**

Next on the agenda was audience to visitors. There was none.

Servais moved to the next item on the agenda, County Farm waterway. Hewitt stated a waterway is in need of repair which has been worked on before. Hewitt will be checking with Paul Krahn to see if the project is big enough to apply for a grant. Hewitt stated the Highway department can do the work. **Motion by Redington, second by Evenstad to repair the waterway on the West Farm. All in favor. Motion carried.**

Next on the agenda was changing the Buildings & Facilities committee to a three person committee. The committee discussed the pros and cons of have a three person committee. Hewitt stated instead of going to a three person committee we could skip some meetings when nothing is going on. Servais stated the chair of the committee could stop by or approve the bills over the telephone. Servais stated we can postpone the decision until the end of the meeting.

Servais moved to the next item on the agenda, County Farm wells. Hewitt stated there is one well on each farm that is not used at this time. To close both wells the cost would be between \$5000 to \$6000. **Motion by Evenstad, second by Redington to officially close both wells at the County Farm. All in favor. Motion carried.**

Next on the agenda was posting no trespassing signs on County land. Hewitt stated the renters are concerned about people driving on the County land and would like us to put up no trespassing signs. **Motion by Redington, second by Evenstad to post no trespassing signs on County land. All in favor. Motion carried.**

Servais moved to the next item on the agenda, survey County farm land. Hewitt stated the survey was finished for the 18.81 acres that is being sold to the City of Viroqua. The town road will not transfer to the City of Viroqua. **Motion by Servais, second by Redington to approve the survey being finished. All in favor. Motion carried.**

Next on the agenda was Erlandson Building windows. Hewitt stated the Board Store will honor their price from last year: \$768 per double pane window or \$850.00 per triple pane window if we order at least ten windows. **Motion by Servais, second by Redington to replace up to fifteen windows with double pane windows at the Erlandson Building. All in favor. Motion carried.**

Servais moved to item number twelve on the agenda, painting Courthouse building. Hewitt stated it would cost \$25,000 to paint the inside of the Courthouse, \$15,000 for upper story and \$10,000 for the lower story. **Motion by Redington, second by Evenstad to table this until next month's meeting. All in favor. Motion carried.**

Next on the agenda was Courthouse upper lot repair. Hewitt stated the cost for fixing the corner on the upper lot would be between \$8,500 to \$9,000. Hewitt stated we need to divert water from running to the baseball diamond and repair the terrace on city land. It was decided to look at this project next year.

Next on the agenda was old laundry building door. Hewitt stated the Emergency Management department would need a bigger door which would cost \$25,000 for door and structure changes. This was a no action item.

Servais moved to the next item on the agenda, Department Head report. Hewitt stated the door on the shed for the Aging department bus has been damaged again. This is the third time the bus has hit the door since the door wasn't completely opened when entering. Hewitt stated the yard mowing will be mowed by the student help this summer. Evenstad asked about our dumpster service. Hewitt stated that Gene Edwards is handling this. Hewitt stated we are going with Town & Country on June 1, 2015. Hewitt stated the price is locked for three years. The committee discussed the pros and cons of switching companies and decided to go with Town & Country as previously voted on.

The committee moved back to item number seven on the agenda, three person Buildings & Facilities committee. **Motion by Servais, second by Davig to stay with a five person committee. All in favor. Motion carried.**

Next on the agenda was Committee Members Reports. There were none.

Servais moved to number eleven on the agenda, approve vouchers. **Motion by Evenstad, second by Servais to approve all vouchers presented at the May 7, 2015 meeting. All in favor. Motion carried.**

There were no announcements.

The next regular scheduled meeting (if needed) is Thursday, June 4, 2015, and July 2, 2015 at 9:00 a.m. in the third floor County Board Room, Courthouse Annex.

**Motion by Redington, second by Servais to adjourn the meeting at 10:02 a.m. All in favor. Motion carried.**

Minutes submitted by  
Ron Hoff  
County Clerk