

**BUILDING & FACILITIES PLANNING COMMITTEE**  
**April 2, 2015**

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Vice-Chairman Jim Servais called the Building & Facilities Planning Committee to order at 9:00 a.m. on Thursday, April 2, 2015, in the County Board Room on the 3<sup>rd</sup> floor of the Courthouse Annex. Members present were Gary Davig, Shawn Redington, and Jim Servais. Evenstad was excused from today's meeting. **Motion by Davig, second by Redington to excuse Jerry Cade from today's meeting. All in favor. Motion carried.** Others in attendance were Phil Hewitt, Herb Cornell, Gene Edwards and Renee Tryggestad. Servais stated the meeting had been properly noticed. Servais introduced the visitors to the committee.

**Motion by Davig, second by Redington to approve the minutes of the March 5, 2015 meeting. All in favor. Motion carried.**

Next on the agenda was audience to visitors. There was none.

Servais moved to the next item on the agenda, County dumpster services. Gene Edwards, Waste Management Administrator, stated he has received two quotes for dumpster services. (Quotes attached). Edwards received quotes for a three year contract from Town and Country Sanitation and Southwest Sanitation. Edwards stated we could save \$2000 per year if we went with Town and Country Sanitation. **Motion by Redington, second by Davig to accept the three year contract with Town and Country Sanitation. All in favor. Motion carried.** Edwards stated he would have them bill his department and will do journal entries to charge the departments. Edwards stated the Sheriff's department would receive a separate bill per their request. Edwards stated they are looking at switching services May 1<sup>st</sup>, 2015.

Next on the agenda was painting Courthouse building. Hewitt stated he has received one proposal and is waiting for two other proposals to come back. Hewitt asked to put this item on next month's agenda.

Servais moved to item number eight on the agenda, Courthouse upper lot repair. Hewitt stated he would like to fix the upper parking lot from where the prisoners park to the chiller. Hewitt said he will bring cost of the project to the next meeting.

Servais moved to the next item on the agenda, Department Head report. Hewitt stated he spoke with the renter of the grain bin and he is fine with us selling the bin once it is empty. Hewitt stated once the grain bin is sold he will clean up the electrical. Hewitt stated he spoke with the surveyor and will have the land that is being sold to the City of Viroqua surveyed. Hewitt stated we have the annual review on our elevators. Hewitt would like to landscape the upper side of the Banta building to slope the water away from the building. Hewitt stated they are upgrading lights and will get the furnace work finished at the Erlandson building. Hewitt stated we are losing shingles off the old jail and will need to put a new roof on it. Hewitt stated the Treasurer's office would like to have a drop box installed for paying taxes.

Next on the agenda was Committee Members Reports. Redington asked about the window replacement at the Erlandson building. Hewitt stated he will check to see the costs and feels we should start replacing windows in employee offices first.

Servais moved to number eleven on the agenda, approve vouchers. **Motion by Redington, second by Davig to approve all vouchers presented at the April 2, 2015 meeting. All in favor. Motion carried.**

There were no announcements.

The next regular scheduled meeting is Thursday, May 7, 2015, at 9:00 a.m. in the third floor County Board Room, Courthouse Annex.

**Motion by Redington, second by Davig to adjourn the meeting at 9:25 a.m. All in favor. Motion carried.**

Minutes submitted by  
Renee Tryggestad, County Clerk's office

