

**BUILDING & FACILITIES PLANNING COMMITTEE**  
**February 4, 2015**

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Chairman Jerry Cade called the Building & Facilities Planning Committee to order at 9:00 a.m. on Wednesday, February 4, 2015, in the County Board Room on the 3<sup>rd</sup> floor of the Courthouse Annex. Members present were Jerry Cade, Eric Evenstad, Shawn Redington, and Jim Servais. Gary Davig was absent. Others in attendance were Phil Hewitt, Greg Lunde, Herb Cornell, Kathy Buros, Sheriff John Spears, Gene Edwards, Connie McCullick and Renee Tryggstad. Cade stated the meeting had been properly noticed. Cade introduced the visitors to the committee.

**Motion by Redington, second by Servais to approve the minutes of the January 8 and January 21, 2015 meeting. All in favor. Motion carried.**

Next on the agenda was audience to visitors. Gene Edwards, Waste Management Administrator, spoke on dumpster collection. At this time Vernon Manor is using Town and Country and the Courthouse and Erlandson building is using Southwest Sanitation. Edwards is looking into having one collection service. He will get some numbers together and come back to next month's meeting. Edwards also suggested purchasing an oil filter crusher for \$2,700. Edwards stated he will bring this to his committee and Hewitt stated he will take this to the Highway committee meeting. Edwards also discussed dumpster placement at Vernon Manor.

Cade moved to item number six on the agenda, painting Courthouse building. Kathy Buros, Clerk of Court, stated the inside of the Courthouse and courtrooms needs to be painted. Hewitt stated he will work with Buros, prioritizing what would need to be painted first and come back to next month's meeting with proposals.

Next on the agenda was third floor Courthouse Annex furnaces. Hewitt stated the furnaces on the third floor are twenty years old. Hewitt discussed the attached proposal from Premier Co-op. Hewitt stated he would like to replace two furnaces and the older 3 ton air conditioner. Total cost for this project is \$12631.00. **Motion by Evenstad, second by Redington to replace 2 furnaces and the older 3 ton air conditioner. All in favor. Motion carried.**

Cade moved to item number eight on the agenda, security cameras. IT Director, Connie McCullick stated she received three quotes for the new cameras. ParMar – 3 tier, \$13,200 for installation and ownership of the cameras, \$8,500 for installation and \$210 a month to lease cameras. Access Security – 3 tier, \$9173.80 for installation and ownership of the cameras. Comelec - 4 tier, no higher than \$9695 for installation and ownership of the cameras. Sheriff Spears recommended Comelec since the Sheriff Departments is using them already. McCullick recommends Comelec since we already have our security cameras from them. McCullick stated we will be purchasing seventeen cameras. **Motion by Redington, second by Evenstad to purchase our security cameras from Comelec. All in favor. Motion carried.**

May consider motion for entry into closed session pursuant to Wis. Statutes Section 19.85 (1) (d) considering strategy for crime detection or prevention. (Roll call vote if motion is not unanimous) **Motion by Evenstad, second by Redington to enter into closed session. All in favor. Motion carried.** The committee entered into closed session at 9:20 am. **Motion by Redington, second by Evenstad to reconvene in open session pursuant to Wisconsin Statutes**

**Section 19.85(2). All in favor. Motion carried.** The committee reconvened in open session at 9:30 am.

Cade moved to the next item on the agenda, Department Head report, Phil Hewitt. Hewitt stated the snow plowing plan is going well.

Next on the agenda were committee member's reports/questions. Evenstad stated there needs to be a plan for the dumpster location at Vernon Manor. Servais feels it should be moved closer to the building. It was decided that this should be worked out between Vernon Manor and Solid Waste.

Cade moved to the next item on the agenda, approve vouchers. **Motion by Evenstad, second by Redington to approve all bills presented at the February 4, 2015 meeting. All in favor. Motion carried.**

There were no announcements.

The next regular scheduled meeting is Thursday, March 5, 2015, at 9:00 a.m. in the third floor County Board Room, Courthouse Annex.

**Motion by Redington, second by Servais to adjourn the meeting at 9:40 a.m. All in favor. Motion carried.**

Minutes submitted by  
Renee Tryggstad, County Clerk's office