

**BUILDING & FACILITIES PLANNING COMMITTEE**  
**January 8, 2015**

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Chairman Jerry Cade called the Building & Facilities Planning Committee to order at 9:00 a.m. on Thursday, January 8, 2015, in the County Board Room on the 3<sup>rd</sup> floor of the Courthouse Annex. Members present were Jerry Cade, Eric Evenstad, Shawn Redington, Gary Davig and Jim Servais. Others in attendance were Phil Hewitt, Greg Lunde, Dennis Brault, Herb Cornell, Lavon Felton, Jerry Franks, Cade Cary, Chad Buros, Kathy Buros, Jeff Gohlke, John Severson, Sara Grainger, Dennis Brault, Bonnie Rath and Renee Tryggestad. Cade stated the meeting had been properly noticed. Cade introduced the visitors to the committee.

**Motion by Servais, second by Evenstad to approve the minutes of the December 4<sup>th</sup> and December 11<sup>th</sup>, 2014 meeting. All in favor. Motion carried.**

Cade moved to item number five on the agenda, audience to visitors. There were none.

Cade moved to item number six on the agenda, open bids for 1994 Dodge Truck. Hewitt stated he had received three bids for the truck: Dan Scoville - \$720, Dave Fredrickson - \$597 and Phil Hewitt - \$429. **Motion by Redington, second by Servais to accept the highest bid the 1994 Dodge Truck which was Dan Scoville - \$720.00. All in favor. Motion carried.**

Cade moved to item number seven and eight on the agenda, Erlandson Building handicapped entrance/remodeling and handicapped parking. Hewitt stated he attended a meeting with the Department Heads from the Erlandson Building and Human Services employees and decided to put a wall and door in the south hallway so the Human Services employees will be behind locked doors. The employees understand they will have to open doors for the public. People will still be able to go to the second floor and basement. Hewitt stated our carpenter can do the work. Putting the wall in place will not affect the heating and cooling of the building. Hewitt stated they are going to take out the east side loading zone and replacing it with handicapped parking for the public. **Motion by Davig, second by Servais to approve putting in the wall and a door and replacing the loading zone for handicapped parking. All in favor. Motion carried.**

Next on the agenda was security cameras. Deputy Jerry Franks handed out the attached floor plans showing where the cameras are located. Franks stated he would like to replace the black and white cameras with colored cameras and upgrade older cameras. Franks stated we need to replace the outside cameras and also our DVRs need more memory. Franks stated he keeps a daily log on the cameras. Franks stated he is asking for six color cameras, six color/IR/180, one 180 color camera and a new DVR. Chad Buros, Emergency Management Director stated the new cameras, DVR and fair amount of labor would cost a minimum of \$12,000 but are asking for \$15,000 for unexpected expense. Lavon Felton suggested leasing cameras. Buros stated we received the quote from Comelec. **Motion by Servais, second by Redington to table this until our February meeting so Franks and Buros can check into leasing cameras and prices with different security companies. All in favor. Motion carried.**

Next on the agenda was Resolution Authorizing Sale of Land, County Farm to VDA. Hewitt stated he has not received the appraisal back yet but was told twenty acres; east side of Railroad Avenue was valued at \$325,000.00. **Motion by Davig, second by Eric to move agenda item 10 to agenda item 18. All in favor. Motion carried.**

Cade moved to the next item on the agenda, Resolution – To Annex Portions of County Farm to the City of Viroqua. Corporation Counsel, Greg Lunde, explained the resolution stated annexing 80 acres to the City of Viroqua. Lunde stated if the Buildings & Facilities Committee approves this resolution it will then go to the full County Board for approval. Once the County Board approves this, we will petition the City of Viroqua for their approval. **Motion by Davig, second by Servais to approve the resolution and send to the full County Board for their approval. All in favor. Motion carried.**

Next on the agenda was the Department Head report. Hewitt stated Accelerated Genetics will not be renewing their lease for the rental of the pole barn, ending February 28, 2015. Hewitt stated if there is no use for the pole shed, the Highway Department could use it for storage. Hewitt stated he will look into shutting the water off to the pole barn. Hewitt stated he will be replacing the door on the backside of the Computer Resources room and replace it with a solid door for security reasons. Hewitt stated we are ready to move to the second floor at the Erlandson building updating furnaces. Hewitt stated he will get a new estimate. Redington feels we should continue to replace old furnaces.

Cade moved to the next item on the agenda, approve vouchers. **Motion by Evenstad, second by Redington to approve all bills presented at the January 8, 2015 meeting. All in favor. Motion carried.**

The next item on the agenda was committee member's reports/questions. There were none.

There were no announcements.

The next regular scheduled meeting is Wednesday, February 4, 2015, at 9:00 a.m. in the third floor County Board Room, Courthouse Annex.

**Motion by Evenstad, second by Redington to recess and reconvene with the Farm Planning Committee. All in favor. Motion carried.**

The committee reconvened with the Farm Planning Committee and moved to item number ten on the agenda, Resolution, Authorizing Sale of Land to VDA. The committee is waiting for the appraisal on the 20 acres east on Railroad Avenue, but the verbal appraisal stated the land is valued at \$325,000. Lavon Felton stated once he receives the appraisal he needs to take it back to his committee and then they will make an offer. It was decided that the Buildings and Facilities committee will have to set a special meeting once the appraisal is received. The special Buildings and Facilities committee will have a special meeting January 21, 2015 at 9:00 a.m.

**Motion by Servais, second by Evenstad to adjourn the meeting at 10:00 a.m. All in favor. Motion carried.**

Minutes submitted by  
Renee Tryggestad, County Clerk's office