

Board of Civil Authority Meeting
Tuesday September 15, 2020
Remote Meeting Held via Zoom
Meeting Minutes

Meeting Attendance:

- Britney Aube, Vergennes City Clerk
- Joan Devine, Admin. Assistant
- Abbie Farrar, Treasurer
- Lynn Donnelly, Mayor
- Lowell Bertrand, Alderman
- David Austin, Alderman
- Rena Trepanier, JP
- Tara Brooks, JP

1. Called the meeting to order:

City Clerk, Britney Aube called the meeting to order at 10:05 a.m.

2. Additions/revisions to the agenda:

There were no additions or revisions to the agenda.

3. Discussion regarding early absentee ballot processing for September 22nd Special Election.

City Clerk, Britney Aube requested that the BCA meet at the Vergennes Fire Station on Monday, September 21, 2020 at 1:00 p.m. for the early processing of absentee ballots. Britney Aube explained that there were roughly 210 absentee ballots issued already.

Britney Aube asked for volunteers to help process absentee ballots on Monday September 21st. Lynn Donnelly, Lowell Bertrand, Rena Trepanier, and David Austin stated that they would be able to attend the early ballot processing. Tara Brooks stated that she would be at Parish Hall and can be called if we need additional help.

Joan Devine explained that the BCA would be following the guidelines of the State's COVID Election Directive for early absentee processing.

4. Discussion regarding September 22nd Election Day.

Britney Aube asked the BCA members about their availability to work the polls on September 22nd. Lowell Bertrand, David Austin, Rena Trepanier, and Lynn Donnelly stated that they would be available during the day. Tara Brooks stated that her and Beth Bearor would be available for counting ballots at 7:00 p.m.

Joan Devine stated that there would need to be two BCA members available for at home ballot deliveries. Lowell Bertrand and David Auston stated that they would be available for home deliveries. Joan Devine explained that there are no homes deliveries requested at this time but there is still time for home requests to be made.

5. The meeting was adjourned at 10:13 a.m.

Respectfully submitted,
Britney Aube, Vergennes City Clerk