

RESOLUTION # 01-03-2023D

Township Trustee and Clerk Compensation

WHEREAS, the Van Buren County Board of Supervisors currently authorizes that all Township Trustees and Clerks may be compensated at a rate of \$10.00 per meeting, and


WHEREAS, all Township Trustees and Clerks are expected to attend a minimum of two (2) meetings per fiscal year (pre-budget and a budget public hearing), with a possible third meeting to review and sign the annual financial report (if called for by their Township Clerk), and

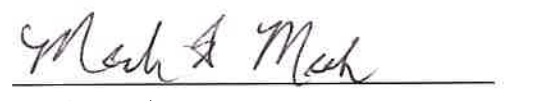
WHEREAS, all Township Clerks are currently not being compensated beyond the aforementioned meetings for any additional work that must be completed either monthly, quarterly, or annually to keep the township records current.


NOW, THEREFORE BE IT RESOLVED that, per Section 359.46 (1) of the Iowa Code, the Van Buren County Board of Supervisors authorized the following compensation and minimum/maximum number of meetings effective January 1, 2023:

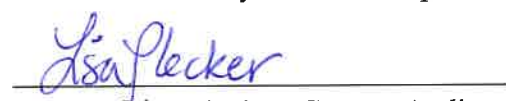
1. All Township Trustees will be compensated \$40.00 for each official meeting they attend in-person. Trustees are expected to attend a minimum of three (3) meetings per fiscal year (pre-budget, budget public hearing, and annual financial report) with a maximum number of six (6) county paid meetings per fiscal year. The maximum number of county paid meetings may only be exceeded in any particular fiscal year by prior approval of the Board of Supervisors. Said total compensation per Trustee shall not exceed \$240.00 per fiscal year.
2. All Township Clerks will be compensated \$40.00 for each official meeting they attend in-person. Clerks are expected to attend a minimum of three (3) meetings per fiscal year (pre-budget, budget public hearing, and annual financial report) with a maximum number of six (6) county paid meetings per fiscal year. The maximum number of county paid meetings may only be exceeded in any particular fiscal year by prior approval of the Board of Supervisors. Additionally, all Clerks are expected to conduct one work session per month at which they update township receipts, disbursements, and other official records. Only Township Clerks will be compensated for said work sessions, at \$40.00 per session, and said sessions are limited to twelve (12) per fiscal year. Said total compensation per Clerk shall not exceed \$720.00 per fiscal year.
3. All Township officials shall be responsible to complete claim forms for each official meeting or work session, and the Township Clerk is responsible to turn in signed claim forms to the Auditor's office. Payment shall be made at the end of each quarter for meetings attended during that quarter.

Roll Call Vote: Richards - Aye, House - Aye, Meek - Aye
PASSED AND APPROVED on this 3rd day of January 2023.


Alex Richards
Van Buren County Board of Supervisors


Mark Meek
Van Buren County Board of Supervisors


Dale House
Van Buren County Board of Supervisors


Attest: Lisa Plecker, County Auditor