



# PARKS REQUEST FORM

CITY OF UVALDE  
P.O. BOX 799  
UVALDE, TX 78802-0799  
PHONE: (830) 278-3316  
FAX: (830) 278-2234

NAME: \_\_\_\_\_

E-MAIL: \_\_\_\_\_

STREET ADDRESS: \_\_\_\_\_ MAILING ADDRESS: \_\_\_\_\_

PHONE: (H) \_\_\_\_\_ (W) \_\_\_\_\_ (C) \_\_\_\_\_

NATURE OF REQUEST: **PUBLIC EVENT** **PRIVATE EVENT**

PARK REQUESTED: **MEMORIAL PARK** **JARDIN DE LOS HEROES** **DOWNTOWN PLAZA**

DATE OF EVENT: \_\_\_\_\_ START TIME: \_\_\_\_\_ END TIME: \_\_\_\_\_

### FEE SCHEDULE:

#### Private Events:

**ELECTRICITY (per hour)**..... \$10.00 X \_\_\_\_\_ = \_\_\_\_\_

**PAVILION**..... \$25.00 \_\_\_\_\_ = \_\_\_\_\_

#### Public Events:

**SETUP AND TAKE-DOWN**..... \$200.00 \_\_\_\_\_ = \_\_\_\_\_

**CLEANUP**..... \$22.50 X \_\_\_\_\_ = \_\_\_\_\_

**POLICE SECURITY (per hour/per officer)**..... \$22.50 X \_\_\_\_\_ = \_\_\_\_\_

**TOTAL =** \_\_\_\_\_

I understand the following park rules, per Uvalde Municipal Code Section 12.24.010-12.24.020:

- Hours of use are from 7 a.m. to 12 a.m. daily  
(hours may be extended to no later than 2:00 a.m. with City Council approval)
- City parks may not be used for private commercial gain;
- The cleanup fee may be refunded if:
  - Proof of nonprofit status is provided to the City Manager;
  - The City Manager may reimburse up to \$75 of the cleaning fee if it is found that:
    - No damage to the city property occurred during the use; and
    - The premises do not required post-use maintenance or cleanup
- City Council authorization is required to sell beer along with the following conditions:
  - Police security is mandatory for events where alcoholic beverages are consumed.
  - The state license to sell beer must be displayed.
  - A sign must be posted stating no one under twenty-one (21) years of age will be served.
  - Provide proof of liability insurance for the sale of beer.
  - Serve no more than 2 canned beers at one time in a cup.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

For afterhours assistance please call police department at **830-278-9147**  
and request the on-call park employee.