



Troy Community Center Birthday Party Reservation Form

3179 Livernois Rd, Troy, MI 48083

☎ 248.524.1546 ✉ birthdays@troymi.gov 🌐 rec.troymi.gov/birthdays

All packages include:

- Private Party Room
- Two 2 Liters of Pop
- Happy Birthday Centerpiece
- Paper goods for pizza
- Two XL Round Pizzas
- Tablecloth

STEP 1: Basic Information

Name: _____ Phone: _____ Alt. Phone (required): _____

Street Address: _____ City: _____ Zip: _____

Email: _____ Girl: Boy: Age on Birthday: _____

Name of Birthday Child: _____ Date Requested: _____

Estimated number of kids: _____

Choice of 2 extra large pizzas with one topping (12 slices): Cheese Meat _____ Veggie _____

Choice of 2 2-liter beverages: Coke Diet Coke Sprite Lemonade Apple Juice

Child's Preferred Color: Red Green Blue Light Blue Yellow Purple Pink

STEP 2: Choose a day and time

Friday, 4–7 pm

Saturday, 1–4 pm

Sunday, 1–4 pm

STEP 3: Choose a package and pricing

STANDARD BIRTHDAY PARTY (All ages, 12 kid/Max 20)

PLEASE CHECK ONE: \$160 TCC member \$185 Residents \$210 Non-Residents

Additional Child: \$15 per child

Includes: Party basics.

SNAPOLOGY LEGO® PARTY (Ages 4–14, 12 kids/Max 20)

PLEASE CHECK ONE: \$236 TCC member \$261 Residents \$286 Non-Residents

Additional Child: \$15 per child

Includes: Party basics. *Snapology fee is in addition to base party fee. Call Snapology at 248.509.5448 to book.*

PLEASE CHECK ONE: **Themed Party:** Ages 5–12, Choose a theme and get creative building with Legos, **\$120**

Robotics Party: Ages 4–14, Explore and program Lego® robots, **\$160**

CRITTER PARTY (Ages 5+, 12 kids/Max 20)

PLEASE CHECK ONE: \$236 TCC member \$261 Residents \$286 Non-Residents

Additional Child: \$15 per child

Includes: Party basics. *Live animal show with Dan the Creature Man is in addition to base party fee. Requires 2 week minimum notice. Call Dan at 248.544.2239 to book.*

PLEASE CHECK ONE: **Creature Feature:** General Intro to animal world, ages 5+, 50 minutes, **\$250**

Herpetology: Science of cold-blooded reptiles and amphibians, ages 7+, 50–60 minutes, **\$250**

Small Wonders: Great for ages 5+, 40 minutes, **\$250**

Creepy Crawlies: Entomology/Bug Science, ages 5+, 35 minutes, **\$250**

POOL PARTY (All Ages, 12 kids/Max 20 over 6 yrs)

PLEASE CHECK ONE: \$356 TCC member \$381 Residents \$406 Non-Residents

Additional Child: \$15 per child Adult(s) in pool area: \$15 per person

Includes: Party basics plus 90 minutes of swim time.

STEP 4: Determine your Reservation Fee Totals

Base Package Fee: _____ + ____ Additional Children X \$15 _____ = \$ _____
Extra Time in Room: ____ hours at \$95/hour = \$ _____
POOL PARTY ONLY: ____ Adults in Pool Area X \$15 = \$ _____
Additional Food (See Papa Romano's Food Menu) = \$ _____
+ \$100 Security Deposit

TOTAL: \$ _____

PARTY INFORMATION AND GUIDELINES

Parties are booked on a first-come, first served basis and full package payment is due within 2 business days of placing reservation. All parties must be booked with a minimum of a two-week notice. **Please visit rec.troy.mi.gov/birthdays for more information.**

SECURITY DEPOSIT: All parties require a \$100 security deposit upon booking. Deposit will be refunded if: 1) The room is left in its original condition; 2) The room is clean; 3) Your group leaves at the end of the agreed upon time; and 4) All rules are followed without violation.

POOL PARTY PARENT/CHILD POOL RATIOS

Please ensure you have adequate supervision for you and your guests' safety and enjoyment.

- Any children 6 years of age and under must be directly supervised by an individual 16 or older who must be arms length away from the child at all times.
- Children ages 7–10 must have an adult in the pool area at all times

REFUND POLICY

Refunds will not be issued for parties canceled within 7 days of scheduled party. All cancellations are subject to a \$60 cancellation fee.

This application is not valid until authorized by the City of Troy, and signed by patron below as acknowledgment and agreement to all the terms and conditions. All rules and adult/child ratios must be followed while using the building, including parents directly supervising children in the water.

Signature is an agreement that party must be paid in full in order for the party date to be reserved and booked and any additional fees must be paid within two business days after the party.

Applicant's Signature _____ Date _____

Approved: Recreation Department _____ Date _____

For office use only:

HH# DOE: ROOM: #KIDS: #ADULTS:
Notes: