

	<p align="center"> City of Sylvan Lake 1820 Inverness Sylvan Lake, MI 48320 Phone (248) 682-1440 Fax: 682-7721 www.sylvanlake.org </p>
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Application # _____

Approval Date _____

Application Date _____

Approval Signature _____

APPLICATION FOR RESIDENTIAL ZONING PERMIT

To the City of Sylvan Lake: The undersigned hereby applies for a zoning permit to build, construct, remodel, and occupy, or to install according to the following statement and further agrees to maintain the property, while under construction, in accordance with all the Codes of the City of Sylvan Lake.

Property Owner: _____ Phone: _____ Fax: _____

E-mail: _____ Address: _____

City: _____ State: _____ Zip: _____

Builder: _____ Contact: _____ Phone: _____

Fax: _____ Address: _____ City: _____

State: _____ Zip: _____ Email: _____

Architect: _____ Phone: _____

E-mail: _____ Fax: _____

Building Site Address: _____ Sidwell # _____

Area Zoned as: _____ Type of construction: _____

Building or Other Trade permit required? Building Plumbing Electrical Mechanical

Variance required? Yes No Date variance granted _____

Estimated construction cost \$ _____

For the following, submit four (4) sets of plans. Additional Permits through Bloomfield Twp. are required (check all that apply):

New building Addition Deck A/C or Generator

Accessory Structure Grading Pool

For the following, submit two (2) sets of plans. No Additional permits are required (check all that apply):

Fence Driveway Ditch Enclosure/ROW improvements Patio Signs

Utilities Other (add'l permits to be determined) : _____

Please see additional handouts regarding the information required for the above improvements.

Description of work being performed: _____

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If specific requirements are not outlined in other documentation, plans must be drawn to scale with dimensions, on a mortgage survey at a minimum. Additional information may be required, including a property survey.

Fence or Patio: Show all structures and driveway on the property.
 Show driveway location of neighboring property.
 Indicate exact location, height, style and material of fence to be installed.

Driveway: Show all structures, and existing and proposed driveway on the property.
 Supply information found in "Drainage" section of the Grading Plan Checklist document.
 Show driveway approach with proposed width at street (see ROW policy).

Ditch Enclosure/ROW improvements (number of inspections required):
 Enclose Ditch (3) Driveway (3) Landscaping (2) Irrigation (2) Utilities (3)

See ROW Policy for allowable improvements and restrictions.
 Using direction arrows, indicate the flow of drainage from the property and Street.
 ROW must be graded so as to direct water from the street, yard, driveway, etc., into an approved pipe or structure.
 Indicate exact location, type of materials and landscaping to be installed in the ROW.

Three inspections may be required for ROW permits depending on the improvements:
 Prior to construction, during construction/prior to burying, and final.

In addition to the zoning review fee, a Cash Bond is required for any work performed in the Road Right of Way and may be required for parking and stacking in the ROW.

The Street and all Right of Way property will be restored to the same or better condition than it was prior to work being performed. This includes damage or wear from parking, loading/unloading, and stacking.

Application Fee: \$35 Review Fee (determined by City Manager): _____
Any other reviews are subject to additional fees.

Performance Bond (determined by City Manager): Amt: _____ Duration: _____

Signature of Applicant _____ Date: _____

Signature of Owner _____ Date: _____

Official Use Only: