



# TOWN OF ST PAUL

## SCHEDULE OF FEES

Effective August 12, 2019

### 1. **General Provisions**

All applicable fees must be paid in full prior to consideration of application by the Town of St. Paul. They are not contingent upon approval or disapproval and are not refundable. Late fees for obtaining permits or inspections after construction work has commenced shall be calculated at twice (2X) the original fee. Construction includes new construction, additions, major repairs and/or remodeling.

For other information, call the St. Paul Town Hall at 972-442-7212 or visit in person at 2505 Butscher's Block, St. Paul, Texas 75098.

### 2. **Building Permits**

#### **A. Permit Required.**

A building permit shall not be issued or amended until the prescribed fee has been paid.

A building permit shall be required for all construction within the Town of St. Paul unless accepted under the following Subsection B. Building permit and plan review fees are not refundable except as shown in Section 3.02.005 in the St. Paul Code of Ordinances, and shall be paid in full at the time of application.

#### **B. Permit Not Normally Required**

1. One story detached accessory buildings used as tool and storage sheds, playhouses and similar uses, provided there is not utility service and the floor area does not exceed 120 square feet.
2. Retaining walls that are not over 4 feet in height measured from the bottom of the footing to the top of the wall, unless supporting a surcharge or impounding Class I, II or III-A liquids.
3. Water tanks supported directly upon grade if the capacity does not exceed 5,000 gallons and the ratio of height to diameter does not exceed 2:1.
4. Platforms, walks, and driveways not more than 30 inches above grade and not over any basement or story below.
5. Painting, papering and similar finish work.
6. Prefabricated swimming pools on property zoned for single-family residential use in which the pool walls are entirely above the adjacent grade. A capacity that does not exceed 5,000 gallons, and which require no separate utilities.
7. Window replacement
8. Siding replacement
9. Superficial or cosmetic work

**3. Permit Fees**

All permit fees are doubled if construction begins prior to receiving a required permit. Permits generally are not required for superficial or cosmetic remodel work. Inquire with the Building Official as to the need for a permit.

**A. Residential**

1. Single Family Dwellings..... \$1200 up to 3000 sq. ft +  
\$ 0.10 each additional sq.ft (A/C only)

2. Alterations, Repairs, Remodels & Miscellaneous ... \$100 base fee

| <u>Remodel/Alteration Square Footage</u> | <u>Permit Fee</u>   |
|--|---------------------|
| 0 SF to 150 SF .....                     | \$150 plus base fee |
| 151 SF to 500 SF .....                   | \$300 plus base fee |
| 501 SF to 1000 SF .....                  | \$500 plus base fee |

3. Residential Additions ..... \$.20 per sq. ft. (min. fee \$100)

**B. Commercial**

1. Finished Commercial Building ..... Greater of \$650 or \$6.50 per \$1,000 valuation of project

2. Tenant Finish-Out ..... Greater of \$400 or \$6.50 per \$1,000 valuation of project

3. Shell Building ..... Greater of \$750 or 6.50 per \$1,000 valuation of project

4. Alterations, Remodeling, Repairs & Miscellaneous

| <u>Market Valuation</u>      | <u>Permit Fee</u>  |
|------------------------------|--|
| \$ 0.00 to \$50,000 .....    | \$950  |
| \$ 50,001 to \$100,000 ..... | \$1450   |
| \$100,001 and over .....     | \$1450 for first \$100,000 and \$2.50 for each additional \$1000 valuation or fraction thereof |

5. Commercial Additions

See Item #1 – Finished Commercial Buildings

**C. Subdivision Fees**

|   |                       |
|---|-----------------------|
| Preliminary Application Fee .....                 | \$350 + \$225 per lot |
| Preliminary Application Re-submission Fee** ..... | \$150 + \$100 per lot |
| Final Application Fee .....                       | \$250 + \$125 per lot |
| Final Application Re-submission Fee** .....       | \$150 + \$ 75 per lot |

\*\* If required.

A notarized affidavit must be filed with the Preliminary Application stating that the proposed subdivision is not within the Extraterritorial Jurisdiction of any other municipality.

**In the event that the Town’s engineering fees for plat and plan review exceed the fees paid pursuant to this section, then the applicant shall reimburse the Town for such additional fees, or any other associated costs.**

**D. Accessory Structures**

- Accessory & Agricultural Buildings - **121 to 400 sq. ft.** ..... \$100  
Plus any inspection fees determined at Plan Review.
- Accessory & Agricultural Buildings - **401 to 1499 sq. ft.** ..... \$150  
Plus any inspection fees determined at Plan Review.
- Accessory & Agricultural buildings - **1500 sq. ft. and above** .....\$360  
Plus any inspection fees determined at Plan Review.

**E. Single Fee Items**

|  |  |
|--|--|
| 1. Temporary Building permit .....               | \$ 75                                  |
| 2. Temporary use permit .....                    | \$175                                  |
| 3. Construction Trailers .....                   | \$200                                  |
|  | (temp building permit+temp use permit) |
| 4. HUD Code Manufactured Home .....              | \$250                                  |
| and construction trailers                        |  |
| 5. Re-inspection fee .....                       | \$100                                  |
| 6. Retaining wall (residential)   Base Fee ..... | \$100 (0 to 50 ft)                     |
|  | \$150 (over 50 ft)                     |
| 7. Retaining Wall (commercial)   Base Fee .....  | \$200 (0 to 50ft.)                     |
|  | \$300 (over 50 ft.)                    |
| 8. Demolition Permit .....                       | \$100                                  |
| 9. Fence, residential .....                      | \$100                                  |

(Single Item Fees continued)

|  |                |  |
|--|----------------|--|
| 10. Subdivision Fence  | Base Fee ..... | \$200 (0 to 300 ft.)<br>\$300 (over 300 ft.) |
| 11. Masonry dumpster enclosure .....                         |                | \$100  |
| 12. Screening Walls .....                                    |                | \$100  |
| 13. Canopy, commercial .....                                 |                | \$150  |
| 14. In-ground swimming pool .....                            |                | \$200  |
| 15. Above ground pool  |                |  |
| under 1000 gal-no elec or plum. ....                         |                | \$0  |
| under 5000 gal. includes elect &/or plum. ....               |                | \$100  |
| over 5000 gal. includes elect &/or plum .....                |                | \$125  |
| 16. Spa .....  |                | \$100  |
| 17. Plumbing/HVAC/Elect permits (including water heaters) .. |                | \$100  |
| 18. Lawn sprinkler permit/backflow prevention inspection ... |                | \$100  |
| 19. Radio/Television Tower (including ham radio) .....       |                | \$100  |
| 18. Certificate of Occupancy (residential) .....             |                | \$100  |
| 19. Certificate of occupancy (commercial) .....              |                | \$150  |
| 20. Duplicate permit .....                                   |                | \$5  |
| 21. Consultation fees with building official .....           |                | \$40/ hour                                   |
| 22. Re-roof permit (50% replacement or more) .....           |                | \$100  |
| 23. Document filing fee – County Court House filing .....    |                | \$25   |

**F. Sign Permit**

|  |       |
|--|-------|
| 1. Non-Illuminated Signs .....                                 | \$100 |
| 2. Illuminated Signs or Signs with Electrical components ..... | \$125 |
| 3. Temporary sign permit .....                                 | \$75  |

**G. Other Permits**

|                                  |            |
|----------------------------------|------------|
| 1. House Moving .....            | \$75       |
| 2. Overweight Truck Permit ..... | \$275      |
| 3. Health Permit .....           | \$200/year |

**H. Health Plan Review Fees**

|                                 |       |
|---------------------------------|-------|
| 1. No food preparation .....    | \$100 |
| 2. Light food preparation ..... | \$150 |
| 3. Heavy food preparation ..... | \$300 |
| 4. Grocery .....                | \$350 |

**I. Zoning and Land Use Fees**

- 1. Application for Rezoning\* ..... \$2300+\$50 per acre
- 2. Application for Specific Use Permit\* ..... \$200 Initial Review fee\*\*
- 3. Application for Variance/Special Exception\* ..... \$150 Initial Review fee\*\*
- 4. Appeal of Building Official Decision ..... \$150 Initial Review fee\*\*

\* plus any addition costs incurred for engineering, attorney, site plan reviews, etc

\*\* fee will be refunded if no costs are incurred by the Town. Any anticipated costs for engineering services, site plan reviews, research, etc, must be paid in advance after review before any further action will be taken on request.

**J. Fees for Public Information**

All requests for copies of public information must be submitted in writing. Persons may review public information within the St. Paul Town office after registering their request in the ledger book. A reasonable amount of time, not to exceed ten (10) business days may be required for response.

In addition to the charges found below, requests for numerous documents and for documents that are not readily available will incur a charge for clerical time (\$25.00/hr) necessary to locate and/or copy the requested records.

Public information and documents related to active or pending litigation may not be reviewed without the approval of the Town Attorney.

Special copies or services (drawings, photos, disks, etc)\* .....Cost to Town

\*The cost to the town may include, but is not limited to, charges for the necessary use of a third-party copy service, clerical time (\$25.00/hr), and travel (\$0.52/mi)